

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

October 21, 2021

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

- 00. **Opening Statement by the President:**
In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.
- 01. **Pledge of Allegiance**
- 02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

05. **Student Representative to the Board of Education:**

Ms. Kate Pelagatti will report.

06. **Presentation and Recognitions:**

There will be a 5-minute recess following the Board of Education Recognitions.

Delran High School: Commended Scholars in National Merit Scholarship Program

- Claire Flynn
- Margaret Flynn
- Akshar Patel

Delran Education Foundation Grant Winners:

Mary Anne McStravick and Geoff Weber from the Delran Education Foundation with Glenn Kitley will present:

Shaun DeLoche	3D-Model Scanner
Sabrina Simon	Horticulture Therapy for Students with Special Needs
Sharon Kernan and Patrick Myers	SOLACE Outdoor Classroom Learning Center Book Box
James Brown, Anthony Guidotti, Christopher Wolf	Delran District Media Channel
Stephanie Segrest, Amy Willis, Laura Spaeth	Graphic Novels to Reach All Readers and Writers
Susan Lovato	Flexible Seating Classroom
Rose Forsythe, Jennifer Lobaza	Community Based Instruction-Adventures Await!
Holly Martin	Picture Book Project
Scott Mongo	Jordan Sonnenblick - Author Visit
Samantha Ulman	Author Visit with Ralph Fletcher

07. Old Business:

08. New Business: Energy Savings Improvement Program Phase II Presentation

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

10. **Approval of Minutes:** October 7, 2021 Work Session [Reference D-2]
October 7, 2021 Executive Session Work Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

- A. *Enrollment Report*
- B. *Vacancy Report*
- C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

13. **Policy**

Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 13, Policy.

A. *It is recommended that the Board of Education approve the first reading of the following policies and regulations:*

0131	Bylaws, Policies, and Regulations
2421	Career and Technical Education
3134	Assignment of Extra Duties
3142	Nonrenewal of Nontenured Teaching Staff Member
R3142	Nonrenewal of Nontenured Teaching Staff Member
3221	Evaluation of Teachers
R3221	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals
R3224	Evaluation of Principals, Vice Principals, and Assistant Principals
4146	Nonrenewal of Nontenured Support Staff Member
R4146	Nonrenewal of Nontenured Support Staff Member
5460.02	Bridge Year Pilot Program
R5460.02	Bridge Year Pilot Program
6471	School District Travel
R6471	School District Travel
8561	Procurement Procedures for School Nutrition Programs

B. *It is recommended that the Board of Education approve to abolish the following policies and regulation:*

1649	Federal Families First Coronavirus (COVID-19) Response Act
R2421	Vocational Technical Education

C. *It is recommended that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Policy 2425 Emergency Virtual or Remote Instruction Program*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator's certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of August 2021. [Reference D-3].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator's Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of August 2021. [Reference D-4]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$40,706.12 according to the schedule available in the Office of the Board Secretary. [Reference D-5]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$2,197,271.49. [Reference D-6]*
- E. *It is recommended that the Board of Education approve the cafeteria report for the months of July and August 2021 . [Reference D-7]*
- F. *It is recommended that the Board of Education approve the 2022 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA).*
- G. *It is recommended that the Board of Education approve to retire the following equipment:*
- Delta drill press from the HS woodshop
 - Rockwell mortice drill press from the HS woodshop
 - Delta Table saw from the HS woodshop
 - (2) Powermatic Houdaille lathes from the HS woodshop
 - Skutt automatic kiln from the DIS art room
- H. *It is recommended that the Board of Education approve Goals for the 2021-2022 school year:*

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

- I. *It is recommended that the Board of Education approve the following changes to Board of Education meeting dates:*

From	To	Location	Time
November 3, 2021	November 1, 2021	DMS Cafeteria	7:30pm
November 18, 2021	November 15, 2021	DMS Cafeteria	7:30pm
December 2, 2021	December 6, 2021	DMS Cafeteria	7:30pm
December 16, 2021	December 20, 2021	DMS Cafeteria	7:30pm
January 6, 2022	January 4, 2022	DHS Cafeteria	7:30pm
January 20, 2022	January 18, 2022	DHS Cafeteria	7:30pm

- J. *It is recommended that the Board of Education approve to discard a piano from Delran Intermediate School due to age and condition.*

- K. *It is recommended that the Board of Education approve the Delran Township Schools District Safety Committee:*

Brian Stolarick
 Howard Davenport
 Mike DiGiovanni
 Cande Kristoff
 Sandra Jankowski
 Daniel Finkle
 Mike McHale
 Jennifer Lowe
 Kimberly Hickson
 Tim Irons
 Samir Sarfraz

- L. *It is recommended that the Board of Education approve the service agreements listed below for the 2021-2022 school year:*

	Vendor Name	Contract Description	Agreement Cost	Term
1	KD National Force Security, LLC	Security 5 days weekly @ 8 hours daily 180 days per school per School Security Specialist Renewal	Regular \$36.50 Hourly Overtime \$54.75 Hourly Holiday \$54.75 Hourly	7/1/21-6/30/22
2	Capehart Scatchard Attorneys	Negotiations Counsel Renewal	\$170.00 Hourly 56¢ Travel Per Mile Out of Pocket Expenses	7/1/21-6/30/22

- M. *It is recommended that the Board of Education approve submittal of the M-1 and the Comprehensive Maintenance Plan to the County Office of Education.*

- N. *It is recommended that the Board of Education approve the transfer of \$130,245.99 of the SDA project from Fund 30 to Capital Reserve Fund 10.*

- O. *It is recommended that the Board of Education approve the transfer of \$73,404.74 in unexpended bond proceeds from Fund 30 to the Debt Service Fund 40.*
- P. *It is recommended that the Board of Education approve McHugh's Landscaping to TURFDRESS the High-Schools athletic fields at a cost of \$17,500.*
- Q. *It is recommended that the Board of Education approve petty cash funds for the 2021-2022 year as stated below:*

HS 18-21 Life Skills Program	Shannon Kemp	Petty Cash	\$500
HS Life Skills Program	Shannon Kemp	Petty Cash	\$500
MS Life Skills Program	Shannon Kemp	Petty Cash	\$500

- R. *It is recommended that the Board of Education approve a transfer of funds from the Millbridge Elementary School parking lot appropriation to purchase a new school bus in the amount of \$78,500.*
- S. *It is recommended that the Board of Education approve the purchase of a 2023 Model Year 20 passenger Micro Bird School Bus with Wheelchair Lift in the amount of \$78,467.40 as per BID item #5 in the Educational Services Commission of New Jersey Cooperative BID #ESCNJ 21/22-23 Opened 9/30/2021.*
- T. *It is recommended that the Board of Education approve the Shared Services Agreement for 2021-2022 between CJ Pride and the Delran Board of Education and to pay participating membership in the amount of \$100.*
- U. *It is recommended that the Board of Education approve Howard Davenport as School District Liaison to Law Enforcement for the 2021-2022 school year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

A. It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:

1. Life Skills student on every Monday beginning on October 11, 2021 to Salad Works, Delran, NJ; 1 student and 1 staff member leaving at 9:30 AM and returning at 11:30 AM. The purpose of the trip is to build job skills and experience (approved retroactively). The cost to the Board of Education is \$229.00 per bus (1 bus).
2. Life Skills Class to ShopRite, Delran, NJ on Wednesday, October 13, 2021; 3 students and 4 staff members leaving at 9:30 AM and returning at 10:15 AM. The purpose of the trip is Community Based Instruction (approved retroactively). The cost to the Board of Education is \$229.00 per bus (1 bus).
3. Life Skills student to Walgreens, Delran, NJ on every Friday beginning on October 15, 2021; 1 student and 1 staff member leaving at 9:30 AM and returning at 11:30 AM. The purpose of the trip is to build job skills and experience (approved retroactively). The cost to the Board of Education is \$229.00 per bus (1 bus).
4. Life Skills students to Target, Delran, NJ on Wednesday, October 21, 2021; 3 students and 4 staff members leaving at 9:30 AM and returning at 10:15 AM. The purpose of the trip is Community Based Instruction (approved retroactively). The cost to the Board of Education is \$229.00 per bus (1 bus).
5. Life Skills students to Johnson's Farm, Medford, NJ on Tuesday, October 26, 2021; 4 students and 5 staff members leaving at 10:30 AM and returning at 1:30 PM. The purpose of the trip is community Based Instruction. The cost to the Board of Education is \$229.00 per bus (1 bus).
6. Tomorrow's Teachers students to Millbridge Elementary School on Thursday, October 28, 2021; Thursday, November 11, 2011; and Thursday, November 18, 2021; 15 students and 1 staff member leaving at 1:30 PM and returning at 2:15 PM. The purpose of the trip is to observe Millbridge teachers. The cost to the Board of Education is \$229.00 per bus (1 bus).
7. Life Skills students to Camden Aquarium, Camden, NJ on Wednesday, November 10, 2021; 21 students and 17 staff members leaving at 9:30 AM and returning at 1:30 PM. The purpose of the trip is Community Based Instruction. The cost to the Board of Education is \$229 per bus (1 bus).
8. Life Skills students to ShopRite, Delran, NJ on Monday, November 22, 2021; 5 students and 7 staff members leaving at 9:00 am and returning at 1:30 PM. The purpose of the trip is Community Based Instruction. The cost to the Board of Education is \$229 per bus (1 bus).

B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:

1. Mrs. Forsythe’s class to ShopRite, Delran, NJ on Friday, October 15, 2021; 10 students and 3 staff members leaving at 8:30 AM and returning at 9:45 AM. The purpose of the trip is Community Based Instruction (approved retroactively). The cost to the Board of Education is \$229.00 per bus (1 bus).
2. Mrs. Forsythe and Ms. Lobaza’s classes to Route 130 Diner, Delran, NJ on Thursday, October 28, 2021; 25 students and 7 staff members leaving at 10:30 AM and returning at 12:30 PM. The purpose of the trip is Community Based Instruction. The students will be walking. No transportation is needed.
3. Mrs. Forsythe’s class to ShopRite, Delran, NJ on Friday, November 19, 2021; 10 students and 3 staff members leaving at 8:30 AM and returning at 9:45 AM. The purpose of the trip is to shop for cooking activities. The cost to the Board of Education is \$229.00 per bus (1 bus).
4. Mrs. Forsythe and Ms. Lobaza’s classes to Moorestown Mall, Moorestown, NJ on Friday, December 17, 2021; 25 students and 7 staff members leaving at 10:00 AM and returning at 1:30 PM. The purpose of the trip is Community Based Instruction. There is no cost to the Board of Education because trip is paid for by DEA grant.

C. *It is recommended that the Board of Education approve the 2021-22 School Year Tuition for the following students:*

Location	Student ID	Tuition	1:1 Aide	# of Days Enrolled	Transportation	Total Cost
Bancroft	806097	\$70,002	N/A	180	NA	\$70,002.00
BCSSSD	190021	\$54,796	44,319	180	\$6,720.00	\$105,835
	220038	\$45,887	44,319	180	\$6,720.00	\$96,926
	806061	\$54,796	N/A	180	\$6,720.00	\$61,516
	220030	\$45,887	N/A	180	\$6,720.00	\$52,607
	340008	\$45,887	N/A	180	\$6,720.00	\$52,607
	350026	\$42,520	N/A	180	\$6,720.00	\$49,240
	806018	\$45,887	44,319	180	\$6,720.00	\$96,926
	806017	\$45,887	44,319	180	\$6,720.00	\$96,926
	230445	\$43,336	N/A	180	\$40,320.00	\$83,656
	300258	\$43,336	44,319	180	\$6,720.00	\$94,375
	290007	\$54,796	44,319	180	\$6,720.00	\$105,835

BCSSSD ALT HS	806118	\$26,702	N/A	180	N/A	\$26,702
	220140	\$26,702	N/A	180	N/A	\$26,702
Commission for the Blind	340008	\$2,200	N/A	180	N/A	\$2,200
	260261	\$2,200	N/A	180	N/A	\$2,200
	310000	\$2,200	N/A	180	N/A	\$2,200
	806018	\$14,600	N/A	180	N/A	\$14,600
Kingway	340000	\$55,040.40	N/A	180	N/A	\$55,040.40
	200020	\$55,040.40	N/A	180	N/A	\$55,040.40
Larc School	350012	\$50,500.80	N/A	180	N/A	\$50,500.80
	310000	\$50,500.80	N/A	180	N/A	\$50,500.80
Moorestown HS	200330	\$40,398	\$27,826.58	180	N/A	\$68,224.58
Y.A.L.E. School Inc.	240376	\$60,044.40	\$41,400.00	180	\$8,316.00	\$109,760.40
	220396	\$60,044.40	N/A	180	N/A	\$60,044.40
	250294	\$60,044.40	N/A	180	N/A	\$60,044.40
	180210	\$60,044.40	N/A	180	N/A	\$60,044.40
Y.A.L.E. Southeast III	250018	\$69,373.80	\$41,400.00	180	\$3,042.90	\$113,816.70
	260021	\$69,373.80	N/A	180	\$3,042.90	\$72,416.70
Y.A.L.E West-Ellisburg	250216	\$66,925.80	N/A	180	\$7,622.94	\$74,548.74
	180017	\$56,935.80	N/A	180	\$8,316.00	\$65,251.80

D. *It is recommended that the Board of Education approve the tuition contract in the amount of \$31,787.24 for displaced student, #280297, for the 2021-2022 school year (9/8/21 through 6/30/22) to be paid by Hamilton Township School District to Delran School District.*

E. *It is recommended that the Board of Education approve the tuition contract in the amount of \$28,215.64 for displaced student, #260023, for the 2021-2022 school year (10/11/21 through 6/17/22) to be paid by Delanco Township School District.*

F. *It is recommended that the Board of Education approve the tuition contract, not to exceed \$14,295.00, for displaced student #250379, grade 9, for the 21-22 school year (9/1/21-4/21/22) to attend Riverside Public Schools.*

- G. *It is recommended that the Board of Education approve an amendment to the ESY Out-of-District tuitions for the 2021-2022 school year to reflect a 1:1 aide and transportation costs for the following students:*

Location	Student ID	Tuition	1:1 Aide	# of Days Enrolled	Transportation	Total Cost
Larc School	350012	\$8,416.80	NA	30	\$1,849.59	\$10,266.39
	310000	\$8,416.80	NA	30	\$3,349.59	\$11,766.39
Moorestown HS	200330	\$3,800	\$2,186.48	29	\$2,011.79	\$7,998.27

- H. *It is recommended that the Board of Education approve an amendment to the tuition rate for the following tuition student:*

Location	Student ID #	Tuition Rate	Delran School Location	# of Days Enrolled
Maple Shade	300259	\$32,145	DIS	180

- I. *It is recommended that the Board of Education approve the Out of District placement for the 21-22 School year (9/30/21-6/30/22):*

Location	Student ID	Tuition	Total Cost
East Mountain School, Belle Mead, NJ	240359	\$323.59 per day (not to exceed 180 days)	\$58,246.20

- J. *It is recommended that the Board of Education approve home instruction services, recommended by administration, for Student ID# 250032 from 9/13/21 to 11/13/21.*
- K. *It is recommended that the Board of Education approve home instruction services, recommended by administration, for Student ID# 220280 from 9/07/21 to 11/07/21.*
- L. *It is recommended that the Board of Education approve home instruction services for student ID# 280141 from 10/11/21 to 12/11/21.*
- M. *It is recommended that the Board of Education approve transportation costs from the Department of Children and Families, Office of Education, for Student ID# 260394, not to exceed \$8,1000.*
- N. *It is recommended that the Board of Education approve Student # 260443 as a tuition student for the 21-22 school year (10/18/21-6/17/22) Tuition in the amount of \$27,332.74 to be paid by Moorestown Public School District.*
- O. *It is recommended that the Board of Education approve Marshall Evaluation System for all certificated staff instructional and educational support professions evaluations for the 2021-2022 school year.*
- P. *It is recommended that the Board of Education approve Marshall Evaluation System for all administrative staff evaluations for the 2021-2022 school year.*

- Q. It is recommended that the Board of Education approve TCNJ Center for Excellence in STEM Education Consulting Services to provide professional development virtually for 90 minutes for the January 14, 2022 District In-Service Day for \$312.50 paid for through Curriculum funds.*
- R. It is recommended that the Board of Education approve the 2021-2022 Nursing Services Plan for the Delran Schools.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 16. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. It is recommended that the Board of Education approve a paid and unpaid leave of absence for Jennifer Wigglesworth, Teacher of 4th Grade at the Delran Intermediate School. Paid leave (use of 53 sick days) will begin on January 3, 2022 and end on March 18, 2022. Unpaid leave under the provisions of the NJ Family Leave Act will begin on March 21, 2022 and end on June 17, 2022. Ms. Underhill will return to work on September 1, 2022.*
- B. It is recommended that the Board of Education approve a paid leave of absence (use of 27 sick days) for Michelle Intelisano, Teacher of Special Education at the Millbridge Elementary School, beginning on November 15, 2021 and ending on December 23, 2021. Mrs. Intelisano will return to work on January 3, 2022.*
- C. It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the NJ Family Leave Act for Jason Caldwell, Teacher of 5th Grade at the Delran Intermediate School, beginning on April 25, 2022 and ending on June 13, 2022. Mr. Caldwell will return to work on June 14, 2022.*
- D. It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the NJ Family Leave Act for Brian Jenkins, Teacher of Special*

Education at the Delran High School, beginning on January 3, 2022 and ending on February 28, 2022. Mr. Jenkins will return to work on March 1, 2022.

- E. *It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the NJ Family Leave Act for Philip Palumbo, Teacher of Art at the Delran High School, beginning on November 12, 2020 and ending on February 1, 2022. Mr. Palumbo will return to work on February 2, 2022.*
- F. *It is recommended that the Board of Education approve the employment of Lauren Retzko as Classroom Management Aide at the Delran Intermediate School at a salary of \$13.00 per hour effective on a date to be determined. (Transfer: Lisa Kempton)*
- G. *It is recommended that the Board of Education approve the employment of June Dovey Classroom Management Aide at the Delran Intermediate School at a salary of \$13.00 per hour effective on a date to be determined. (Resign: Erika Johnson)*
- H. *It is recommended that the Board of Education approve the employment of Diane Griffin as General Aide at the Delran Intermediate School at a salary of \$13.00 per hour effective on a date to be determined. (Resignation: Susan Perrotta)*
- I. *It is recommended that the Board of Education approve the resignation of Hannah Lorenzo, Teacher of ESL at the Millbridge Elementary School, effective December 13, 2021 or sooner as determined by the Superintendent.*
- J. *It is recommended that the Board of Education approve the resignation of Lisa Kempton, Classroom Management Aide at the Millbridge Elementary School, effective October 6, 2021.*
- K. *It is recommended that the Board of Education approve the resignation of Amanda DeAngelis, Classroom Management Aide at the Millbridge Elementary School, effective October 29, 2021.*
- L. *It is recommended that the Board of Education approve the resignation of Ben Whitcraft, Head Boys' Lacrosse Coach at the Delran High School, effective September 23, 2021.*
- M. *It is recommended that the Board of Education approve David Caplin to attend the EATA conference from January 7, 2022- January 10, 2022 at the Foxmoor Resort and Casino in Mashantucket, CT.*

Conference fee- \$160	Paid through DHS Athletic money
Mileage expense- \$137.95	Paid through district funds
Meals/Lodging- \$570	Paid through district funds
Total expense- \$867.95	

- N. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education Requirements:*

Date(s)	LastName	FirstName	Destination	Est.Cost	Reason
10/21-10/22	Kerper	Michelle	Online/Autism NJ	\$149	To support goals of expanding the use of ABA strategies with students

10/21-10/22	Johnstone	Jessica	Online/Autism NJ	\$149	To support goals of expanding the use of ABA strategies with students
10/21-10/22	Skaggs	Gina	Online/Autism NJ	\$149	To support goals of expanding the use of ABA strategies with students
11/9/21	Volz	Lori	Online/Social Thinking.com	\$49	To strengthen social skills, especially with ASD students

- O. *It is recommended that the Board of Education approve Megan Cyphers to attend a workshop (Online- synchronous) presented by the Bureau of Education & Research (BER)- Maximizing Your Effectiveness as an Instructional Coach (Grades K-12) on November 15th & 16th, 2021 for the amount of \$595.00. Paid for through Curriculum funds.*
- P. *It is recommended that the Board of Education approve Susanne Zamichieli to attend a workshop presented by the Institute for Educational Development - Best Strategies for Accelerating Your Students' Communicative Proficiency in the Target Language (Grades 6-12) on December 6, 2021 in Cherry Hill, NJ for the amount of \$279.00 plus mileage (16 miles RT) \$ 5.60 for a total of \$284.60. Paid for through Curriculum funds.*
- Q. *It is recommended that the Board of Education approve Allison Bisirri to attend an workshop (Online -synchronous) presented by the Bureau of Education & Research (BER)- What's New for School Libraries: Best New Tools, Resources and Strategies for Creating an Exemplary School Library Program on December 1, 2021 for the amount of \$279.00. Paid for through Curriculum funds.*
- R. *It is recommended that the Board of Education approve Ibis Lo (Deniken) to attend a workshop presented by the Institute for Educational Development - Best Strategies for Accelerating Your Students' Communicative Proficiency in the Target Language (Grades 6-12) on December 6, 2021 in Cherry Hill, NJ for the amount of \$279.00 plus mileage (16 miles RT) \$ 5.60 for a total of \$284.60. Paid for through Curriculum funds.*
- S. *It is recommended that the Board of Education approve Elizabeth Palmese to attend a workshop presented by the Institute for Educational Development -Helping Your Struggling Readers Be More Successful (Grades 6-12) on December 1, 2021 in Cherry Hill, NJ for the amount of \$279.00 plus mileage (16.2 miles RT) \$ 5.67 for a total of \$284.67. Paid for through Curriculum funds.*
- T. *It is recommended that the Board of Education approve retroactively professional development to support Reading Recovery training at the Literacy for All virtual conference for Susan Davenport and Ashley Miles from October 16-23, 2021 \$449.00 per teacher paid for by Curriculum funds.*
- U. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Mileage expense</u>	<u>Total Expenses</u>
9/13/21	Goodwin	Geralyn	Co-op Travel	N/A	\$48.65	\$48.65

- V. *It is recommended that the Board of Education approve the following Fall Coaches to be reimbursed mileage at 35 cents per mile for travel to and from games at a maximum of \$1,500:*

Delran Middle School	Mongo	Scott	Intramural Cross Country
Delran Middle School	Merrill	Melissa	Intramural Cross Country

- W. *It is recommended that the Board of Education approve 10 hours per month, a total of 100 hours, for Michelle Kerper to oversee and plan the preschool home program. 100 hours x \$43.56=\$4,356. Paid by district funds.*
- X. *It is recommended that the Board of Education approve Sumita Divekar for up to 44 hours for planning and teaching ESL Parent Classes for the 2021-2022 school year paid for through Title III Immigrant Salaries at \$43.56 an hour for a total of \$1,917.00.*
- Y. *It is recommended that the Board of Education approve 10 hours for the following staff members to complete the Mental Health First Aid training in order to satisfy the healing centered engagement grant. Paid by district funds.*

Julia Stipa
Lauren Soto

10 hours x 2 staff members x \$43.56=\$871.20

- Z. *It is recommended that the Board of Education approve Gabby Acevedo 12 hours per month (12x 9 months=108 hours x \$43.56=\$4,704.48) to provide job shadowing skills for the DHS Transitions students. Paid by district funds.*
- AA. *It is recommended that the Board of Education approve the following staff members to attend outside activities for up to 4 hours at their contractual **hourly** rate with the DHS life skills students. Paid by district funds.*

Joan Kirby
Dinka Brkic
Susan O’Leary
Antoinette Lamaruggine

- BB. *It is recommended that the Board of Education approve the following Delran High School Counselors retroactively for three days in July, 2021 and August, 2021 at their per diem salary above and beyond Article T-2, Section B in the Agreement between the Delran Education Association and Delran Township Board of Education in order to support and assist student needs in the expanded summer programming for students. This recommendation does not set precedence or establish a past practice between the Delran Township Board of Education and Delran Education Association.*

Justine Carey
Brian Croly
Laura Foster
Joseph Zobel

- CC. *It is recommended that the Board of Education approve the following co-curricular assignments for an additional .5 hours per day for Late Bus Supervision at the Delran Middle School for the 2021-2022 school year at the rate of \$35.68 per hour:*

Monday- Michele Fiorini
 Tuesday- Holly Martin
 Wednesday- Kim McGonigle
 Thursday- Scott Brody
 Friday- Julia Stipa

DD. It is recommended that the Board of Education approve Chey-Anne Reeves to support student 320015 in Robotics for 10 sessions for 1.5 hours each day. The program runs from February 9, 2022 to March 3, 2022.

EE. It is recommended that the Board of Education approve the following substitutes for the 2021-2022 school year:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Albasi, Elizabeth	Substitute Teacher	10/22/21	\$100.00/day
Murtha-Blazy, Janet	Substitute Teacher	10/22/21	\$105.00/day
O'Connor, Jill	Substitute Teacher	10/22/21	\$105.00/day
Parrott, Linda	Substitute Teacher	10/22/21	\$105.00/day
Robinson, Holly	Substitute Teacher	10/22/21	\$ 95.00/day

FF. It is recommended that the Board of Education approve Lynn Baresciano as Substitute Coordinator (in the absence of Amy Dimond) for 9 days (November 18, 2021 through December 1, 2021 at the rate of \$67.09 per day X 9 days = \$603.81.

GG. It is recommended that the Board of Education approve the 2021-2022 SCiP Teams at Millbridge Elementary School, Delran Intermediate School, Delran Middle School and Delran High School:

DHS	DMS	DIS	MB
Laura Foster	Mike McHale	Susan Lovato	Jennifer Lowe
Jacky Carey	Dan Cugini	Alex Lagay	Chrissie Cusack
Caitlin Leshner	Holly Martin	Chris Sheridan	Stacy Murphy
Beth Kalick	Rick Cameron	Jackie Brown	Tracey McGonigle
Mary Nutter	Erin Gupta	Kim Hickson	Laurel Scattergood
Joe Lewis			
Daniel Finkle			
Danielle Bowen			
Brian Stolarick			

HH. It is recommended that the Board of Education approve Raquel Tullio for Portuguese translation and interpretation services as needed at the rate of \$27.39 per hour for the 2021-2022 school year.

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			

Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

- A. *It is recommended that the Board of Education approve the Delran High School Winter Athletic Schedule for the 2021-2022 school year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Student Matters

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 45 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the

information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

44. *It is recommended that the Board of Education accept the recommendation made by the Superintendent for the Harassment, Intimidation and Bullying Report as follows:*

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
DMS	01	Found to be HIB
DMS	02	Found to be HIB
DMS	03	Found to be HIB

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
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Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			