

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

May 20, 2019

Delran High School Cafeteria

District Goals:

Student Achievement: Increase student achievement for all students at all levels in the area of literacy with an emphasis on narrowing the achievement gaps among the various sub-groups, as evidenced through benchmark assessments and other data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts, and industrial arts, as well as science, technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents, students and residents through the frequent and ongoing communication that provides information on coursework, assessments, homework, projects, school/classroom events and other school-related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Chierici		
Mrs. Flanagan		
Mrs. Melvin		
Mr. Oberg		

Mrs. Rafanello		
Mr. Rafferty		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

03. **Approval of Minutes:** April 1, 2019 Work Session [Reference K-2]
 April 1, 2019 Work Session Executive Session
 April 15, 2019 [Reference K-3]
 April 15, 2019 Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

04. **Student Representative to the Board of Education:**
 Ms. Rose Lloyd-Slifkin will report.

05. **Presentation and Recognitions:**
 There will be a 5-minute recess following the Board of Education Recognitions.

Delran High School – Local Science Fair Winners: February 23, 2019

Mr. Finkle, Mrs. Flanagan and Mrs. DeMichele will present:

DHS Advisor: Kimberly Brewster

- Hannah Gravante– 1st place winner
- Saakhi Ray– 2nd Place Winner
- Brandon Mann– 3rd place Winner
- Noelia Nater– Honorable Mention

Delran Middle School – Local Science Fair Winners: February 28, 2019

Mr. McHale, Mrs. Wachter and Mrs. DeMichele will present:

DMS Advisors: Douglas Kennedy and Julia Stipa

1st place winners

- Jason Croly– 8th Grade
- Paige Flynn– 7th Grade
- Minnah Khan– 6th Grade

2nd place winners

- Gene Lazarraga– 8th Grade
- Alexis Wachter– 7th Grade
- Patrick Logue– 6th Grade

3rd place winners

- Evan Sondeen– 8th Grade
- Grace Cascio– 7th Grade
- Molly Frith-6th Grade

4th place winners

- Matthew Wissman- 8th Grade
- John Corradino– 7th Grader
- Olivia Messina– 6th Grade

Honorable Mention winners

- Michael Carnivale– 8th Grade
- Justin Rafanello– 7th Grade
- Emma Levan– 6th Grade

DHS and DMS Coriell Institute Science Fair Winners: March 23, 2019

Mr. Finkle, Mr. McHale, Mrs. Wachter and Mrs. DeMichele will present:

- Molly Frith- 1st Place in Middle School Microbiology - “Disinfectant Wars” as well as the Marianne Raphaely Medicine and Health Award, presented to a student who showed initiative and a practical approach in the medicine and health field.
- Alexis Wachter- 2nd Place in Middle School Chemistry- “Which Liquid Evaporates Faster?” as well as the American Chemical Society Award for demonstrating particular excellence in the chemistry category.
- Jason Croly- 2nd Place in Middle School Chemistry- "H₂O₂ Will Hydrogen Peroxide Affect Seeds and Plants?"
- Saakhi Ray- 2nd Place High School Microbiology - “DNA Damage”

Delran High School

Mr. Finkle and Mr. Rafferty will present:

- Simone Williams – honored and awarded The Princeton Prize in Race Relations Certificate of Accomplishment by Princeton University

2019 Math League Contest Winners

Mr. McHale, Mr. Biluck and Mrs. Hutchinson will present:

- Grade 4 - Josiah Hoffmann and Edward George (tie)
- Grade 5 - Jackson Weller
- Grade 6 - Xander Ramsdell
- Grade 7 - Jacob Speigel
- Grade 8 - Emily Chiaccio

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

09. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

10. **Agenda Questions: Public**

12. *BE IT RESOLVED that the Delran Township Board of Education and the Delran Principals and Supervisors Association have negotiated a successor agreement to the 2016-2019 Agreement between Delran Township Board of Education and Delran Principals and Supervisors Association. The successor Memorandum of Agreement is for the term of July 1, 2019 through June 30, 2024 and is being presented for ratification by the non-conflicted members of the Board of Education. The membership of the Delran Principals and Supervisors Association ratified this Agreement on May 7, 2019.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			

Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

13. **Business Re-Organization:**

Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 13, Business Re-Organization:

It is recommended that the Board of Education adopt the following resolutions by way of a consent vote:

Resolutions:

- A. **Appointment of School Auditor/Accountant:**
Recommend that Inverso and Stewart be appointed as the School Auditor/Accountant for the Board of Education of the Township of Delran until the next Reorganization Meeting or such time as a successor is appointed.

- B. **Appointment of Official Newspaper:**
Recommend the Burlington County Times as the Official Newspaper with the Courier Post as an alternate until the next Reorganization Meeting or until such time as a successor is appointed.

- C. **Appointment of Architect:**
Recommend the approval of Garrison Architects, be appointed as Architect of Record for the period commencing July 1, 2019 through June 30, 2020. Fees will be established based on projects and in accordance with the schedule of fees.

- D. **Appointment of Engineer:**
Recommend the approval of Dante Guzzi Engineering Associates LLC., be appointed as Engineer of Record for the period commencing July 1, 2019 through June 30, 2020. Fees will be established based on projects and in accordance with the schedule of fees.

- E. **Appointment of Bond Counsel:**
Recommend the approval of McManimon and Scotland as Bond Counsel until the next Reorganization Meeting or until such time as a successor is appointed.

- F. **Appointment of Legal Services:**
Recommend the approval of Busch Law Group for all legal services exclusive of Negotiations for the Delran Board of Education until the next Reorganization

Meeting or until such time as a successor is appointed.

Recommend the approval of Capehart and Scatchard for Negotiations Services for the Delran Board of Education until the next Reorganization Meeting or until such time as a successor is appointed.

G. Appointment of Broker of Record:

Recommend the Board approve the appointment of Haines, Haines, and T.C. Irons Agency as the broker of record for property, casualty, liability, etc., pursuant to the information on file in the Office of the Board Secretary and within the "statutory" definition of an Extraordinary Unspecifiable Service.

H. Appointment of Depositories:

Recommend that the following be designated as depositories until the next Reorganization Meeting:

- a. TD BANK for:
 - Food Service Account
 - General Account
 - Payroll Account
 - Agency Account
 - Unemployment Account
 - Special Funds Accounts
 - Wire Transfer of Funds
 - Special Investments

b. TD BANK

BE IT RESOLVED by the Delran Township Board of Education that The Business Administrator/Board Secretary be authorized to invest monies of the Board of Education with any financial institution approved as a municipal depository by the New Jersey Department of Banking under the Government Unit Deposit Protection Act. Monies must be invested in accordance with rules of the State of New Jersey and the bank must file Notification of Eligibility with the Board Office in question.

I. Appointment of Public Agency Compliance Officer:

Recommend the Board of Education approve Sandy Jankowski as Public Agency Compliance Officer for construction and maintenance projects.

J. Appointment of Compliance Officer:

Recommend Dr. Brian B. Brotschul be appointed Compliance Officer for staff and student issues until the next Reorganization Meeting or until such time as a successor is named.

K. Purchasing Cooperative:

Recommend continued participation in the Educational Data Services Cooperative Purchasing Consortium, pursuant to information on file in the Office of the Board Secretary. [Reference K-4]

- L. **Health Benefits:**
Recommend appointment of Conner Strong Companies, Inc. as the health benefits broker of record pursuant to the information on file in the Office of the Board Secretary and within the "statutory" definition of an Extraordinary Unspecifiable Service. [Reference K-5]

- M. **Appointment of Health/Safety Designee, Indoor Air Quality and IPM Coordinator:**
Recommend appointment of Mike DiGiovanni as the Health Safety Designee, Indoor Air Quality and Integrated Pest Management Coordinator for the District.

- N. **Appointment of AHERA Coordinator and Right to Know Officer:**
Recommend appointment of Michael DiGiovanni as the AHERA Coordinator and Right to Know Officer for the District:

- O. **Appointment of Affirmative Action Officer:**
It is recommended that the Board of Education approve the appointment of Mrs. Christine DeSimone and Mr. Michael DiGiovanni as the District's Affirmative Action Officers.

- P. *It is recommended that the Board of Education approve Christine DeSimone as the District Anti-Bullying Specialist for the 2019-2020 school year.*

- Q. *It is recommended that the Board of Education approve Anthony Guidotti as the District Title IX Coordinator for the 2019-2020 school year.*

- R. *It is recommended that the Board of Education approve petty cash funds for each of the district buildings as stated below:*

Carolann Grady	\$ 250
Beth Chierici	\$ 250
Ellie Cliver	\$ 250
Renatta Derkacs	\$ 350
Jean McManus	\$ 500
Lynn Agnew	\$ 500
Barbara Edwards	\$ 500
LaToya David	\$ 500
Nancy Zimmermann	\$ 500
Jean McManus	\$1,000 Superintendent's Checking Acct

- S. **Policy**
Recommend the Board of Education approve the continuance in force of all existing policies; bylaws and regulations until the next Reorganization Meeting or until such time as a successor is appointed.

- T. **Curriculum**

Recommend the Board of Education approve the existing curricula until the next Reorganization Meeting or until such curricula may be amended.

U. Board Member Code of Ethics

Recommend Board approval of the required Statement of Conduct and Ethical Behavior which is on file in the office of the Board Secretary. The members of the Board of Education, by adopting this resolution, indicate their acceptance of the Code of Ethics. [Reference K-6]

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. Business and Operations

Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 15, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator's certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of March 2019. [Reference K-7].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator's and treasurer's monthly fiscal reports and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of March 2019. [Reference K-8]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$72,194.30 according to the schedule available in the Office of the Board Secretary. [Reference K-9]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$1,675,850.56. [Reference K-10]*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of April 2019 . [Reference K-11]*

- F. *It is recommended that the Board of Education accept the recommendations made by the Superintendent, for the Harassment, Intimidation and Bullying Report as follows:*

<u>School</u>	<u>Report #</u>
DIS	06
DMS	17
DHS	14
DHS	15

- G. *It is recommended that the Board of Education approve the Suspension Report for April 2019.*

- H. *It is recommended that the Board of Education approve the Bus Evacuation Drill Report as follows:*

<u>School</u>	<u>Date</u>	<u>Person overseeing</u>
DHS	April 17, 2019	Brian Stolarick, Assistant Principal
DMS	April 16, 2019	Michael McHale, Assistant Principal
DIS	April 16, 2019	Richard Keegan, Interim Assistant Principal
Millbridge	April 15, 2019	Stephen Blenderman, Assistant Principal

- I. *It is recommended that the Board of Education approve police coverage for the following DMS and DHS events:*

Police coverage for Wednesday, June 19, 2019 (DMS Graduation):
 4 officers @ \$65.00/hr. - 6:00 to 9:00 p.m.
 3 hrs. each - 12 hrs. total @ \$65.00 per hour Total: \$780.00

Police coverage for Wednesday, June 19, 2019 (Prevent Vandalism):
 2 officers @ \$65.00/hr. - 9:00 p.m. to 12:00 a.m.
 1 officer @ \$65.00/hr. - 12:00 a.m. to 6:00 a.m.
 Total hours: 12 hours @ \$65.00 per hour Total: \$780.00

Police coverage for Thursday, June 20, 2019 (DHS Graduation):
 6 officers @ \$65.00/hr. - 5:00 to 9:00 p.m.
 4 hrs. each - 24 hrs. Total @ \$65.00 per hour Total: \$1,560.00

Total = \$3,120.00

- J. *It is recommended that the Board of Education approve to void High School Athletic Account check #008402. The Track and Field meet was cancelled.*

- K. *It is recommended that the Board of Education approve to void Payroll check #51983. There was an error in the amount being paid. Check was reprinted (51995) with correct pay.*

- L. *It is recommended that the Board of Education approve to void High School Athletic Account check #008576. The event was cancelled.*

- M. *It is recommended that the Board of Education create the following positions to be encumbered by the 2019-2020 budget:*

Teacher of Health and Physical Education (.5 at Delran Intermediate School and .5 at Millbridge Elementary School)

Teacher of Special Education at the Delran High School

- N. *It is recommended that the Board of Education award, subject to the NJ Department of Agricultural approval, a Food Service Management Company Contract to Nutri-Serve Food Management Inc. for the 2019-2020 school year, in accordance with the terms and conditions of the base year contract, for a flat management fee of \$88,352. Included in the contract is a minimum annual return guarantee of \$50,000. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Delran Township School District up to 100% of the management fee barring all guarantee conditions as listed in the contract are met, and with a provision for up to 4 annual renewals by mutual agreement of the parties and as permitted by Statute/Code.*
- O. *It is recommended that the Board of Education enter into an agreement with Constellation New Energy for electric power supply for a 36-month term commencing on the utility meter read date in August 2019, for a rate of \$0.09203 per kWh, updated for market movement.*
- P. *It is recommended that the Board of Education enter into an agreement with Direct Energy for natural gas supply for a 36-month term commencing on the utility meter read date in January 2020, for a rate of \$5.306 per dekatherm, updated for market movement.*
- Q. *It is recommended the Board of Education approve the renewal KD National Force Security & Investigations, LLC. for School Security Services for the 2019-2020 school year in the amount of \$207,245.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 16. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 16, Curriculum.

- A. *It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:*

1. Mrs. Bing's class to Route 130 Diner, Delran, NJ on Monday, June 3, 2019; 6 students and 6 staff members leaving at 10:45 AM and returning at 12:30 PM. The purpose of the trip is to incorporate social and life skills into curriculum. There is no cost to the Board of Education.
2. Ms. Roberts' class to Route 130 Diner, Delran, NJ on Friday, May 31, 2019; 9 students and 6 staff members leaving at 9:15 AM and returning at 11:00 AM. The purpose of the trip is to incorporate social and life skills into curriculum. There is no cost to the Board of Education.
3. Safety Patrol to Funplex, Mt. Laurel on Wednesday, June 5, 2019; 67 students, 2 staff members and 10 chaperones leaving at 9:45 AM and returning at 2:00 PM. The purpose of the trip is end of year trip. The cost to the Board of Education is \$252.19 per bus (2 buses).

B. *It is recommended that the Board of Education approve the following student to receive Home Instruction services for the 2018/2019 school year:*

<u>Student</u>	<u>School</u>	<u>Recommended by:</u>
200010	DHS	Physician
220231	DHS	Physician
220148	DHS	Physician

C. *It is recommended that the Board of Education approve the following revision to the 2019-2020 school calendar:*

December 13, 2019 Single Session – K-5 Parent Conferences

D. *It is recommended that the Board of Education approve 3 Delran High School students to attend the 2019 New Jersey Teen Arts Festival to be held at Ocean County College, Toms River, NJ on Wednesday, May 29, 2019. Cost to the Board of Education is \$105.00.*

E. *It is recommended that the Board of Education approve 360Tanslations International, Inc. to provide interpreting services for the 2018-2019 school year. The cost of the services are as follows:*

ASL Tactile Interpreter - \$85.00 per hour plus reimburse for all travel expenses per contract.

F. *It is recommended that the Board of Education approve Brookfield Educational Services to provide home instruction for the 2018-2019 school year for student # 280138 at a rate of \$43.56.*

G. *It is recommended that the Board of Education approve Strive Physical Therapy for the 2018-2019 school year to provide Physical Therapy Evaluations at a rate of \$ 90.00 per evaluation and \$70 for a follow-up visit.*

H. *It is recommended that the Board of Education approve the children of Siobhan McVay, Teacher at the Delran High School, to attend Delran High School for the 2019-2020 school year (Sophomore and Senior) in accordance with the provisions of Board of Education Policy #5111.*

- I. *It is recommended that the Board of Education approve Caitlin Leone, a student at Western Governors University, to complete her student teaching placement at the Delran High School for 8 weeks starting in September 2019. The cooperating teacher will be Mrs. Jaclyn Olah.*
- J. *It is recommended that the Board of Education approve the tuition contract in the amount of \$3,213.45 payable to Burlington Township Board of Education, for displaced student 230452 attending Burlington Township High School, regular education grade 9, from April 9, 2019 to June 21, 2019.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 17. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve, with regret, the retirement of Laura Cooper, Teacher of Language Arts at the Delran Middle School, effective the close of business on June 30, 2019 after 38 years of service to the Delran Schools.*
- B. *It is recommended that the Board of Education approve, with regret, the retirement of Patricia Friel, Teacher of 1st Grade at the Millbridge Elementary School, effective the close of business on June 30, 2019 after 22 years of service to the Delran Schools.*
- C. *It is recommended that the Board of Education approve, with regret, the retirement of Victoria Kristian, Librarian at the Delran Intermediate School, effective the close of business on June 30, 2019 after 19 years of service to the Delran Schools.*
- D. *It is recommended that the Board of Education approve the resignation of Stephanie Morales, Teacher of French at the Delran High School, effective the close of business on June 30, 2019.*

- E. *It is recommended that the Board of Education approve the resignation of Susan Bonila, Classroom Management Aide at the Millbridge Elementary School, effective the close of business on June 30, 2019.*
- F. *It is recommended that the Board of Education approve the resignation of Sherri Fields, Classroom Management Aide at the Millbridge Elementary School, effective the close of business on June 30, 2019.*
- G. *It is recommended that the Board of Education approve the following staff transfers effective September 1, 2019:*

<u>Staff Member</u>	<u>From</u>	<u>To</u>
Barrow, Pamela	Teacher of English at the Delran High School	Teacher of Language Arts at the Delran Middle School (Retirement: Laura Cooper)
Hinkle, Kyle	Teacher of Special Education at Delran Intermediate School	Teacher of Self-contained LLD Special Education Teacher at Delran Intermediate School (New Class/no budget impact)
Kline, Kara	Teacher of Special Education at Delran Intermediate School	Teacher of Self-contained MD Life Skills Teacher at Delran High School (New Position)
Indelicato, Laura	Teacher of Special Education at the Millbridge Elementary School	Teacher of Special Education at the Delran Middle School (Student needs/no budget impact)

- H. *It is recommended that the Board of Education approve the revised salaries for the following Part-time Aides effective September 1, 2019, originally approved on the April 15, 2019 Board of Education agenda:*

<u>School</u>	<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Hourly Rate</u> <u>9/1/19-12/31/19</u>	<u>Hourly Rate</u> <u>1/2/20-6/30/20</u>
Millbridge Elementary School	Gaven	Dawn	Classroom Management Aide	\$15.00	\$16.00
Millbridge Elementary School	Reynolds	Bonita	Classroom Management Aide	\$14.50	\$15.50
Millbridge Elementary School	Rowbottom	Susan	Classroom Management Aide	\$15.00	\$16.00
Millbridge Elementary School	Ruff	Tracey	Classroom Management Aide	\$14.50	\$15.50
Delran Intermediate School	Caputo	Janice	General Aide	\$15.00	\$16.00

- I. *It is recommended that the Board of Education approve the reappointment and salary of the following non-affiliated Classroom Management Aide for the 2019-2020 school year:*

<u>School</u>	<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Hourly Rate</u> <u>9/1/19-12/31/19</u>	<u>Hourly Rate</u> <u>1/2/20-6/30/20</u>
Millbridge Elementary School	Walker	Rosalie	Classroom Management Aide	\$10.00	\$11.00

- J. *It is recommended that the Board of Education approve Renatta Derkacs, Secretary at the Delran High School, to perform end of year transition initiatives for a total of 40 hours at an hourly rate based on 2018-2019 annual base salary.*
- K. *It is recommended that the Board of Education approve Ellie Cliver, Secretary at the Delran Middle School, to perform end of year transition initiatives for a total of 20 hours at an hourly rate based on 2018-2019 annual base salary.*

- L. *It is recommended that the Board of Education approve Brian Stolarick for a Performance Bonus in the amount of \$2,000 for work performed in the area of safety and security at School Security Specialist pursuant to Article XVI in Agreement between Delran Township Board of Education and Delran Principals and Supervisors Association.*
- M. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
6/7/19	Jankowski	Sandra	Jamesburg, NJ	\$ 25.00	Student Transportation Supervisors General Meeting
6/5/19-6/7/19	Henry	Chifonda	Atlantic City, NJ	\$ 700.00	NJASBO Annual Conference

- N. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Mileage/Toll</u>
4/2/19-4/5/19	Hutchinson	Mary Jo	New Orleans, LA	-----	\$ 291.39
4/2/19-4/5/19	DeMichele	Erica	New Orleans, LA	-----	\$ 285.64
4/30/19	Finkle	Daniel	Nashville, TN	-----	\$ 378.49
1/15/19-4/15/19	Gormley	Bobbi Jo	CST out of district travel	-----	\$ 73.78
4/1/19-4/30/19	Goodwin	Geralyn	Co-op travel	-----	\$ 43.40

- O. *It is recommended that the Board of Education approve the Chaperone List as contained on file in the Board of Education offices. [Reference K-12]*
- P. *It is recommended that the Board of Education approve the following staff for translation services for the 2019-2020 school year at the rate of \$27.39 per hour:*

 Barbosa, Carla (DMS) Portuguese
 Divekar, Sumita (DIS) Urdu, Gujarati, Hindi, Punjabi
 Grullon, Anabel (DIS) Spanish
 Leite, Flaviany (MB) Portuguese
 Lynch, Liliana (DIS) Portuguese
 Miranda, Carolina (MB) Portuguese
 O'Rourke, Monica (MB) Spanish
 Radulski, Maria (DIS) Spanish
 Rutkowski, Alyse (DHS) Spanish.
 Sondogan, Tuba (MB) Turkish
 Urena, Christine (DHS) Spanish
- Q. *It is recommended that the Board of Education approve Laurie Strauss for the June 6, 2019 ESL Parent Night focused on art and literacy integration for 3 hours x \$43.56=\$130.68 from Curriculum funds.*
- R. *It is recommended that the Board of Education approve the Stockton University Dual Credit Memorandum of Agreement for the 2019-2020 school year for Delran High School Genocide Studies course.*

- S. *It is recommended that the Board of Education approve the following teachers for the Basic Skills Summer Program at Millbridge Elementary School at the rate of \$43.56 per hour for 77 hours each through Title I and Title III funds.*

Title I Funds: \$33,541.20

Kathy McHugh
Kate Pharazyn
Laurel Scattergood
Alicia Hill
Maria Rebstock
Brett Mclaughlin
Josh Bessinger
Sharon Kernan
Patrick Meyers
Kathryn Schneider

Title III Funds: \$6,708.24

Sumita Divekar
Flaviany Leite

Substitutes for Basic Skills Program ss Needed

Pat Tregl
Laura Spaeth
Kelsea Arcaini
Megan Jones

- T. *It is recommended that the Board of Education approve Michele Fiorini as Lead Teacher for the Basic Skills Summer Program at Millbridge Elementary school at the rate of \$43.56 per hour x 87 hours for a total of \$3,789.72 payable through Title I funds.*
- U. *It is recommended that the Board of Education approve the following teachers for the special education extended school year program at Millbridge Elementary School at the rate of \$43.56 per hour for a total of 20 days, 70 hours, \$3,049.20 each payable through district funds:*

Brian Brzozowski
Jamie Cahill
Megan Flynn
Kyle Hinkle
Michelle Intelisano
Stacy Juliani
Susan Klosinski
Perri Myers
Jenna Osborne
Danielle Pugliese
Jennifer Roberts
Nicole Soto
April Wallis
Jennifer Wigglesworth
Kimberly Williams

- V. *It is recommended that the Board of Education approve the following staff members to work as paraprofessionals to support students during instruction, to supervise arrival and dismissal and to assist in program planning and program close during the special*

education extended school year program at Millbridge Elementary School at the rate of \$14.50 per hour for a total of 20 days, 70 hours, \$1,015 each payable through district funds:

Cathy Cataffo
Lawrence DeSimone
Stacy Garland
Jane Lagay
Monica Mendez O'Rourke
Linda McHugh
Rita Micucci
Arlene Fox
Sandy Sutcliffe
Lisa Meyer
Suzanne O'Leary
Vanessa Torres
Pamela Verratti
Kelsey Zesserman
Jane Lagay
Lauren Soto
Laura Indelicato
Eileen Suppin

- W. *It is recommended that the Board of Education approve the following teachers to attend CST/IEP meetings between June 30th and August 31st 2019, as needed and as scheduled by the Department of Student Services, at the rate of \$43.56 per hour, payable through the General Fund:*

IEP Meetings

Susan Chiaccio
Michelle Intelisano
Stacy Juliani
Shanna Zimmer
Janine Lenguadoro
Mary Nutter
Stephanie Segrest
Noel Marini
Erin Gupta
Megan Flynn
Brett Casne
Kelly Meunier
Patrick Myers
Nicole Soto
April Wallis
Amy Willis

- X. *It is recommended that the Board of Education approve the following teachers to tutor special education students in grades 5 – 12 from June 30 through August 31, 2019 at the rate of \$43.56 per hour. Number of hours and tutors selected depend on IEP requirements, payable through the General Fund.*

Tutors

Patrick Myers
Jennifer Mattle

Megan Flynn
Rosemary Forsythe
Mary Nutter
Melissa Lynch

- Y. *It is recommended that the Board of Education approve Megan Rodier as a speech therapist for the special education extended school year program at Millbridge Elementary School at the rate of \$43.56 per hour for a total of 20 days, 70 hours, \$3,049.20, payable through the General Fund.*
- Z. *It is recommended that the Board of Education approve Elizabeth Kellett as a speech therapist for the special education extended school year program at Millbridge Elementary School at the rate of \$43.56 per hour for a total of 20 days, 70 hours, \$3,049.20, payable through the General Fund.*
- AA. *It is recommended that the Board of Education approve Carolina Miranda as the clerical assistant for the special education extended school year program at Millbridge Elementary School at the rate of \$14.50 per hour for a total of 70 hours, payable through the General Fund.*
- BB. *It is recommended that the Board of Education approve the following teachers to setup and breakdown the Special Education Extended School Year Program at Millbridge Elementary School at the rate of \$43.56 per hour for a total of 7 hours \$304.92 each, payable through the General Fund.*

Brian Brzozowski
Jamie Cahill
Kyle Hinkle
Michelle Intelisano
Stacy Juliani
Susan Klosinski
Danielle Pugliese
Jennifer Roberts
Nicole Soto
April Wallis
Jennifer Wigglesworth
Kimberly Williams
Megan Flynn
Perri Myers

- CC. *It is recommended that the Board of Education approve the following staff members to setup and breakdown the Special Education Extended School Year Program at Millbridge Elementary School at the rate of \$14.50 per hour for a total of 7 hours, \$101.50 each, payable through the General Fund:*

Cathy Cataffo
Lawrence DeSimone
Stacy Garland
Jane Lagay
Monica Mendez O'Rourke
Linda McHugh
Rita Micucci
Arlene Fox
Sandy Sutcliffe

Lisa Meyer
 Suzanne O’Leary
 Vanessa Torres
 Pamela Verratti
 Kelsey Zesserman
 Jane Lagay
 Lauren Soto
 Laura Indelicato

DD. It is recommended that the Board of Education approve Michelle Kerper, behaviorist, to set up the preschool home program for the summer of 2019 and breakdown the preschool home program for Spring of 2019 for the months of May and June for 24 hours each month for a total of 48 hours at the rate of \$43.56 for a total of \$2,090.88, payable through the General Fund.

EE. It is recommended that the Board of Education approve the following staff members to serve as nurses at the Special Education Extended School Year Program at Millbridge Elementary School at their per diem rate, payable through the General Fund:

Michelle Sondeen: 28 hours
 Karen Dellarata: 49 hours

FF. It is recommended that the Board of Education approve the following teachers to review, write, teach or assess curriculum this summer for the 2019-2020 school year payable as budgeted through the 2019-2020 general fund.

Teacher(s) Names	Curricular Area	Rationale	Number of Teachers	Hours Each	Total Cost
Kelly Meunier Kelsea Arcaini Pat Tregl Jamie Cahill Tracey McGonigle Maria Cresci	SS/MB	Benchmark Assessment Revisions and Holocaust/Genocide Curriculum Work	6	5	\$1,306.80
Michelle Woysner Theresa Pale Katrina Harnischfeger Stephanie Segrest Amy Willis Lisa Favieri Megan Cyphers	SS/DIS	Benchmark Assessment Revisions and Holocaust/Genocide Curriculum Work	7	5	\$1,524.60
Paul Maraldo	Tech Ed/STEM	Fab Lab and Drafting/Engineering Curriculum Writing	1	40	\$1,742.40
Beth Cohen Maria Coleman Danielle Anderson Kristie Gray Nicole Soto Stacy Juliani April Wallis Joe Flamini	K-2	Assessment and Pacing Revisions	8	5	\$1,742.40

Denise Perrino Alex Lagay Jenn Pifani Laura Spaeth Tara Lindle Sabrina Simon Amy Diamond Heather Marines Malia Asbury	3-5	Assessment and Pacing Revisions	9	5	\$1,960.20
Jon Skvir Katie Conroy Amy Yodis Jennifer Frisella Rick Cameron Tara Horvath Doug Kennedy	6-8	Assessment and Pacing Revisions	7	5	\$1,524.60
Aaron Fiordimondo Michelle Rubano Jennifer Frisella Katie Conroy Patrick Myers Sharon Kernan Kate Pharazyn Laurel Scattergood	Sustainability	Collaboration and Community Engagement Planning	8	5	\$1,742.40
Siobhan McVay Nate Petite	AP Science	AP Boot Camp (Chem & Bio)	2	50	\$4,356.00
Janine Lenguadoro	K-2	New MB Health Resources & Curriculum Alignment	1	5	\$217.80
Richard Greeby New PE Hire	3-5	New DIS Health Resources & Curriculum Alignment	2	12	\$1,045.44
Melissa Merrill	6-8	New DMS Health Resources and Curriculum Alignment	1	5	\$217.80
Nicole Spera	9-12	New DHS Health Resources & Curriculum Alignment	1	5	\$217.80
Michelle Reasso (MB) Megan Jones (MB) Cara Davis (DIS) Sharon Kernan (DIS) Jaimie Dubuque (DMS) Carolyn O'Neil (DMS) Laura Diamond (DHS) Philip Palumbo (DHS)	Technology Integrationists/ K-12	Writing of District Technology Plan & Planning for 2019-2020 Technology PD	8	10	\$3,484.80
Laurel Scattergood Kate Pharazyn Chrissie Cusack Megan Jones Elise Landolt Liz Huber Trisha Sorrentino	Math/MB	Assessment and Pacing Revision	7	10	\$3,049.20
Kyle Hinkle	Math/DIS	Assessment and Pacing Revision	7	10	\$3,049.20

Michelle Woysner Jaelyn Brown Jen Wigglesworth Cara Davis Jason Caldwell Kristin McKeen					
Paul Hiller Michelle Rosenthal Carolyn O'Neill Gail Snyder Aileen McCormick Lynn Biehn	Math/DMS	Assessment and Pacing Revision	6	10	\$2,613.60
Liliana Lynch Sabrina Simon Meghan Bing Carla Barbosa Megan Flynn Nick Skoufalos	Math/DIS & DMS	Assessment and Pacing Revision - Intervention programs	6	5	\$1,306.80
Jacky Carey TBD Brett McLaughlin	Math/K-12	Summer Assignment Extra Help Sessions	3	4	\$522.72
Cara Davis Julie Ragnoli Brett McLaughlin Heather Marines Jason Caldwell Kristin McKeen Michelle Rosenthal Paul Hiller Carolyn O'Neill Gail Snyder	Math/ 4-7	Accelerated Math Articulation & Revision	10	5	\$2,178.00
Janine Lenguadoro Tracey McGonigle Denise Perrino Brett McLaughlin Julie Ragnoli Alex Lagay	Robotics K-5	Curriculum & Program Revisions and Cross-Building Articulation	6	3	\$784.08
Phil Palumbo	Art/DHS	AP Studio Art - Curriculum Writing for New Course	1	24	\$1,045.44
Jenn Penna Dana Major Carol Wolf	ELA/DMS	6th Grade Assessment & Pacing/Unit Revisions	3	10	\$871.20
Sue Davenport Michele Fiorini Jaimie Dubuque	ELA/DMS	7th & 8th Grade Middle School Reading New Units	3	15	\$1960.20
Flaviany Leite Erin McCabe Ashley Miles Hannah Lorenzo Jessica Scherer Cindy Tenet	ESL K-12	Review & Revise ESL Curriculum	6	10	\$2,613.60

Flaviany Leite Erin McCabe Ashley Miles Hannah Lorenzo Jessica Scherer Cindy Tenet Sumita Divekar Susan Holmes-Garitty	ESL K-12	Resource & Pedagogy Articulation	8	5	\$1,742.40
Kristin Howe Beth Cohen Pat Friel Alicia Hill Tracey McGonigle Maria Cresci	ELA/MB	Assessment & Pacing /Unit Revisions	6	15	\$3,920.40
Alex Lagay Josh Bessinger Amy Willis Stephanie Segrest Amy Langowski Megan Cyphers	ELA/DIS	Assessment & Pacing/Unit Revisions	6	15	\$3,920.40
Stephanie Morales Laura Diamond Christine Urena	WL/DHS	9-12 Curriculum Alignment	3	15	\$1,960.20
Michelle Rubano Mary Nutter	ELA/DHS	Creation of New Units /New Formats	2	20	\$1,742.40
Sharon Kernan Stephanie Segrest Tracey McGonigle Alicia Hill	MB/DIS	Inventory/Organization of Resources	4	10	\$1,742.40
Maria Rebstock	MB/DIS	New Teacher Orientation Training for New MB & DIS teachers in ELA Curriculum	1	6	\$261.36
Megan Jones (MB) Josh Bessinger (DIS) Ani McHugh (DHS)	K-12	New Teacher Orientation Professional Development	3	2	\$261.36
GRAND TOTAL					\$56,628.00

GG. *It is recommended that the Board of Education approve Alyse Rutkowski to attend the Summer 2019 La Salle University Institute - Teaching of Advanced Placement Spanish Program July 15 through 18, 2019. Registration cost: \$1,350.00; Mileage: \$49.20; Total funded through Curriculum: \$1,399.60.*

HH. *It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the Federal Family and Medical Leave Act for Shannon Kemp, School Psychologist for the Delran Schools, beginning on September 3, 2019 and ending on November 27, 2019. Mrs. Kemp will return to work on December 2, 2019.*

II. *It is recommended that the Board of Education approve the salary adjustments for the non-affiliated staff members in the district for the 2019-2020 school year pursuant to Attachment A. [Reference K-13]*

- JJ. *It is recommended that the Board of Education approve Robert Delengowski as Interim Business Administrator/Board Secretary for the Delran Schools beginning on the 3rd day of June, 2019 and ending on the 30th day of June 2019, at the rate of \$450 per work day for each day worked when the schools in the district are open, with no additional benefits; approved by the Burlington County Office of Education on May 9, 2019.*
- KK. *It is recommended that the Board of Education approve Robert Delengowski as Interim Business Administrator/Board Secretary for the Delran Schools beginning on the 1st day of July, 2019 and ending on the 20th day of December, 2019, at the rate of \$450 per work day for each day worked when the schools in the district are open, with no additional benefits; approved by the Burlington County Office of Education on May 9, 2019.*
- LL. *It is recommended that the Board of Education approve the following salary adjustment effective May 21, 2019:*

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Doherty, Shane	Substitute Teacher	\$80/day	\$85/day

- MM. *It is recommended that the Board of Education approve Mary Jo Hutchinson as STEM Coordinator for 2019-2020 at a rate of \$10,000 pursuant to 2019-2024 Agreement between the Delran Township Board of Education and Delran Principals and Supervisors Association.*
- NN. *It is recommended that the Board of Education approve Erica DeMichele as STEM Coordinator for 2019-2020 at a rate of \$10,000 pursuant to 2019-2024 Agreement between the Delran Township Board of Education and Delran Principals and Supervisors Association.*
- OO. *It is recommended that the Board of Education approve the employment of Laura Jacobsen as Part-time (.5) Teacher of Basic Skills at the Delran Middle School at an annual base salary of \$27,830 (BA, Step 9) effective September 1, 2019 (to be revised after ratification of the Negotiated Agreement between the Delran Education Association and the Delran Board of Education). Transfer: Tara Horvath*
- PP. *It is recommended that the Board of Education approve the employment of Ricardo Cordero as Teacher of Health and Physical Education at the Millbridge Elementary School (.5) and the Delran Intermediate School (.5) at an annual base salary of \$54,460 (BA, Step 5) effective September 1, 2019 (to be revised after ratification of the Negotiated Agreement between the Delran Education Association and the Delran Board of Education). New Position.*
- QQ. *It is recommended that the Board of Education approve the employment of Tara Egenton as Teacher of Special Education at the Delran Middle School at an annual base salary of \$56,360 (MA, Step 2) effective September 1, 2019 (to be revised after ratification of the Negotiated Agreement between the Delran Education Association and the Delran Board of Education). Retirement: Karen Martino*
- RR. *It is recommended that the Board of Education approve Michelle Bradbury, Health and Physical Education teacher at Delran High School (certified by the American Safety and Health Institute) to provide required CPR training for 63 coaches and staff on June 10 and 18, 2019, at a cost of \$35 per person funded by the district.*

\$63 X 35 participants = \$2905 (includes the \$700 for the purchase of 70 CPR cards@\$10 each)

SS. *It is recommended that the Board of Education approve an unpaid, intermittent leave of absence under the provisions of the Federal Family and Medical Leave Act for Carolann Grady, Secretary at the Millbridge Elementary School, beginning on July 1, 201 and ending on June 30, 2020 (not to exceed 60 days).*

TT. *It is recommended that the Board of Education approve the following paraprofessionals at the Delran Middle School to be paid for one hour at their hourly rate for the 2018-2019 school year to attend a faculty meeting on May 21, 2019:*

<u>Name</u>	<u>Hourly rate</u>
Beth Borsuk	\$ 15.37
Dinka Brkic	\$ 12.47
Michael Clair	\$ 17.49
Victoria Donaghy	\$ 17.95
Jacqueline Loretangeli	\$ 15.14
Sandra Sutcliffe	\$ 14.46
Lisa Suter	\$ 12.47
Gwendolyn Young	\$ 14.04

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

18. **Community Engagement**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 18, Community Engagement.

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the months of March 2019 and April 2019. [Reference K-14]*
- B. *It is recommended that the Board of Education approve the 2019 Fall Athletic Schedule for the Delran High School.*
- C. *It is recommended that the Board of Education approve the 2019-2020 Athletic Schedule for the Delran Middle School.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. Public Comments

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Superintendent Evaluation

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 60 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			

Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			