

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

December 16, 2019

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

- 00. **Opening Statement by the President:**
In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.
- 01. **Pledge of Allegiance**
- 02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Chierici		
Mrs. Flanagan		
Mrs. Melvin		
Mr. Oberg		
Mrs. Rafanello		

Mr. Rafferty		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

05. **Student Representative to the Board of Education:**

Ms. Abigail Stiglich will report.

06. **Presentation and Recognitions:**

There will be a 5-minute recess following the Board of Education Recognitions.

Delran High School - 2020 All-South Jersey Chorus

- Javera Chaudhry
- Claire Flynn
- Corinne Langowski
- Jackson Weber

Delran Middle School - All-South Jersey Regional Choir

- Matthew Jones

DMS Choir Director: Mrs. Erin Gupta

Delran High School - AP Scholars

- Ethan Chou
- Kendal Coldren
- Colin Kremus
- Sera Lukens
- Justin Ma
- Tulsi Patel
- Ryan Wachter

Delran Middle School

Cross-Country "Top 15" at the Divisional Meet for their respective divisions

DIVISION: 5th and 6th Grade Girls

- Erin Dunlap
- Ashley Doyle
- Ruby Little
- Ava Kelly
- Devin Ginley
- Izzy Diehl

DIVISION: 5th and 6th Grade Boys

- Chase Dubuque
- Benny Hoffman
- Kyle Sondeen
- Logan Karasek
- Jackson Rider

DIVISION: 7th and 8th Grade Girls

- Mya Pierce

- Ireland Reynolds
- Mya Jackson
- Olivia Suppin
- Shannon Waters
- Ava Callahan

DIVISION: 7th and 8th Grade Boys

- Gage De Joseph
- Azari Simmons

Coach: Mrs. Aileen McCormick

Presentations:

- 2018-2019 District Audit
- Student Achievement: 2019 ESSA Accountability Report

07. Old Business:

08. New Business:

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

Review of December 16, 2019 Regular Public Meeting Agenda

10. **Approval of Minutes:** December 5, 2019 Work Session [Reference F-3]
December 5, 2019 Work Session Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

- A. *Enrollment Report*
- B. *Vacancy Report*
- C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 13, Policy.

- A. *It is recommended that the Board of Education approve the First Reading of the following policies and regulations:*

1	Policy 2430	Co-curricular Activities
2	Regulation 2430	Co-curricular Activities
3	Policy 2431	Athletic Competition
4	Regulation 2431	Athletic Competition

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			

Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of October 2019. [Reference F-4].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s and treasurer’s monthly fiscal reports and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of October 2019. [Reference F-5]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$304,633.38 according to the schedule available in the Office of the Board Secretary. [Reference F-6]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$1,422,619.09. [Reference F-7]*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of November 2019. . [Reference F-8]*
- F. *It is recommended that the Board of Education accept the recommendations made by the Superintendent, for the Harassment, Intimidation and Bullying Report as follows:*

<u>School</u>	<u>Report #</u>
DMS	#4
DMS	#5

- G. *It is recommended that the Board of Education approve the Suspension Report for November 2019.*
- H. *It is recommended that the Board of Education approve to void check DMS Activities check #2297. An error occurred during printing.*
- I. *It is recommended that the Board of Education approve to void check # 008905 in the amount of \$45.00 because it is no longer due.*

- J. *It is recommended that the Board of Education approve to voice Check #009009 in the amount of \$402.84. The check was incorrectly made payable to vendor B&A Archery from the high school athletics account.*
- K. *It is recommended that the Board of Education approve \$36,583 in carry over funds for the IDEA grant for nonpublic schools.*
- L. *It is recommended that the Board of Education approve the Joint Transportation Agreement with Delanco Township Board of Education for the 2019-2020 year.*
- M. *It is recommended that the Board of Education approve the Joint Transportation Agreement with Burlington Township Board of Education for the 2019-2020 year.*
- N. *It is recommended that the Board of Education approve the amended cost for First Student Transportation that was approved at the October 11, 2019 board meeting as follows:*
 - Contract approved for \$107,067.72 will be increased by \$8,493.00 for a corrected amount of \$115,560.72
 - Contract approved for \$434,470.15 will be decreased \$14,807.32 for a corrected amount of \$419,662.83

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
 - 1. Minorities in Engineering students to Lockheed Martin, Moorestown, NJ on the following dates; 5 students leaving at 8:15 AM and returning at 11:30 AM. The purpose of the trip is to participate in MEP Sessions. There is no cost to the Board of Education.

January 10, 2020
 February 7, 2020
 February 21, 2020
 February 28, 2020
 March 6, 2020
 March 20, 2020

2. Science League to Seneca High School, Tabernacle, NJ on Thursday, January 9, 2020; Thursday, February 13, 2020; and Thursday, March 12, 2020; 35 students and 1 staff member leaving at 2:30 PM and returning at 5:00 PM. The purpose of the trip is to participate in competition. The cost to the Board of Education is \$255.85 per bus (1 bus per trip).

B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:

1. Robotics Club to Samuel S. Yellin School, Stratford, NJ on Saturday, January 18, 2020; 17 students, 2 staff members and 2 chaperones leaving at 7:00 AM and returning at 4:00 PM. The purpose of the trip is to participate in first Lego League Robotics Competition. The cost to the Board of Education is \$445.52 per bus (1 bus).
2. Team 7B to The Big Event, Cherry Hill, NJ on Friday, February 7, 2020; 100 students and 10 staff members leaving at 9:30 AM and returning at 1:30 PM. The purpose of the trip is Team 7B trip. There is no cost to the Board of Education.

C. It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:

1. DIS Green Team to Philadelphia Zoo, Philadelphia, PA on Wednesday, February 26, 2020; 40 students, 2 staff members and 5 chaperones leaving at 9:00 AM and returning at 2:00 PM. The purpose of the trip is to research endangered animals and present for the Unless Contest. There is no cost to the Board of Education.

D. It is recommended that the Board of Education approve the following tuitions for the 2019-2020 school year:

Location	Student ID	Tuition	1:1 Tuition	Tuition Total	# Of Days Enrolled
Archway	230415	\$51,456.30	0.00	\$51,456.30	180
BCSSSD	190021	-----	\$39,500.00	\$39,500.00	180
BCSSSD	220270	\$25,200.00	0.00	\$25,200.00	132

E. It is recommended that the Board of Education approve Bonita Blazer, Ph.D., Educational Consultant located at 202 Foxwood Drive, Moorestown, NJ 08057 to conduct the following independent evaluations for the 2019-2020 school year:

Learning Evaluation \$850.00
 Speech/Language Evaluation \$850.00

Psychological Evaluation \$850.00

- F. *It is recommended that the Board of Education approve Beyond Communication to provide an independent classroom observation as part of an evaluation for the 2019-2020 school year. The cost of the observation is \$680.00.*
- G. *It is recommended that the Board of Education approve the following students for Home Instruction services:*

<u>School</u>	<u>Student #</u>	<u>Recommended By</u>	<u>Date</u>
DHS	210226	Administration	11/6/2019 - 11/19/2019
DHS	200135	Physician	10/22/19-12/20/19

- H. *It is recommended that the Board of Education approve the 2020-2021 Delran High School Program of Studies.*
- I. *It is recommended that the Board of Education approve the 2020-2021 Delran Middle School Program of Studies.*
- J. *It is recommended that the Board of Education approve a Delran High School student to attend the 2020 session of the American Legion Auxiliary Jersey Girls' State Program to be held at Georgian Court University, Lakewood, NJ from June 21 to June 26, 2020. Cost to the Board of Education is \$240.00.*
- K. *It is recommended that the Board of Education approve the tuition contract in the amount of \$13,476.60 for displaced student 230452, regular education grade 10 for the 2019-2020 school year to attend Burlington Township. High School.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 16. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

A. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
1/7/20	Major	Dana	Mt. Laurel, NJ	\$ 283.53	Strengthen Technology in ELA
1/7/20	Penna	Jennifer	Mt. Laurel, NJ	\$ 283.53	Strengthen Technology in ELA
1/22/20	Repack	Daniela	Cherry Hill, NJ	\$ 284.11	Accelerate Students' Use of Target Language
On-line	Dunham	Lindsay	On-line	\$ 69.99	Motivating the Unmotivated
2/26-27/20	Soto	Lauren	Atlantic City, NJ	\$ 436.00	ASAP-NJ Conference
On-line	Kennedy-Flomo	Saba	On-line	\$ 69.99	Motivating the Unmotivated
On-line	Deniken	Ibis	On-line	\$ 69.99	Motivating the Unmotivated
On-line	Feldman	Ruth	On-line	\$ 69.99	Motivating the Unmotivated
1/22/20	First	Emma	Mt. Laurel, NJ	\$ 283.83	Accelerate Students' Use of Target Language
1/22/20	Mijic Kukavica	Aleksandra	Mt. Laurel, NJ	\$ 283.83	Accelerate Students' Use of Target Language
1/9/20	Repece	Jon	Lawrence, NJ	\$ 19.93	Money Talks: Compensation in Business Education
1/16/20	Finkle	Daniel	Piscataway, NJ	\$ 40.00	Supply Chain Management Curriculum Showcase

B. *It is recommended that the Board of Education approve Brian Stolarick and Michael McHale to attend the New Jersey Superintendents Study Council (Aspiring Principals Cohort) at Seton Hall University, South Orange, NJ on Thursday, January 30, 2020 (Inclement Weather Make-up Date, February 6, 2020); Thursday, February 27, 2020 (Inclement Weather Make-up Date, March 5, 2020); and Thursday, March 26, 2020 (Inclement Weather Make-up Date, April 2, 2020). The cost is \$350 to cover all 3 sessions to be paid through Title IIA.*

C. *It is recommended that the Board of Education approve Daniel Finkle, Brian Stolarick and Michael McHale to attend 2020 National Association of Secondary School Principal Conference in National Harbor, MD on July 7, 8 and 9, 2020. All costs payable through the General Fund.*

Daniel Finkle

Registration	\$445.00
Room	\$554.60
Mileage	\$182.70
Parking	\$ 90.00

Brian Stolarick

Registration	\$445.00
Room	\$554.60
Mileage	\$182.70
Parking	\$ 90.00

Mike McHale

Registration	\$445.00
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Room \$554.60
 Mileage \$182.70
 Parking \$ 90.00

- D. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Total Expenses</u>
10/21/19-10/24/19	Rafanello	Amy	Atlantic City, NJ	-----	\$ 75.70
11/20/19	Baker	Eileen	Trenton, NJ	-----	\$ 18.06
10/2/19; 10/3/19; 11/20/19	DeSimone	Christine	OOD Travel	-----	\$ 42.06
9/4/19-11/27/19	Jue Mattle	Jennifer	In District Travel	-----	\$ 40.60
11/21/19	Repece	Jon	Warminster, PA	-----	\$ 17.82
11/4/19-11/26/19	Goodwin	Geralyn	Co-op travel	-----	\$ 63.00
9/4/19-11/27/19	Jue Mattle	Jennifer	In district travel	-----	\$ 40.60
9/5/19-11/27/19	Deniken	Ibis	In district travel	-----	\$ 32.48
12/2/19	Fiorini	Michelle	Monroe Twp., NJ	-----	\$ 32.90
12/2/19	Mann	Lorianna	Monroe Twp., NJ	-----	\$ 34.25

- E. *It is recommended that the Board of Education approve the following substitutes for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Ceplo, Rachel	Substitute Teacher	12/17/19	\$85/day

- F. *It is recommended that the Board of Education approve the following staff members for NJ Department of Education Student Portfolio coursework as required for graduation:*

Mathematics

Daniel Finkle \$640.64 (per diem salary) x 1.25 = \$ 800.80

English/Language Arts

Mary Nutter 12 hours x \$43.56 = \$ 522.72
 Susan Holmes-Garrity 12 hours x \$43.56 = \$ 522.72
 Total cost \$1,045.44

- G. *It is recommended that the Board of Education approve the following teachers to provide four Professional Development Events not to exceed \$2,100 to be paid out of Title IIA:*

Shaun DeLoche
 Paul Maraldo

- H. *It is recommended that the Board of Education approve additional hours on an as-needed basis to cover the lunchroom or absent para-professional time for the following part time aide at the Millbridge Elementary School at her hourly rate for the 2019-2020 school year:*

Elise Cooney

- I. *It is recommended that the Board of Education approve the following substitutes for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Antuzzi, Courtney	Substitute Teacher	12/17/19	\$85.00
Lagay, Erin	Substitute Teacher	12/17/19	\$80.00

J. *It is recommended that the Board of Education approve the employment of Craig Nussbaum as School Social Worker (filling a leave of absence for Jillian Daniels) beginning on February 6, 2020 and ending on June 11, 2020 at an annual base salary of \$59,641 (MA+30, Step 6-7) to be prorated.*

K. *It is recommended that the Board of Education approve the Chaperone List as contained on file in the Board of Education offices. [Reference F-9]*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of October 2019. [Reference F-10]*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			

Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately ____ minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			

Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mr. Rafferty			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			