

**DELRAN TOWNSHIP BOARD OF EDUCATION**

**SCHOOL BOARD AGENDA**

**September 23, 2019**

**Morris R. Burton Performing Arts Center  
Delran High School**

**District Goals:**

**Student Achievement:** Increase student achievement for all students at all levels in the area of literacy with an emphasis on narrowing the achievement gaps among the various sub-groups, as evidenced through benchmark assessments and other data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts, and industrial arts, as well as science, technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents, students and residents through the frequent and ongoing communication that provides information on coursework, assessments, homework, projects, school/classroom events and other school-related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<b><u>Board of Education Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>Mr. Chierici</b>		
<b>Mrs. Flanagan</b>		

<b>Mrs. Melvin</b>		
<b>Mr. Oberg</b>		
<b>Mrs. Rafanello</b>		
<b>Mr. Rafferty</b>		
<b>Mrs. Wachter</b>		
<b>Mr. Biluck</b>		
<b>Mr. Kitley</b>		

03. **Approval of Minutes:** August 26, 2019 [Reference C-1]  
August 26, 2019 Executive Session

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

04. **Student Representative to the Board of Education:**  
Ms. Abigail Stiglich will report.

05. **Presentation and Recognitions:**  
There will be a 5 minute recess following the Board of Education Recognitions.

**Remembrance and Reflections: Morris R. Burton, Jr.**

- Joseph Biluck, Jr. (Board of Education Speaker)

**Millbridge Elementary School Volunteers: Cafeteria Painting**

**Amy Rafanello and Jennifer Lowe will present:**

- Teacher- Lindsay Dunham
- Allison Duff
- Mikayla Leal
- Rachel Nehila
- Krisha Patel
- Kylie Perez

**Delran High School – Girls’ State Representatives**

**Dawn Flanagan and Daniel Finkle will present:**

- Sera Lukens
- Mia Lanzilotta
- Emily Jellison
- Brooke Hennegan
- Brennadette Beebe
- Trinity Governa

**Delran High School – Boys’ State Representatives**

**Eileen Wachter and Daniel Finkle will present:**

- Colin Kremus
- Anthony Lavery
- Ryan Wachter
- Connor Shanahan
- Alessandro Gonzaga
- Ethan Chou

**Delran High School – Governor’s School**

**Eileen Wachter and Daniel Finkle will present:**

- Justin Ma

**Delran High School – 2020 National Merit Scholarship Program Commended Students**

**Mary Melvin and Daniel Finkle will present:**

- Colin Kremus
- Justin Ma

**Delran Crossing Guards**

**Glenn Kitley and Brian Brotschul will present:**

- Joan Bennett
- Roosevelt Brown
- Ann Marie Galletti
- Dawn Gaven
- Annette Haggerty
- Karen Harper
- Linda Holman
- Joyce Kuhn
- Fred Neuman
- Judy Ogozalek
- Fred Pfeffer
- Mary Lou Schofield
- Walter Smith
- Colleen Bowman
- Diana Kaluhiokalani
- Donna Levin
- Ann Masucci
- Barbara Miller

Administrative Reports: DHS Bike Rack and Shelter Presentation: Christopher Pappas  
 Delran Township Schools Wellness Council: Erica DeMichele, Supervisor of Science  
 Delran Township Public Schools Assessment Report: Advanced Placement, ACCESS and Dynamic Learning Maps (DLM): Christine DeSimone, Director of Curriculum and Instruction  
 Student Safety Data System Report (HIB) for Report Period 2 (January 1, 2019 – June 30, 2019)  
 New Jersey Law Against Discrimination: Dr. Brotschul  
 Student Transportation: Dr. Brotschul  
 September 23, 2019 Agenda Review

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

09. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

***Motion to approve all items by way of consent vote in Section 13, Policy.***

A. *It is recommended that the Board of Education approve the second reading of Regulation 5600 (Student Discipline/Code of Conduct).*

B. *It is recommended that the Board of Education approve the first reading of the following Policies and Regulations:*

- Policy 1540 Administrator’s Code of Ethics
- Policy 2415.06 Unsafe School Choice Option
- Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School Sponsored and Extra Curricular Activities
- Regulation 2460.8 Special Education – Free and Appropriate Public Education
- Policy 2610 Educational Program Evaluation
- Regulation 3362 Sexual Harassment of Teaching Staff Members Complaint Procedures
- Policy 4219 Commercial Driver

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

14. **Business and Operations**

Mrs. Rafanello will report.

***Motion to approve all items by way of consent vote in Section 14, Business and Operations.***

A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of July 2019. [Reference C-2].*

- B. *It is recommended that the Board of Education certify, after review of the school business administrator's and treasurer's monthly fiscal reports and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of July 2019. [Reference C-3]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$122,103.54 according to the schedule available in the Office of the Board Secretary. [Reference C-4]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$1,402,542.50. [Reference C-5]*
- E. *It is recommended that the Board of Education approve to void Accounts Payable check number 48076. The amount was not correct and check was re-processed.*
- F. *It is recommended that the Board of Education approve the 2020-2021 Budget Calendar as follows:*

	<b>2020-2021 Budget Calendar</b>
<b>Date</b>	<b>Activity</b>
9/1/19 to 11/26/19	School/Department Budget Creation
9/9/19	Work Session: 2020-2021 Budget Projection Public Presentation / Review of 2018-2019
12/2/19	Public Presentation of 2018-2019 Audit
12/4/19 to 12/11/19	Department/School Budget Presentations with District Administration
1/2/20**	Public Budget Administrative Update/Reorganization Meeting
1/6/20**	Business Operations Committee Update
2/3/20**	Business Operations Committee Update
2/3/20**	Work Session: Budget Discussion Public Presentation
2/18/20**	Regular Public Meeting: Budget discussion public presentation
TBA*	State Aid Notice to District
3/14/20*	Budget Workshop: Anticipated Budget Public Presentation
3/2/20**	Business Operations Committee Update
3/2/20**	Work Session: Budget discussion presentation
3/16/20**	Regular Public Meeting: Tentative Budget Hearing
3/18/20*	Tentative Budget due to Burlington County Office of Education
4/6/20**	Work Session: Follow up Budget Discussion as Necessary
4/20/20**	Regular Public Meeting: Follow up Budget Discussion as Necessary
5/4/20**	Work Session: Final Budget Hearing
5/6/20*	Final Budget due to Burlington County Office of Education

\* Tentative based on NJDOE Guidance

\*\* Tentative based upon approval of 2020 Board of Education Meeting Schedule

- L. *It is recommended that the Board of Education approve the use of a 28 ½” high x 47” long x16” wide table donated by Erin Hamlin to be used in the Delran Middle School office. Approximate value is \$100.*
- M. *It is recommended that the Board of Education adopt District Goals for the 2019-2020 school year as outlined below:*

**Student Achievement:** Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- N. *It is recommended that the Board of Education approve the Student Safety Data System Report for Report Period 2 (January 1 – June 30, 2019) as follows:*

<u>School</u>	<u>Incidents (Violence, Vandalism, Substances, Weapons and HIB Confirmed)</u>	<u>Other Incidents Leading to Removal</u>	<u>HIB Alleged</u>	<u>HIB Trainings</u>	<u>HIB Programs</u>
DHS	18	13	5	2	2
DMS	24	44	0	0	0
DIS	16	27	0	0	0
Mill	0	0	0	2	2

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. Curriculum  
Mrs. Wachter will report.

*Motion to approve all items by way of consent vote in Section 15, Curriculum.*

A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*

1. Marching Band to Pemberton High School, Pemberton, NJ and Burlington City High School, Burlington City, NJ on Saturday, September 28, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to perform at a football game and participate in competition. The cost to the Board of Education has not been determined.
2. Marching Band to Lenape Regional High School, Medford, NJ on Saturday, October 5, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in competition. The cost to the Board of Education has not been determined.
3. Marching Band to Ewing High School, Ewing, NJ on Friday, October 11, 2019; 37 students, 2 staff members and 2 chaperones leaving at 5:45 PM and returning at 10:00 PM. The purpose of the trip is to perform at football game. The cost to the Board of Education has not been determined.
4. Marching Band to West Deptford High School, West Deptford, NJ on Saturday, October 12, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in competition. The cost to the Board of Education has not been determined.
5. Marching Band to Deptford High School, Deptford, NJ on Sunday, October 13, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in competition. The cost to the Board of Education has not been determined.



6. Marching Band to Wright Way, Delran, NJ on Saturday, October 19, 2019; 37 students, 2 staff members and 2 chaperones leaving and returning at times to be determined. The purpose of the trip is to perform in Homecoming Parade. The cost to the Board of Education has not been determined.
7. Marching Band to Eastern Regional High School, Voorhees, NJ on Sunday, October 20, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in competition. The cost to the Board of Education has not been determined.
8. Marching Band to destination TBD on Saturday, October 26, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in State Championship. The cost to the Board of Education has not been determined.
9. Marching Band to Hershey Stadium, Hershey, PA on Sunday, October 27, 2019; 37 students, 2 staff members and 4 chaperones leaving and returning at times to be determined. The purpose of the trip is to participate in championship. The cost to the Board of Education has not been determined.
10. Transition Seminar 2 students to Bagel Café, Delran, NJ on Thursday, September 26, 2019; 6 students and 2 staff members leaving at 7:30 AM and returning at 8:05 AM. The purpose of the trip is to interview, practice ordering and paying for meal and practice social skills. There is no cost to the Board of Education.
11. Transition Seminar 2 students to ShopRite, Delran, NJ on the following dates:
  - October 1, 2019
  - November 5, 2019
  - December 3, 2019
  - January 7, 2020
  - February 3, 2020
  - March 3, 2020
  - April 7, 2020
  - May 5, 2020
  - June 2, 2020

Six students and 2 staff members will be leaving at 7:30 AM and returning at 8:00 AM. The purpose of the trip is to learn how to navigate grocery store, purchase supplies, calculate unit cost and practice social skills. There is no cost to the Board of Education.
12. Business students to MetLife Stadium, East Rutherford, NJ on Thursday, November 14, 2019; 40 students and 2 staff members leaving at 7:15 AM and returning at 2:15 PM. The purpose of the trip is to participate in NY Jets Sports Business Day. The cost to the Board of Education is \$343.10 per bus (1 bus).

*B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:*

1. Team 7A to Camp YMCA of Pines, Medford, NJ on Friday, October 18, 2019; 110 students and 10 staff members leaving at 8:00 AM and returning at 2:00 PM. The purpose of the trip is to foster teambuilding. There is no cost to the Board of Education.
  2. Music Department students to Hershey Park, Hershey, PA on Friday, May 1, 2020; 120 students, 3 staff members and 20 chaperones leaving at 6:00 AM and returning at 10:00 PM. The purpose of the trip is to participate in Music Showcase Festival. There is no cost to the Board of Education.
  3. 8<sup>th</sup> Grade Honors Science students to ACUA Wastewater Treatment Plant, Atlantic City, NJ and ACUA Environmental Park in Egg Harbor, NJ on Friday, October 25, 2019; 42 students and 3 staff members leaving at 7:30 AM and returning at 2:00 PM. The purpose of the trip is to tour wind farm, solar plant and environmental park to support curriculum. The cost to the Board of Education is \$353.14 per bus (1 bus).
  4. Mrs. Forsythe's class to ShopRite, Delran, NJ then Tony's Pizza, Delran, NJ on Friday, November 15, 2019; 16 students, 1 staff member and 4 chaperones leaving at 10:35 AM and returning at 12:45 PM. The purpose of the trip is to provide students with life skills and participate in community based instruction. There is no cost to the Board of Education.
  5. Mrs. Forsythe's class to Moorestown Mall, Moorestown, NJ on Thursday, December 19, 2019; 16 students, 1 staff member and 4 chaperones leaving at 10:00 AM and returning at 1:30 PM. The purpose of the trip is to provide students with life skills and promote socialization skills. There is no cost to the Board of Education (DEF Grant).
- C. *It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:*
1. Fourth Grade students to American Revolution Museum, Philadelphia, PA on Thursday, January 23, 2020 and Friday, January 24, 2020; 125 students, 10 staff members and 10 chaperones (each day) leaving at 9:00 AM and returning at 2:00 PM. The purpose of the trip is 4<sup>th</sup> grade class trip. There is no cost to the Board of Education.
  2. Fifth Grade students to Constitution Walking Tour, Philadelphia, PA on Friday, May 8, 2020; 220 students, 20 staff members and 35 chaperones leaving at 9:00 AM and returning at 2:00 PM. The purpose of the trip is 5<sup>th</sup> grade class trip. There is no cost to the Board of Education.
- D. *It is recommended that the Board of Education approve Natalie Fagerlund, a student at Rider University, to complete a 100-hour practicum (school counselor) at the Delran Middle School for the Spring term (January – May 2020) and a 600-hour practicum (school counselor) at the Delran High School for the Fall term (September – December 2020) at the Delran High School. The cooperating counselor at the Delran Middle School will be Mrs. Julia Stipa. The cooperating counselor at the Delran High School will be Ms. Laura Foster.*
- E. *It is recommended that the Board of Education accept and approve the 2018-2019 Student Assessment Results as presented and discussed on September 9, 2019 at the Board of Education Work Session.*

- F. *It is recommended that the Board of Education approve the tuition contract in the amount of \$14,277.00 for displaced student 280381, regular education grade 7 for the 2019-2020 school year to attend Collingswood Public Schools.*
- G. *It is recommended that the Board of Education approve 36 students to attend the Burlington County Institute of Technology for the 2019-2020 school year. The cost is \$3,448.00 per student for both regular education and special education students, however, because their enrollment changes often, they will contract and bill based on their enrollment analysis of 36 students. The tuition for the 2019-2020 school year is \$124,128.00.*
- H. *It is recommended that the Board of Education approve Beyond Communication for the 2019-2020 school year to provide an independent speech-language evaluation at a cost of \$2,950.00.*
- I. *It is recommended that the Board of Education approve Home Instruction Services for the following students for Home Instruction services:*

<u>School</u>	<u>Student #</u>	<u>Recommended by:</u>	<u>Dates</u>
DHS	210239	Physician	9/6/19-11/16/19
DHS	190027	Physician	9/3/19-6/19/20
DHS	210267	Physician	9/12/19-10/2/19
DHS	237000	Administration	9/23/19-9/27/19
DHS	230280	Administration	9/23/19-9/27/19
OOD	230415	Administration	9/23/19-6/19/20

- J. *It is recommended that the Board of Education approve the 2019-2020 School Year tuitions for the following students:*

Location	Student ID #	Tuition	1:1 Aide	Total Cost of Tuition	# of Days Enrolled	Transportation
Archway	230445	\$43,281.00	0.00	\$43,281.00	180	\$8,199.00
	210282	\$43,281.00	\$25,200.00	\$68,481.00	180	\$8,199.00
	200211	\$43,281.00	0.00	\$43,281.00	180	\$8,199.00
Bancroft	806097	\$67,071.60	0.00	\$67,071.60	180	\$49,863.49
East Mountain	200276	\$71,663.40	0.00	\$71,663.40	180	\$0
Kingsway Learning Center	340000	\$53,195.40	0.00	\$53,195.40	180	\$20,821.19
	200020	\$53,195.40	0.00	\$53,195.40	180	\$20,821.19
	806120	\$53,195.40	0.00	\$53,195.40	180	\$20,821.19
Larc School	310000	\$48,835.80	0.00	\$48,835.80	180	\$8,076.29
New Jersey Commission of the	200022	\$1,900.00	0.00	\$1,900.00	180	No cost to district

Blind						
	340008	\$1,900.00	0.00	\$1,900.00	180	No cost to district
	260261	\$1,900.00	0.00	\$1,900.00	180	No cost to district
	310000	\$1,900.00	0.00	\$1,900.00	180	No cost to district
	180447	\$1,900.00	0.00	\$1,900.00	180	No cost to district
	806018	\$1,900.00	0.00	\$1,900.00	180	No cost to district
Orchard Friends School	270304	\$47,525.00	0.00	\$47,525.00	180	AIL: \$1,000.
Y.A.L.E. School Inc.	200088	\$50,061.00	\$0.00	\$50,061.00	180	\$11,300.05
	240376	\$56,061.00	\$37,800.00	\$93,861.00	180	\$93,131.10
	220396	\$56,061.00	0.00	\$56,061.00	180	\$11,300.05
	180017	\$56,061.00	0.00	\$56,061.00	180	\$21,600.00
	180210	\$56,061.00	0.00	\$56,061.00	180	
Y.A.L.E. School West	230117	\$60,703.20	0.00	\$60,703.20	180	\$27,500.00
	250216	\$60,703.20	\$37,800.00	\$98,503.20	180	\$5,037.10
Y.A.L.E. Southeast III	250018	\$68,218.20	0.00	\$68,218.20	180	\$12,800.00
	260021	\$68,218.20	0.00	\$68,218.20	180	\$12,800.00
Y.A.L.E. School North II Medford Kirby Mills	280138	\$51,082.20	0.00	\$51,082.20	180	\$0

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			

<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

K. *It is recommended that the Board of Education approve the 2019-2020 School Year tuition for the following student:*

Location	Student ID #	Tuition	1:1 Aide	Total Cost of Tuition	# of Days Enrolled	Transportation
Rancocas Valley Regional HS	190025	\$27,500.00	0.00	\$27,500.00	180	\$65,692.97

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

16. **Personnel**  
Mr. Chierici will report.

*Motion to approve all items by way of consent vote in Section 16, Personnel.*

**All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.**

A. *It is recommended that the Board of Education approve, with regret, the retirement of Katherine Newman, Secretary in the Guidance Office at the Delran High School, effective the close of business on December 31, 2019.*

- B. *It is recommended that the Board of Education approve the resignation of Chifonda Henry, Assistant to the Business Administrator for the Delran Schools, effective November 1, 2019.*
- C. *It is recommended that the Board of Education approve to amend the end date for Robert Delengowski, Interim Business Administrator, to reflect the close of business on September 20, 2019.*
- D. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Danielle Worman, Teacher of Math at the Delran High School. Paid leave (use of 15 sick days and 2 personal days) will begin on December 16, 2019 and end on January 15, 2020. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will begin on January 21, 2020 and end on April 3, 2020. Mrs. Worman will return to work on April 6, 2020.*
- E. *It is recommended that the Board of Education approve to revise a paid and unpaid leave of absence for Hannah Lorenzo, Teacher of ESL at the Millbridge Elementary School. Paid leave (use of 16 sick days and 2 personal days) will begin on November 1, 2019 and end on December 2, 2019. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will begin on December 3, 2019 and end on March 9, 2020. Unpaid leave under the provisions of the NJ Family Leave Act will begin on March 10, 2020 and end on April 8, 2020. Mrs. Lorenzo will return to work on April 9, 2020.*
- F. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Katherine Drachowski, Teacher of Art at the Delran High School. Paid leave (use of 42 sick days and 2 personal days) will begin on February 10, 2020 and end on April 20, 2020. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will begin on April 21, 2020 and end on June 19, 2020. Mrs. Drachowski will return to work on September 1, 2020.*
- G. *It is recommended that the Board of Education approve the following for a 6<sup>th</sup> period assignments:*

<u>School</u>	<u>Teacher Name</u>	<u>Subject</u>	<u>Stipend Amount</u>	<u>Rationale</u>	<u>Effective Date</u>
DHS	Linda Mason	Science	\$ 5,072(.8)	Student Enrollment	9/1/19
Mill	Hanna Lorenzo	ESL	\$ 6,340	Student Enrollment	9/1/19
Mill	Heather Slaven	ESL (LOA)	\$ 6,340 prorated	Student Enrollment	TBD

- H. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
1/27-29/20	Blenderman	Stephen	Monroe, NJ	\$525.00	HIB Specialist Training
10/2/19	Carey	Justine	Millville, NJ	\$174.18	Rutgers Institute for Improving Student Achievement
10/17-18/19	Johnstone	Jessica	Atlantic City, NJ	\$ 589.48	Autism Conference
10/17-18/19	Kerper	Michelle	Atlantic City, NJ	\$ 464.48	Autism Conference

- I. *It is recommended that the Board of Education approve Matthew Ordog to complete registration for a joint membership to the New Jersey Council for the Social Studies/New Jersey Social Studies Supervisors Association, as well as to attend the New Jersey Council for the Social Studies Fall Conference at Rutgers University on October 21, 2019, funded by Curriculum.*

Registration (Membership/Conference): \$105  
 Transportation (mileage/tolls): \$32.24  
 Total: \$137.24

- J. *It is recommended that the Board of Education approve Stuart Hasty to complete registration for the New Jersey Council for the Social Studies, as well as attend the New Jersey Council for the Social Studies Fall Conference at Rutgers University on October 21, 2019, funded by Curriculum.*

Registration: (Membership/Conference): \$65  
 Transportation: \$32.24  
 Total: \$97.24

- K. *It is recommended that the Board of Education approve Matthew Ordog and Lorianna Mann to attend the Burlington County Professional Development Institute workshop entitled: Braver Schools: Empowering Youth Through LGBTQ Infused Curriculum on October 17, 2019; funded by Curriculum.*

Registration: Free (Included with district membership in BCPDI)  
 Transportation: \$5.89

- L. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Total Expenses</u>
8/12-16/19	Palmese	Elizabeth	New York City, NY	----	\$ 332.92
8/12-16/19	Leite	Flaviany	New York City, NY	----	\$ 378.26
7/21—25/19	McVay	Siobhan	Chicago, IL	-----	\$ 806.25

- M. *It is recommended that the Board of Education approve the following co-curricular assignments for the 2019-2020 school year:*

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
DMS	Sims, John	Intramural Dodgeball Coach (1.5)	\$ 1,286 (prorated amount)
DIS	Gregson, Brian	Assistant Band Director	\$ 1,187

- N. *It is recommended that the Board of Education approve Brian Croly as the Unified Soccer Coach at the Delran High School at a salary of \$45.56 per hour X 15 hours = \$653.40.*

- O. *It is recommended that the Board of Education approve the resignation of Katherine Drachowski as DMS Spring Musical Director for the 2019-2020 school year.*

- P. *It is recommended that the Board of Education approve the resignation of Michelle Revy as DMS Stage Crew Advisor for the 2019-2020 school year.*

- Q. *It is recommended that the Board of Education approve the following coaching volunteer for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Coach</u>
Schmidt, Karen	Unified Soccer	Mr. Croly

Yansick, Kyle	Football	Mr. Lucas
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R. *It is recommended that the Board of Education approve the following substitutes for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Bankston, Natise	Substitute Teacher	9/24/19	\$ 85/day
Coates, Dana	Substitute Teacher	9/24/19	\$ 85/day
Coates, Dana	Substitute Aide	9/24/19	\$10/hour
Larson, Jessica	Substitute Teacher	9/24/19	\$85/day
Naphy, Kathryn	Substitute Nurse	9/24/19	\$155/day
Norfo, Tracey	Substitute Teacher	9/24/19	\$ 90/day
Robins, Ellen	Substitute Nurse	9/24/19	\$155/day
Sherman, Beth	Substitute Nurse	9/24/19	\$155/day
Smith, Kira	Substitute Teacher	9/24/19	\$ 90/day
Van Zyl, Pamela	Substitute Nurse	9/24/19	\$155/day

S. *It is recommended that the Board of Education approve the following staff members for translation services for the 2019-2020 school year at the rate of \$27.39 per hour:*

Antonina Robinson	Russian, German, Polish
Svitlana Lane	Russian
Cynthia Varela	Spanish

T. *It is recommended that the Board of Education approve additional hours on an as-needed basis to cover the lunchroom or absent para-professional time for the following Part-time Aides at the Millbridge Elementary School at their hourly rate for the 2019-2020 school year:*

Cascio, Lisa  
 Clark, Robyn  
 Cooper, Stephanie  
 Dorsey, Anya  
 Forson, Norma  
 Fox, Arlene  
 George, Martina  
 Janik-Robinson, Antonina  
 Johnson, Alyssa  
 Johnson, Erika  
 McAllister, Trisha  
 Myers, Barbara  
 O'Connor, Kimberly  
 Ottomanelli, AnnMarie  
 Stillwell, Stacy  
 Suppin, Eileen  
 Taffler, Melissa  
 Venables, Lauren  
 Wallace, Jennie

U. *It is recommended that the Board of Education approve the following paraprofessionals for up to 20 hours each at their hourly rate to assist students with IEP's during unified sports:*

Dinka Brkic



Gerald Bailey  
 Rose Larson  
 Jackie McCann

- V. *It is recommended that the Board of Education approve the following paraprofessionals for after school activities to support students with IEPs:*

Vicky Donaghy  
 Jackie Loretangeli  
 Dinka Brkic  
 Beth Borsuk  
 Michael Clair  
 Sandra Sutcliffe  
 Lisa Suter  
 Gwen Young  
 Rose Larson  
 Jane Lagay  
 Jackie McCann  
 Barbara Brahl  
 Gerald Bailey

- W. *It is recommended that the Board of Education approve Rita Micucci and Monica O'Rourke to attend a training on September 27, 2019, provided by the district, for 2.50 hours at their hourly rate to support a student's IEP.*

- X. *It is recommended that the Board of Education approve the following substitutes to attend the district Safety Training on September 27, 2019 for 1.5 hours at their hourly rate:*

Clark, Robyn  
 Cooper, Stephanie  
 Hesser, Margie  
 Meyer, Lisa  
 Meyers, Barbara  
 Ottomanelli, AnnMarie  
 Stillwell, Stacy

- Y. *It is recommended that the Board of Education approve the following teachers for professional development to prepare as PD Choice Presenters on September 27, 2019, using Title IVA funds at \$43.56/hour, for three (3) hours each.*

DHS: Caitlin Como, Laura Diamond, Susan Holmes-Garrity, Phillip Palumbo,  
 Jason Pope, Michelle Rubano  
 DMS: Brett Casne, Jaime Dubuque  
 DIS: Jason Caldwell, Cara Davis, Sumita Divekar, Daniel Iacovelli, Sharon Kernan,  
 Susan Lovato, Michelle Woyshner  
 Millbridge: Christine Cusack, Megan Jones, Michelle Reasso, Trisha Sorrentino

- Z. *It is recommended that the Board of Education approve the following co-curricular assignment at the Delran High School for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Jaime Counard	Detention Monitor (substitute when needed)	\$35.68/hour

- AA. *It is recommended that the Board of Education approve the employment of Angela Buggs as Teacher of English at the Delran High School (filling a leave of absence for Michelle Revy) beginning on November 15, 2019 and ending on April 6, 2020 at an annual base salary of \$57,341 (BA+15, Step 8) to be prorated.*
- BB. *It is recommended that the Board of Education approve the transfer of Carolann Grady to Secretary at the Delran High School in the Guidance Office effective January 1, 2020. (Retirement: Katherine Newman)*
- CC. *It is recommended that the Board of Education approve the employment of Sandra Walsh as General Aide (3 days a week) at the Delran Intermediate School at a salary of \$10.25 per hour beginning on September 24, 2019 and ending on December 31, 2019 and a salary of \$11.25 per hour beginning on January 1, 2020 and ending on June 30, 2020. (Transfer: Lisa Papi)*
- DD. *It is recommended that the Board of Education approve the Chaperone List as contained on file in the Board of Education offices. [Reference C-6]*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**  
Mr. Chierici will report.

*Motion to approve all items by way of consent vote in Section 17, Community Engagement.*

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of August 2019. [Reference C-7]*
- B. *It is recommended that the Board of Education approve a donation from the Holman Automotive Group in the amount of \$300 (\$150 for the Boys' Soccer program and \$150 for the Girls' Soccer program).*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			

<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Student matters – pending litigation

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mr. Rafferty</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

43. **Return to the Public Meeting:**  
 Recommend Board approval to return to public meeting.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			