

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

March 16, 2020

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

- 00. **Opening Statement by the President:**
In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.
- 01. **Pledge of Allegiance**
- 02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mrs. Anderson		
Mr. Chierici		
Mrs. Flanagan		
Mrs. Melvin		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

03. **Student Representative to the Board of Education:**

Ms. Abigail Stiglich will report.

04. Administrative Report: Coronavirus Response

05. Old Business:

06. New Business:

07. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

Review of March 16, 2020 Regular Public Meeting Agenda

08. **Approval of Minutes:** March 2, 2020 Work Session [Reference I-3]
 March 7, 2020 Special Meeting [Reference I-4]

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

09. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. Correspondence

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

10. Agenda Questions: Public

11. Public Presentation of 2020-2021 Tentative Budget

12. Public Hearing on 2020-2021 Tentative Budget

13. It is recommended that the Board of Education approve the following resolution for the submittal of the budget to the County Office of Education for review.

BE IT RESOLVED that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2020-21 Total Expenditures	52,125,445	876,465	2,344,694	55,346,604
Less: Anticipated Revenues	19,435,604	876,465	382,398	20,694,467
Taxes to be Raised	<u>32,689,841</u>	<u>-</u>	<u>1,962,296</u>	<u>34,652,137</u>

And to advertise said tentative budget in the *Burlington County Times* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Delran High School, Delran, New Jersey on April 27, 2020 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Capital Reserve Account Withdrawal (Intermediate School storefront replacement; High School Cafeteria floor)

RESOLVED that the Delran Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$181,400, the district intends to utilize these funds for the Delran High School Woodshop renovations, ceiling tile abatement at the Middle School and for upgrading the security vestibules at both the Intermediate and Elementary Schools.

Travel and Related Expense Reimbursement 2020-2021

WHEREAS, the Delran Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$110,00 for all staff and board members.

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Policy**
Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 14, Policy.

- A. *It is recommended that the Board of Education approve the first reading of the following policies and regulations:*

- Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- Policy 5517 School District Issued Student Identification Cards
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Reg 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 7440 School District Security
- Reg 7440 School District Security
- Policy 8600 Student Transportation
- Reg 8600 Student Transportation
- Policy 8630 Bus Driver/Bus Aide Responsibility
- Reg 8630 Emergency School Bus Procedures
- Policy 8670 Transportation of Special Needs Students

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 15, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of January 2020 [Reference I-5].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s and treasurer’s monthly fiscal reports and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial*

obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of January 2020. [Reference I-6]

- C. It is recommended that the Board of Education approve the transfer of funds in the amount of \$280,072.96 according to the schedule available in the Office of the Board Secretary. [Reference I-7]*
- D. It is recommended that the Board of Education approve payment of bills in the amount of \$1,940,581.67. [Reference I-8]*
- E. It is recommended that the Board of Education approve the Suspension Report for February, 2020.*
- F. It is recommended that the Board of Education approve the 2020 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA).*
- G. It is recommended that the Board of Education approve to void check DMS Activities check #226. Check was lost by the recipient.*
- H. It is recommended that the Board of Education approve to void check #2375 to First Student in the amount of \$767.55 from the Delran Middle School Activities Account. It was a duplicate.*
- I. It is recommended that the Board of Education approve to void check #2354 to Philly Pretzel Factory in the amount of \$51.25 from the Delran Middle School Activities Account. There was a difference in the amount due and a new check was issued.*
- J. It is recommended that the Board of Education approve to void check #2364 to Sky Zone - Moorestown in the amount of \$1,950.00 from the Delran Middle School Activities Account. There was a difference in the amount due and a new check was issued.*
- K. It is recommended that the Board of Education approve to void check #2379 from the Delran Middle School Activities Account. It was jammed and damaged in the printer.*
- L. It is recommended that the Board of Education approve the purchase of Edmunds Gov Tech Financial Super Suite in the amount of \$99,640.00. Paid in 2 installments to SHI:NJSBA: Contract # E-8801-ACESCPS. Project includes Application, Project Conversion and Project Management Services.*
- M. It is recommended that the Board of Education approve the installation of a keyscan door access control system at the Middle School, Intermediate and Millbridge schools by RFP Solutions in the amount of \$52,546.*
- N. It is recommended that the Board of Education approve, pursuant to N.J.A.C. 6A:23A-14.1 to authorize the withdrawal of \$650,050 from Capital Reserve for the purpose to complete New Jersey Department of Education Project/State Plan #1060-007-20-1000: Classroom Change In Use (Special Education, Health Education, Robotics Laboratory).*
- O. It is recommended that the Board of Education contract with JMT Associates to prepare the District's annual Fixed Asset Report for the 2019-2020 school year for a cost of \$,1800.*

- P. *It is recommended that the Board of Education contract with JMT Associates for Record Retention Organization and Shredding for a cost of \$3,900.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. Curriculum
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 16, Curriculum.

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
1. Graphic Design 2 students to QVC Studios, West Chester, PA on Friday, March 27, 2020; 20 students and 1 staff member leaving at 8:15 AM and returning at 2:00 PM. The purpose of the trip is to show career opportunities in the Arts industry. There is no cost to the Board of Education.
 2. STEM to NJ State House, Trenton, NJ on Thursday, March 26, 2020; 3 students and 2 staff members leaving at 7:45 AM and returning at 2:00 PM. The purpose of the trip is to participate in NJ STEM Showcase. The cost to the Board of Education is \$300.83 per van (1 van).
 3. French Classes to Caribou Café, Philadelphia, PA on Friday, April 3, 2020; 40 students and 2 staff members leaving at 10:30 AM and returning at 2:15 PM. The purpose of the trip is to practice French language skills and experience French culture. There is no cost to the Board of Education.
 4. Life Skills class to Chick-Fil-A, Delran, NJ on Tuesday, April 28, 2020; 6 students and 4 staff members leaving at 9:30 AM and returning at 11:00 AM. The purpose of the trip is to provide students opportunity to participate in CBI. There is no cost to the Board of Education.
 5. Life Skills class to Chick-Fil-A, Delran, NJ on Tuesday, April 28, 2020; 6 students and 4 staff members leaving at 9:30 AM and returning at 11:00 AM. The purpose of the trip is to provide students opportunity to participate in CBI. There is no cost to the Board of Education.

6. Life Skills class to Target, Delran, NJ on Tuesday, May 12, 2020; 6 students and 4 staff members leaving at 11:30 AM and returning at 12:45 PM. The purpose of the trip is to provide students opportunity to participate in CBI. There is no cost to the Board of Education.
7. Life Skills class to Pets Plus, Delran, NJ on Tuesday, May 19, 2020; 6 students and 4 staff members leaving at 11:30 AM and returning at 12:45 PM. The purpose of the trip is to provide students opportunity to participate in CBI. There is no cost to the Board of Education.
8. Life Skills class to WAWA, Delran, NJ on Tuesday, May 26, 2020; 6 students and 4 staff members leaving at 9:50 AM and returning at 10:25 AM. The purpose of the trip is to provide students opportunity to participate in CBI. There is no cost to the Board of Education.
9. Thespian Society to New York City, NY on Wednesday, April 22, 2020; 32 students, 2 staff members and 2 chaperones leaving at 7:30 AM and returning at 7:00 PM. The purpose of the trip is to attend Broadway classroom, workshop and matinee of “Dear Evan Hansen.” There is no cost to the Board of Education.

B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:

1. Battle of the Books students to Olson Middle School, Tabernacle, NJ on Thursday, April 2, 2020; 6 students and 1 staff member leaving at 9:00 AM and returning at 1:45 PM. The purpose of the trip is to participate in Battle of the Books. The cost to the Board of Education is \$376.04 per van (1 van).
2. Mrs. Forsythe’s class to Delran Police Station and Route 130 Diner, Delran, NJ on Thursday, April 9, 2020; 11 students, 1 staff member and 4 chaperones leaving at 9:30 AM and returning at 12:30 PM. The purpose of the trip is for students to participate in CBI, life skills and improve socialization. There is no cost to the Board of Education. This is a walking field trip.
3. Mrs. Forsythe’s class to Target, Pet Smart and Chick-Fil-A, Delran, NJ on Friday, June 12, 2020; 11 students, 1 staff member and 4 chaperones leaving at 10:00 AM and returning at 12:30 PM. The purpose of the trip is for students to participate in CBI, life skills and improve socialization. There is no cost to the Board of Education (DEF Grant).
4. Green Team and Student Council to Jake’s Place, Delran, NJ on Friday, April 24, 2020 (Rain date is Friday, May 1, 2020); 40 students and 4 chaperones leaving at 9:30 AM and returning at 1:00 PM. The purpose of the trip is the annual Green Team cleanup. There is no cost to the Board of Education.

C. It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:

1. Kindergarten students in Mrs. Cahill’s class to Please Touch Museum, Cherry Hill, NJ on Friday, May 15, 2020; 6 students and 6 staff members leaving at 9:15 AM and returning at 2:00 PM. The purpose of the trip is end of year trip. The cost to the Board of Education is \$335.15 per van (1 van).

D. *It is recommended that the Board of Education approve the child of Jessica Bivans, Teacher at the Millbridge Elementary School, to attend Millbridge Elementary School for the 2020-2021 school year (Kindergarten) in accordance with the provisions of Board of Education Policy #5111.*

E. *It is recommended that the Board of Education approve home instruction services for the following students:*

<u>School</u>	<u>Student ID #</u>	<u>Recommended by</u>	<u>Dates</u>
OOD	190025	CST Case Manager	1/15/20-6/19/20
DHS	220148	Physician	1/17/20-approx 2-3 weeks
OOD	210282	CST Case Manager	1/21/20-4/4/20
DHS	220485	Physician	1/28/20-5/28/20
DMS	240139	Physician	1/27/20 - TBD
DMS	240247	Guidance Counselor	2/24/20-TBD
DHS	230415	CST Case Manager	3/9/20-6/19/20
DMS	260334	Guidance Counselor	3/2/20-3/16/20
DHS	220404	CST Case Manager	3/2/20-3/20/20
DMS	240373	CST Case Manager	3/10/20-TBD

F. *It is recommended that the Board of Education amend the Home Instruction Services for student 240086 (board approved on 02/18/2020) to extend the home instruction services date to 03/13/2020.*

G. *It is recommended that the Board of Education approve two Delran High School male students to attend the 2020 session of the American Legion Auxiliary New Jersey Boys' State Program at Rider University from June 21 to June 26, 2020. Cost to the Board of Education is \$275.00.*

H. *It is recommended that the Board of Education approve the below vendor to provide psychiatric evaluations for the 2019-2020 school year.*

James L. Hewitt, MD
 442 N. Warwick Road
 Lawnside, NJ 08045
 856-547-1166 (Phone)
 856-547-5228 (Fax)

Lawnside office - \$575.00
 Vineland office - \$600.00
 Evaluation at school - \$600.00
 Neuropsychiatric/Neurodevelopmental \$650.00

I. *It is recommended that the Board of Education approve Francesco Scotto D’Antuono, a student at Rowan University, to complete a full year clinical practice at the Delran Middle School beginning on September 1, 2020 and ending on December 9, 2020 and beginning on January 19, 2021 and ending on May 7, 2021. The cooperating teacher will be Mr. Brett Casne.*

J. *It is recommended that the Board of Education approve the following titles for DHS Summer Reading:*

- Hey Kiddo* by Jarrett J. Krosoczka
- Darius the Great is Not Okay* by Adib Khorram
- The Great Alone* by Kristin Hannah
- In the Country We Love: My Family Divided* by Diane Guerrero, Michelle Burford(Co-Author)
- Red Queen: Book 1* by Victoria Aveyard
- Dry* by Neal & Jarrod Shusterman
- The Boys in the Boat: Nine Americans and Their Epic Quest for Gold at the 1936 Berlin Olympics* by Daniel James Brown
- Funny, You Don’t Look Autistic: A Comedian’s Guide to Life on the Spectrum* by Michael McCreary
- After the Shot Drops* by Randy Ribay
- Field Notes on Love* by Jennifer E. Smith

K. *It is recommended that the Board of Education approve the Out-of-District tuition for the 2019-2020 school year for the following students:*

Location	Student ID	Tuition	1:1 Tuition	Tuition Total	# Of Days Enrolled
East Mountain School District	200276	\$2,388.78	\$0.00	\$2,388.78	6

L. *It is recommended that the Board of Education approve the below vendor to provide Out of District Counseling services for the 2019-2020 school year.*

Susan Gibbs, MS, LPC
 Dynamic Counseling
 1930 Marlton Pike E
 Suite M68
 Cherry Hill, NJ 08003
 (609) 724-1295

Initial Intake \$165.00
 Individual counseling \$125.00/hr

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			

Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the employment of Nicola O'Donnell as Teacher of Special Education at the Delran Intermediate School at an annual base salary of \$57,741 (MA, Step 5) effective April 1, 2020. (Retirement: Kimberly Davis)*
- B. *It is recommended that the Board of Education approve the employment of Gary Olaff as Teacher of 5th Grade at the Delran Intermediate School (filling a leave of absence for Jason Caldwell) at an annual base salary of \$53,841 (BA, Step 1) to be prorated beginning on April 8, 2020 and ending on May 29, 2020.*
- C. *It is recommended that the Board of Education approve a start date for James Brown, Media Specialist at the Delran Intermediate School, of April 3, 2020.*
- D. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
6/3-6/5/2020	Kristoff	Cande	Atlantic City, NJ	\$ 525.00	ASBO Conference
3/30/20	Traitz	Christy (replacing Michelle Bradbury)	Collingswood, NJ	\$ 8.40	Observe Adaptive PE Program

- E. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Total Expenses</u>
2/11/20	Acevedo	Gabriella	Glassboro, NJ	-----	\$ 21.28
2/21/20	Acevedo	Gabriella	Glassboro, NJ	-----	\$ 21.28
12/11-12/19	Soto	Lauren	Monroe Twp., NJ	-----	\$ 13.30
2/21/2020 (retroactively)	Gupta	Erin	Atlantic City, NJ	-----	\$ 64.00
12/2/19-2/28/20	Jue Mattle	Jennifer	In district travel	-----	\$ 37.80
9/5/19-11/27/19	Rafter	Thomas	In district travel	-----	\$ 28.56
1/7/20-2/13/20	Baker	Eileen	Out of district travel	-----	\$ 44.66

- F. *It is recommended that the Board of Education approve Siobhan McVay and Saba Kennedy-Flomo to attend the Practical Strategies to Incorporate SDI into Your Co-Teaching on Monday, April 20, 2020 located in Cherry Hill, NJ. Cost of attendance is \$259.00 per person (\$518.00) plus mileage of \$4.15 for a total of \$522.15. Paid for by Title IIA Funds.*
- G. *It is recommended that the Board of Education approve Meghan Cyphers, Sarah Petty, Pamela Barrow, Catherine Anderson, and Eileen Baker to attend the Understanding Text & Readers: Strategies to Make Sense of Comprehension workshop on Monday, April 29, 2020 located in Philadelphia, PA. Cost of attendance is \$249.00 per person (\$1245.00) plus mileage of \$19.49 r/t (\$97.45) for a total of \$1,342.45. Paid for by Title IIA Funds.*
- H. *It is recommended that the Board of Education approve ESL teachers: Ashley Miles, Alison DeLoche, Erin McCabe, Hannah Lorenzo, Flaviany Leite, Cynthia Tenet, Kimberly Clark-Hickson, Sumita Divekar, Sharon Kernan, Cara Davis, Jessica Sherer, Christine DeSimone and Susan Garrity-Holmes to attend the 2020 NJTESOL Spring Conference in New Brunswick, NJ on either May 27, 28 or 29, 2020. Each to attend one day. Registration: \$234. X 11 = \$2,574.00 and \$100.00 X 2 = \$200.00 (Presenters); Mileage: \$.35/pp x 11 = \$385.77 Total: \$3,159.77. Funded through Title III.*
- I. *It is recommended that the Board of Education approve Aleksandra Mijic Kukavica to attend the French Language & Culture AP Summer Institute from June 22-25, 2020. Registration is \$1,016, mileage =230 miles x \$.35= \$80.50, hotel = \$687.23, for a total of \$1,783.73 and meals, not to exceed the per diem rate of \$61.00 paid for with Curriculum funds.*
- J. *It is recommended that the Board of Education approve Ibis Deniken to attend the Increase Communicative Proficiency in World Language Using Seesaw, Screencastify, Edpuzzle, Google Doc, Mad Libs, and More! on May 14, 2020 at the Westin Hotel in Cherry Hill, NJ. Registration is \$279.00, plus mileage 19 miles r/t = \$6.65 paid for with Title IIA funds.*
- K. *It is recommended that the Board of Education approve Jennifer Meiluta, Instructional Aide at the Millbridge Elementary School, for an additional 2 hours per day to attend meetings and substitute for after-school bus duties at the rate of \$12.85/hour.*
- L. *It is recommended that the Board of Education approve Kimberly Brewster, Science Teacher at the Delran High School, to chaperone Science Fair students to Camden County College, Blackwood, NJ on Saturday, March 21, 2020 for 7 hours at the rate of \$27.39 per hour.*
- M. *It is recommended that the Board of Education approve a paid leave of absence (use of 17 sick days) for Austin Anderson, Teacher of Culinary Arts at the Delran High School, beginning on April 8, 2020 and ending on May 8, 2020. Mr. Anderson will return to work on May 11, 2020.*
- N. *It is recommended that the Board of Education approve a paid leave of absence (use of 35 sick days) for Kimberly DiStefano, Teacher of Art at the Delran Intermediate School, beginning on March 12, 2020 and ending on May 7, 2020. Mrs. DiStefano ill return to work on May 8, 2020.*
- O. *It is recommended that the Board of Education approve to extend an unpaid leave of absence for Melissa Lynch, Teacher of Special Education at the Delran High School. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will*

begin on January 22, 2020 and end on April 23,2020. Unpaid leave under the provisions of the NJ Family Leave Act will begin and end on April 24, 2020. Mrs. Lynch will return to work on April 27, 2020.

P. It is recommended that the Board of Education approve to extend the employment of Amy Endicott, Teacher of Special Education at the Delran High School (filling a leave of absence for Melissa Lynch) to April 24, 2020.

Q. It is recommended that the Board of Education approve the following substitutes for the 2019-2020 school year:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Klein, Hannah	Substitute Teacher	3/17/20	\$80.00/day
Lopez, Henry	Substitute Teacher	3/17/20	\$90.00/day
Kornspan, Amy	Substitute Teacher	3/17/20	\$90.00/day
Ptaszenski, Nicole	Substitute Teacher	3/17/20	\$80.00/day

R. It is recommended that the Board of Education approve the following salary adjustments effective March 17, 2020:

<u>Name</u>	<u>Assignment</u>	<u>FROM</u>	<u>TO</u>
Noll, Larissa	Substitute Teacher	\$85.00/day	\$90.00/day
Saracino, Alison	Substitute Teacher	\$80.00/day	\$85.00/day

S. It is recommended that the Board of Education approve the Chaperone List as contained on file in the Board of Education offices. [Reference I-]

T. It is recommended that the Board of Education approve the following staff members from the Millbridge Elementary School for 2020-2021 Kindergarten Registration on March 28, 2020, April 4, 2020, May 30, 2020 and June 6, 2020:

Gen Ed Teacher	
Flaviany Leite	16 hours X \$43.56
Noel Marini	12 hours X \$43.56
Kate Pharazyn	16 hours X \$43.56
Kelly Meunier	16 hours X \$43.56
Laurel Scattergood	16 hours X \$43.56
Kathy McHugh	12 hours X \$43.56
Kelsea Arcaini	16 hours X \$43.56
Maria Coleman	8 hours X \$43.56
Erin McCabe	4 hours X \$43.56
Kristin Howe	4 hours X \$43.56
Kathryn Schneider	4 hours X \$43.56
Jess Bivans	4 hours X \$43.56
ESL Teacher	

Erin McCabe	4 hours X \$43.56
Ashley Miles	12 hours X \$43.56
Alison DeLoche	12 hours X \$43.56
Speech	
Megan Rodier	12 hours X \$43.56
Allyson Pelluso	4 hours X \$43.56
Nurse	
Karen Dellaratta	8 hours X \$43.56
Michelle Sondeen	8 hours X \$43.56
Portuguese Translator	
Leticia Candido	12 hours X \$27.39
Carolina Miranda	4 hours X \$27.39
Turkish Translator	
Tuba Sondogan	16 hours X \$27.39
Secretary	
Jenny Schenski	2 days @ per diem
Amy Dimond	3 days @ per diem
Stacy Stillwell	4 days @ per diem
Carolina Miranda	3 days @ per diem
Available to substitute in the event of absence	
Kathryn Schneider	** on days not scheduled**
Kathy McHugh	** on days not scheduled**
Trish Sorrentino	
Perri Myers	
Cynthia Tenet	

U. *It is recommended that the Board of Education approve the following staff members from the Millbridge Elementary School for 2020-2021 Kindergarten Registration from August 17, 2020 to September, 2020:*

Gen Ed Teacher	
Jessica Bivans	10 hours X \$43.56
Kathryn Schneider	10 hours X \$43.56
Kristin Howe	10 hours X \$43.56

Kathy McHugh	5 hours X \$43.56
Noel Marini	5 hours X \$43.56
ESL Teacher	
Ashley Miles	10 hours X \$43.56
Hannah Lorenzo	10 hours X \$43.56
Speech	
Elizabeth Kellett	10 hours X \$43.56
Nurse	
Karen Dellaratta	10 hours X \$43.56
Portuguese Translator	
Leticia Candido	10 hours X \$27.39
Turkish Translator	
Tuba Sondogan	10 hours X \$27.39
1-2 Testing	
Perri Myers	5 hours X \$43.56
Trish Sorrentino	5 hours X \$43.56
Available to substitute in the event of absence	
Kathy McHugh	** on days not scheduled**
Kelsea Arcaini	
Cynthia Tenet	

- V. *It is recommended that the Board of Education approve Bobbi Jo Gormley as the Unified Track Coach at the Delran High School at a salary of \$43.56 per hour X 20 hours = \$871.20.*
- W. *It is recommended that the Board of Education approve to rescind the employment of Christine Murphy as Classroom Management Aide at the Millbridge Elementary School.*
- X. *It is recommended that the Board of Education approve the following co-curricular assignments at the Delran Middle School for the 2019-2020 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Walters, Claire	Homework Program Advisor (10 hours)	\$ 594
Stipa, Julia	Homework Program Advisor (10 hours)	\$ 594

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

18. **Community Engagement**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 18, Community Engagement.

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of February 2020. [Reference I-10]*
- B. *It is recommended that the Board of Education approve the donation of 7 storage bags for a set of DMS competition lite mats by the Delran Wrestling Club.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

19. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately ____ minutes.

20. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

21. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

22. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>

Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			