

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

January 19, 2021

Delran High School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
VACANT		
Mrs. Melvin		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

07. Old Business: Transition to Hybrid Instruction
New Jersey Department of Health Update
COVID-19 District Update

08. New Business: District Goal Update
Annual Collaborative Leadership Update
Vaccination Planning and Update
Delran Athletic Association

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

10. **Approval of Minutes:** December 21, 2020 [Reference G-1]
December 21, 2020 Executive Session
January 4, 2021 Re-organization Meeting [Reference G-2]
January 5, 2021 Work Session [Reference G-3]

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. Correspondence

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 13, Policy.

A. *It is recommended that the Board of Education approve the second reading of the following policies and regulations:*

1620	Administrative Employment Contracts
2451	Adult High School
2464	Gifted and Talented Students
5330.05	Seizure Action Plan
R5330.05	Seizure Action Plan
6440	Cooperative Purchasing
6470.01	Electronic Funds Transfer and Claimant Certification
R6470.01	Electronic Funds Transfer and Claimant Certification
7440	School District Security
R7440	School District Security
7450	Property Inventory
8420	Emergency and Crisis Situations
8561	Procurement Procedures for School Nutrition Programs

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			

VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of November 2020. [Reference G-4].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s Monthly Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of November 2020. [Reference G -5]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$20,499.00 according to the schedule available in the Office of the Board Secretary. [Reference G -6]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$2,441,973.05 (December 22, 2020 to January 19, 2021). [Reference G-7]*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of December 2020 . [Reference G -8]*
- F. *It is recommended that the Board of Education approve Justin Vinton and Rutgers University School of Labor Management Relations to perform research study in the area of labor and management collaboration to better understand how Union-Management Partnership and Collaborative processes and structures within districts and schools have aided their responses to the challenges of teaching and learning during the COVID-19 pandemic.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			

Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. *It is recommended that the Board of Education amend the December 21, 2020 board motion to approve the tuition contract in the amount of \$10,738.06 payable from Willingboro Township School District, for displaced student # 250352 attending Delran Middle School, regular education student for the 2020-2021 school year.*
- B. *It is recommended that the Board of Education approve the tuition contract in the amount of \$17,059.00 for displaced student 230455, regular education grade 10 for the 2020-2021 school year to attend Delsea Regional High School District.*
- C. *It is recommended that the Board of Education approve the following student to receive Home Instruction Services for the 2020-2021 school year:*

Student	School	Recommended by:	Duration
270316	DMS	Guidance	1/11/21-1/25/21

- D. *It is recommended that the Board of Education approve the Clinical Experience Agreement between Lebanon Valley College and Delran Township School District effective January 6, 2021.*
- E. *It is recommended that the Board of Education approve the 2021-2022 Delran High School Program of Studies.*
- F. *It is recommended that the Board of Education approve the 2020-2021 tuition contracts in the amounts below payable from Burlington Township School District for the following displaced students:*

Student #	School Attending	Tuition
260367	Delran Middle School	\$15,469.85
250340	Delran Middle School	\$15,469.85
230421	Delran High School	\$19,693.96

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			

Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. **Personnel**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the starting date of February 1, 2021 for Thomas Orr, Teacher of Health and Physical Education at the Delran Middle School.*
- B. *It is recommended that the Board of Education approve a 6th period assignment for Ruth Kim, Teacher of Special Education at the Delran Intermediate School, effective November 12, 2020 to June 18, 2021 due to student caseload needs.*
- C. *It is recommended that the Board of Education approve a 6th period assignment for Carla Barbosa, Teacher of Special Education at the Delran Middle School, beginning on January 25, 2021 to June 18, 2021 due to certification needs.*
- D. *It is recommended that the Board of Education approve the following substitutes for the 2020-2021 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Dousuah, Rose	Substitute Teacher	1/20/21	\$95.00/day
Jones, Madison	Substitute Teacher	1/20/21	\$90.00/day

- E. *It is recommended that the Board of Education approve Joseph Lewis as the Unified Bowling Coach at the Delran High School for the 2020-2021 school year at a salary of \$43.56 per hour X 20 hours = \$871.20.*
- F. *It is recommended that the Board of Education approve the resignation of Richard Cameron, Assistant Swimming Coach at the Delran High School, effective January 13, 2021.*
- G. *It is recommended that the Board of Education approve the following coach volunteers for the 2020-2021 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Coach</u>
McArthur, Peter	Wrestling	Mr. Marter
Schmidt, Karen	Unified Bowling	Mr. Lewis
Anusionwu, Oliver	Boys Basketball	Mr. Murphy

- H. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Maria Cresci, Teacher of 2nd grade at the Millbridge Elementary School. Paid leave (use of 10 sick days) will begin on April 19, 2021 and end on April 30, 2021. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will begin on May 3, 2021 and end on June 18, 2021.*
- I. *Pursuant to the requirements satisfied under Article VIII, Section D, subsection 1b in the Agreement between the Board of Education and Delran Education Association, it is recommended that the Board of Education approve an unpaid leave of absence for Maria Cresci, Teacher of 2nd grade at the Millbridge Elementary School, beginning on September 1, 2021 and ending on June 30, 2022. Mrs. Cresci will return to work on September 1, 2022.*
- J. *It is recommended that the Board of Education approve the employment of Justin Meenan as Technology Support at the Millbridge Elementary School at an annual base salary of \$40,000 (to be prorated) effective on a date to be determined. (Retirement: Wade Smith)*
- K. *It is recommended that the Board of Education approve the employment of Michael Wszolek as Teacher of 4th Grade at the Delran Intermediate School (filling a leave of absence position for Jaclyn Brown) at an annual base salary of \$57,735 (MA, Step 1) to be prorated beginning on February 1, 2021 and ending on May 28, 2021.*
- L. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
1/21/21	Bowers	Valerie	Virtual	\$200.00	NJASA Governance
2/2/21	Mari	Kristen	Virtual	\$ 50.00	Professional Development Budget
3/16/21	Mari	Kristen	Virtual	\$ 50.00	Professional Development Purchasing
2/24/21	Volz	Lori	Virtual	\$279.00	What's New in Technology

- M. *It is recommended that the Board of Education approve the resignation of Joseph Pinto as Designated Building Substitute at the Delran Middle School, effective January 15, 2021.*
- N. *It is recommended that the Board of Education approve the resignation of Shannon Bossen as Designated Building Substitute at the Delran Intermediate School, effective January 15, 2021.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			

Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**

Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of December 2020. [Reference G-9]*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Board Vacancy
Personnel

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 60 minutes.

- 42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
 Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
VACANT			
Mrs. Melvin			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			