

**DELRAN TOWNSHIP BOARD OF EDUCATION**

**SCHOOL BOARD AGENDA**

**November 23, 2020**

**Online Link**

<https://delranschools.webex.com/delranschools/j.php?MTID=mf7e1364932717f7f17c61449ecc70e81>

**Phone Access**

+1-415-655-0001 US Toll

Access code: 132 069 1369

**District Goals:**

**Student Achievement:** Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<b><u>Board of Education Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>Mrs. Anderson</b>		
<b>Mr. Chierici</b>		

<b>Mrs. Flanagan</b>		
<b>Mrs. Melvin</b>		
<b>Mr. Oberg</b>		
<b>Mrs. Rafanello</b>		
<b>Mrs. Wachter</b>		
<b>Mr. Biluck</b>		
<b>Mr. Kitley</b>		

06. It is recommended that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by the Department of Community Affairs

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

07. Old Business: COVID-19 Update

08. New Business: Winter 2021 Athletics

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

10. **Approval of Minutes:** November 2, 2020 Work Session [Reference E-3]  
November 2, 2020 Work Session Executive Session

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
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<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

- A. *Enrollment Report*
- B. *Vacancy Report*
- C. *Correspondence*

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

*Motion to approve all items by way of consent vote in Section 13, Policy.*

- A. *It is recommended that the Board of Education approve the second reading of the following Policies and Regulations:*

Policy 1648	Restart and Recovery Plan
Policy 1648.03	Restart and Recovery Plan – Full-time Remote Instruction
Policy 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)
Policy 2270	Religion in School
Policy 2431.3	Heat Participation Policy for Student-Athlete Safety
Policy 2622	Student Assessment
Policy 5111	Eligibility of Resident/Nonresident Students
R5111	Eligibility of Resident/Nonresident Students
5200	Attendance
R5200	Attendance
5320	Immunization
R5320	Immunization
5330.04	Administering an Opioid Antidote
R5330.04	Administering an Opioid Antidote
5610	Suspension
R5610	Suspension Procedures
5620	Expulsion
8320	Personnel Records
R8320	Personnel Records

B. *It is recommended that the Board of Education approve the first reading of Bylaw 0164.6 – Remote Public Board Meeting During a Declared Emergency.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

14. **Business and Operations**  
Mrs. Rafanello will report.

*Motion to approve all items by way of consent vote in Section 14, Business and Operations.*

A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the months of July, 2020 (REVISED) and August, 2020. [Reference E-4].*

- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s Monthly Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the months of July, 2020 (REVISED) and August, 2020. [Reference E-5]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$196,708.00 according to the schedule available in the Office of the Board Secretary. [Reference E-6]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$2,454,822.99. [Reference E-7]*
- E. *It is recommended that the Board of Education approve the cafeteria reports for the month of September 2020 . [Reference E-8]*
- F. *It is recommended that the Board of Education approve to renew the temporary application for the Delran Intermediate School music trailer for the 2020-2021 school year.*
- G. *It is recommended that the Board of Education approve to submit to the Burlington County Office of Education the School Safety and Security Plan Annual Review Statement of Assurance in accordance with N.J.A.C. 6A:16-5.1.*
- H. *It is recommended that the Board of Education approve the Anti-Bullying Bill of Rights Act School Self-Assessment as follows:*

District School Name	July 1, 2019- June 20, 2020 Scores	July 1, 2018- June 30, 2019 Scores	July 1, 2017- June 30, 2018 Scores	July 1, 2016 – June 30, 2017 Scores	2015-2016 Scores
Millbridge Elementary School	77 out of possible 78	77 out of possible 78	75 out of possible 78	71 out of a possible 78	71 out of a possible 78
Delran Intermediate School	74 out of possible 78	75 out of possible 78	74 out of possible 78	76 out of possible 78	74 out of a possible 78
Delran Middle School	77 out of possible 78	77 out of possible 78	76 out of possible 78	76 out of a possible 78	74 out of a possible 78
Delran High School	76 out of possible 78	76 out of possible 78	77 out of possible 78	76 out of a possible 78	76 out of a possible 78

- I. *It is recommended that the Board of Education approve the transportation service agreements listed below for the 2020-2021 year:*

	Vendor Name	Service Description	Annual Amount	Term
1	Camden County Educational Services	Special Education	\$52,920.00	7/1/20-6/30/21
2	Cinnaminson Township School District	Special Education	\$120,912.09	7/1/20-6/30/21
3	Burlington County Educational Services	Special Education	\$65,594.88	7/1/20-6/30/21
4	First Student Transportation	Life Skills Program	\$9,630.00	7/1/20-6/30/21
5	Maple Shade Board of Education	BCIT-Medford Campus	\$25,887.75	7/1/20-6/30/21

- J. *It is recommended that the Board of Education accept the recommendation made by the Superintendent for the Harassment, Intimidation and Bullying Report as follows:*

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
DHS	02	Found to not be HIB

- K. *It is recommended that the Board of Education approve the 2021 New Board Member Transition Guide.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

15. **Curriculum**  
Mrs. Wachter will report.

***Motion to approve all items by way of consent vote in Section 15, Curriculum.***

- A. *It is recommended that the Board of Education approve Marcus King, a student at Rowan University, to complete a spring and fall clinical placement at the Delran Middle School and the Delran Intermediate School. Christopher Wolf and Richard Greeby will be the cooperating teachers.*
- B. *It is recommended that the Board of Education approve Kellie DeBellis, Teacher of Special Education at the Delran Middle School and student at Rowan University, to complete her clinical practice at the Delran Middle School. The cooperating teacher will be Carla Barbosa.*
- C. *It is recommended that the Board of Education approve Katelyn D'Ambrosio, a student at Rowan University, to complete a full year clinical practice in Spring 2021 and Fall 2021 at the Delran Intermediate School. The cooperating teacher will be Amy Willis.*
- D. *It is recommended that the Board of Education approve the tuition contract in the amount of \$13,658.40 for displaced student 230452, regular education grade 11 for the 2020-2021 school year to attend Burlington Township High School.*
- E. *It is recommended that the Board of Education approve the following Out-of-District Tuitions for the 2020-2021 school year for the following students:*

	Location	Student ID #	Tuition	1:1 Aide	Total Cost of Tuition	# of Days Enrolled	Transportation

1	BCSSSD	806017	\$44,550.00	\$40,290.00	\$84,840.00	180	\$6,823.95
2		806018	\$44,550.00	\$40,290.00	\$84,840.00	180	\$6,823.95
3		220038	\$44,550.00	\$40,290.00	\$84,840.00	180	\$6,823.95
4		190021	\$50,737.00	\$40,290.00	\$91,027.00	180	\$6,823.95
5	BCAHS	210414	\$25,704.00	N/A	\$25,704.00	180	TBD

F. *It is recommended that the Board of Education approve Brookfield Schools/Virtua at Berlin and Brookfield Schools/Jefferson Health Program to provide educational tutoring to Delran Township School District for the 2020-2021 school year. The rate for the educational tutoring will be \$43.56 per hour.*

G. *It is recommended that the Board of Education approve the 2020-2021 Hybrid and Remote Learning Expectations Guidance Document for Staff.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. **Personnel**  
Mr. Chierici will report.

*Motion to approve all items by way of consent vote in Section 16, Personnel.*

**All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.**

- A. *It is recommended that the Board of Education approve the employment of Kelly Marrone as Teacher of Art at the Delran High School at an annual base salary of \$55,235 (BA, Step 1) to be prorated effective on a date to be determined. (Resignation: Jennifer DiCesare)*
- B. *It is recommended that the Board of Education approve the employment of Joan Kirby as Instructional Aide at the Delran Middle School at an annual base salary of \$17,868 (Step 3) to be prorated effective on a date to be determined. (Retirement: Jacquelin Loretangeli)*

- C. *It is recommended that the Board of Education approve the employment of Marissa Colbeck as Teacher of Math at the Delran Middle School at an annual base salary of \$55,235 (BA, Step 1) to be prorated effective on a date to be determined. (Retirement: Gail Snyder)*
- D. *It is recommended that the Board of Education approve the following substitutes for the 2020-2021 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Sbraccia, Daria	Substitute Teacher	11/17/20	\$ 90.00/day
Shaaltiel, Norah	Substitute Teacher	11/17/20	\$100.00/day

- E. *It is recommended that the Board of Education approve the following returning substitute for the 2020-2021 school year:*

<u>Name</u>	<u>Assignment</u>
Spaeth, Kevin	Substitute Teacher

- F. *It is recommended that the Board of Education approve James Brown, Media Specialist at the Delran Intermediate School, to plan and produce for an additional 80 hours of video content for promotional purposes at the direction of the Superintendent at the rate of \$43.56 per hour.*
- G. *It is recommended that the Board of Education approve the resignation of Brian Harding, Teacher of Health and Physical Education at the Delran Middle School, effective the close of business on November 13, 2020.*
- H. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Aleksandra Mijic Kukavica, Teacher of French at the Delran High School. Unpaid leave under the provisions of the NJ Family Leave Act will begin on January 4, 2021 and end on March 30, 2021. Mrs. Kukavica will use one (1) sick day on April 1, 2021 and return to work after Spring Break on April 12, 2021.*
- I. *It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the Federal Family and Medical Leave Act for Erin McCabe, Teacher of Kindergarten at the Millbridge Elementary School, beginning on November 30, 2020 and ending on December 11, 2020. Mrs. McCabe will return to work on December 14, 2020.*
- J. *It is recommended that the Board of Education approve the starting date of November 11, 2020 for Alexandra Munzing, Teacher of English at the Delran High School.*
- K. *It is recommended that the Board of Education approve Employee #4127 for the use of Family First Coronavirus Relief Act Emergency Sick Leave for the purpose of quarantine on November 11, 2020 through November 19, 2020.*
- L. *It is recommended that the Board of Education approve Employee #4288 for the use of Family First Coronavirus Relief Act Emergency Sick Leave for the purpose of quarantine on November 11, 2020 through November 17, 2020.*
- M. *It is recommended that the Board of Education approve Employee #4250 for the use of Family First Coronavirus Relief Act Emergency Sick Leave for the purpose of quarantine on November 11, 2020 through November 17, 2020.*



N. *It is recommended that the Board of Education approve the following teachers for the Twilight Program after school hours starting November 23, 2020 at their contractual rate of \$43.56 per hour. Paid by district funds.*

Millbridge Elementary School	Megan Gaffney
Millbridge Elementary School	Colleen Clauss
Millbridge Elementary School	Tracey McGonigle
Millbridge Elementary School	Ali Smith
Millbridge Elementary School	Jessica Doganiero
Millbridge Elementary School	April Wallis
Millbridge Elementary School	Ashley Miles
Millbridge Elementary School	Megan Jones
Millbridge Elementary School	Laurel Scattergood
Delran Intermediate School	Patrick Myers
Delran Intermediate School	Jenna Alesiani
Delran Intermediate School	Jennifer Hunter
Delran Intermediate School	Stephanie Williams
Delran Intermediate School	Danielle Pugliese
Delran Intermediate School	Tara Lindle
Delran Intermediate School	Malia Asbury
Delran Intermediate School	Michelle Woysner
Delran Intermediate School	Sharon Kernan
Delran Intermediate School	Cynthia Tenet
Delran Intermediate School	Megan Walser
Delran Intermediate School	Sabrina Simon
Delran Intermediate School	Sumita Divekar
Delran Intermediate School	Kayla Hanna
Delran Middle School	Michelle Fiorini
Delran Middle School	Chamblyn Traino
Delran Middle School	Kimberly McGonigle
Delran Middle School	Kellie DeBellis
Delran Middle School	Carol Wolf
Delran Middle School	Holly Martin
Delran Middle School	Jessica Scherer
Delran High School	Austin Anderson
Delran High School	Erin Carson
Delran High School	Jamie Counard
Delran High School	Saba Kennedy-Flomo
Delran High School	Jennifer Jue Mattle
Delran High School	James Maloney
Delran High School	Linda Mason
Delran High School	Jacqueline McGhee
Delran High School	Philip Palumbo
Delran High School	Karen Rau
Delran High School	Jon Repece
Delran High School	Suzanne Sedarat
Delran High School	Nathan Marter
Delran High School	Garrett Lucas
Delran High School	Nicole Spera
Delran High School	Susan Holmes-Garrity
Delran High School	Christine Urena

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**  
Mr. Chierici will report.

*Motion to approve all items by way of consent vote in Section 17, Community Engagement.*

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of October 2020. [Reference E-9]*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mrs. Anderson			
Mr. Chierici			
Mrs. Flanagan			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately \_\_\_\_ minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

43. **Return to the Public Meeting:**  
Recommend Board approval to return to public meeting.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

60. **Adjournment:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mrs. Anderson</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Flanagan</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			