

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

December 20, 2021

Delran High School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

- 00. **Opening Statement by the President:**
In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.
- 01. **Pledge of Allegiance**
- 02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

05. **Student Representative to the Board of Education:**

Ms. Kate Pelagatti will report.

06. **Presentation and Recognitions:**

There will be a 5-minute recess following the Board of Education Recognitions.

Delran High School

Girls Soccer

Olivia Sofroneu – Liberty Division 2nd Team Defender
 Mya Jackson- Liberty Division 2nd Team Midfielder
 Kalli Roskos – Liberty Division 2nd Team Forward and All State
 Nicola Delliponti –Liberty Division 2nd Team Utility Player and All State

Field Hockey

Emma Rider –Patriot Division 1st Team Midfielder
 Abigail Wallis –Patriot Division 1st Team GK
 Ciara Carter –Patriot Division 1st Team Attack
 Blythe Butler –Patriot Division 2nd Team Attack
 Margaret Flynn –Patriot Division 2nd Team Midfielder
 Sadie Sabarese –Patriot Division 2nd Team Defender

Boys Cross Country

Anthony Guarino –Patriot Division 1st Team
 Connor Kakowski –Patriot Division 2nd Team
 Isaiah Brewer –Patriot Division 2nd Team

Girls Cross Country

Anise Howard –Patriot Division 1st Team
 Haley Gardner –Patriot Division 1st Team
 Shannon Waters –Patriot Division 1st Team

Football

Derek Namnun –2nd Team All-Conference QB
 Zach Palmer-Smith –1st Team All-Conference RB
 Jimmy Rush– –Honorable Mention All-Conference LB
 Malachi Castle –1st Team All-Conference DL
 Jake Baumann –2nd Team All-Conference LB
 Kenny Fletcher –1st Team All-Conference DL
 Connor Daly–1st Team All-Conference Flex
 Julian Rivera –1st Team All-Conference OL
 Ryan Braga –1st Team All-Conference OL
 Kenny Jones –2nd Team All-Conference DL
 Anthony Scotto-2nd Team All-Conference OL

Football Colonial Division Champions

Erik Braga

Jamir Brown
Derek Namnun
Zach Palmer-Smith
Ryan Saracino
Leo Dutra
Jimmy Rush
Jordan Silva
Malachi Castle
Andre Martinez
Jayden Gauda
Jake Baumann
Bek Abdurakhmanov
Kenny Fletcher
Liam Kennedy
Dominik Milam
Kawan Lima
Nathan Husband
Christian Locke
Connor Daly
Kamil Yilmaz
Ryan Gore
Khristian Urena
Jayden Hinds
Albert Camara
Chris James
Alex Church
Ian Kravil
Jaelen McClurkin
John Kingsmore
Peter Pelagatti
Steve Taylor
Gavin Smedile
Julian Rivera
Chris Rocca
Manny Nolasco
Ryan Clarke
Hugo Nascimento
Anthony Scotto
Colin Moore
Ryan Braga
Mike Jewell
Kenny Jones
Alex Piazza
Ray Grabert
Alex Fox

07. Old Business:

08. New Business:

COVID-19 Matters: 7 Day Rolling Average
Test to Stay
Mask Litigation
Close Contact Quarantine

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

10. **Approval of Minutes:** December 6, 2021 Work Session [Reference F-1]
December 6, 2021 Work Session Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			

Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

14. **Business and Operations**

Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of October 2021. [Reference F-2].*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of October 2021. [Reference F-3]*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$699,957.75 according to the schedule available in the Office of the Board Secretary. [Reference F-4]*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$3,038,432.00 (11/16/21-12/20/21). [Reference F-5]*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of October 2021 . [Reference F-6]*
- F. *It is recommended that the Board of Education approve to accept a donation in the amount of \$2,000 to the Delran High School Music Program from 7 Eleven.*
- G. *It is recommended that the Board of Education approve to accept a donation in the amount of \$300 from the Class of 1976 to the Marching Band Program.*
- H. *It is recommended that the Board of Education approve to accept a donation in the amount of \$400 from the Class of 1976 to the Life Skills Program at DHS.*
- I. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association Basketball for use of Delran Middle School Gymnasium on 12/11/21, 12/12/21, 12/18/21, 1/15/22, 1/16/21, 1/22/22, 1/29/22, 2/12/22, and 2/19/22, in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- J. *It is recommended that the Board of Education approve the Delran Township School District Purchasing Manual as presented.*
- K. *It is recommended that the Board of Education contract with OMNI Compliance Service as an independent third-party 403b administrator.*

- L. *It is recommended that the Board of Education approve building use contracts with the Greater Philadelphia YMCA for housing their 2021-2022 extended school day program at the Millbridge Elementary School and the Intermediate School.*
- M. *It is recommended that the Board of Education approve the renewal of the US Federal Government SAM registration 2 year term in the amount of \$399.*
- N. *It is recommended that the Board of Education approve renewal with The Alliance for Competitive Energy Services (ACES) Cooperative Pricing System #E8801-ACESCPS for the 2021-2022 year.*
- O. *It is recommended that the Board of Education approve renewal with NJSBA Cooperative Pricing System #E8801-ACESCPS for the 2021-2022 year.*
- P. *It is recommended that the Board of Education approve to accept the NJSDA and NJDOE Emergent and Capital Maintenance Needs funding in the amount of \$71,712 allocated to Delran Township School District. The District is requesting to utilize the funds for the replacement of an obsolete chiller at the Intermediate School at an estimate replacement cost of \$150,000. Additional funding to be funded through the Maintenance Reserve once quote is established.*
- Q. *It is recommended that the Board of Education approve a Capital Reserve Withdrawal in the amount of \$845,830. The capital funds will support 46.7% of the construction of a new four classroom wing at the Millbridge Elementary School. Additional funding in the amount of \$960,145 from federal grant CRRSA – ESSER II will provide 53.3% of the construction project for a grand total of \$1,805,975.*
- R. *It is recommended that the Board of Education approve to award Aliano Brothers General Contractors, Inc. the construction contract in the amount of \$1,458,175. for the Millbridge Elementary School four classroom wing addition.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*

1. Life Skills students to Delran Middle School on January 28, 2022; 8 students and 3 staff members leaving at 9:00 AM and returning at 10:00 AM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$229 per vehicle (1 van with wheel chair access).
2. Life Skills students to Delran Fire Company, Delran, NJ on January 12, 2022; 19 students and 11 staff members leaving at 9:30 AM and returning at 10:30 AM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$229 per vehicle (1 bus).

B. *It is recommended that the Board of Education approve Teaching Strategies, professional development workshops for the three preschool teachers at \$2,400. Professional development will be provided on the following days: 1/14/22, 1/25/22 and 2/3/22. Paid by district funds.*

C. *It is recommended that the Board of Education approve the 2021-22 School Year Tuition for the following student:*

Location	Student ID	Tuition	1:1 Aide	# of Days Enrolled	Transportation	Total Cost
Bancroft	290187	\$41,947.50	\$27,300.00	150	\$15,375.00	\$84,622.50
BC ALT HS	230439	Not to exceed \$26,702.00	NA	121	NA	Not to exceed \$26,702.00

D. *It is recommended that the Board of Education approve the 2021-2022 Tuition Contract rate of \$3,587 per student (both regular education and special education) for Burlington Institute of Technology, for a total of \$100,436 based on an average of 28 students for enrollment.*

E. *It is recommended that the Board of Education approve home instruction services for the following student for the 2021-2022 school year:*

School	Student #	Recommended By	Date
DMS	260179	Guidance	Beginning 12/15/21 for 60 days

F. *It is recommended that the Board of Education approve the following service providers for the 2021-2022 school year:*

IDEA American Recovery Plan (ARP) NonPublic Grant Services
 Burlington County Special Services School District/ESU
 20 Pioneer Boulevard
 Westampton, NJ 08060
 609-702-0500

- Supplemental Instruction: \$73.00 per hour
- In-Class Support: \$73.00 per hour
- Counseling Services \$82.00 per hour

- Related Services (OT/SP/PT) \$92.00 per hour
- Teacher of Deaf \$114.00 per hour
- Assistive Technology \$98.00 per hour
- Reading Specialist \$78.00 per hour
- Instructional Coaching/Support \$77.00 per hour

Cardinal Kids Therapy
 825 NJ-73
 Suite G
 Marlton, NJ 08053

Rates for 2021

- OT,PT, SP w/full narrative report \$800
- OT,PT,SP w/summary report \$500
- OT,PT,SP IEE w/full narrative report \$1000
- OT,PT,SP Treatment/Assessment (50 min session) \$150
- School Visit/Observation for any discipline (60 minutes) \$150 (time for travel billed per distance)
- IEP/Multidisciplinary Meeting (60 minutes) \$150 (time for travel billed per distance)

G. *It is recommended that the Board of Education approve Teaching Strategies, professional development workshops for the three preschool teachers at \$2,400. Professional development will be provided on the following days: 1/14/22, 1/25/22 and 2/3/22. Paid by district funds.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. Personnel
 Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the employment of Claire Cairra as Teacher of 2nd Grade at the Millbridge Elementary School at an annual base salary of \$58,317 (BA+15, Step 5) to be prorated effective February 22, 2022. (Transfer: Jessica Doganiero)*
- B. *It is recommended that the Board of Education approve the employment of Erin McDonald as Teacher of 4th Grade at the Delran Intermediate School (filling a leave of absence for Jennifer Underhill) at an annual base salary of \$55,267 (BA, Step 1) effective on a date to be determined and ending on June 17, 2022.*
- C. *It is recommended that the Board of Education approve the resignation of Sarah Biderman, Teacher of Music at the Delran Intermediate School, effective the close of business on February 8, 2022.*
- D. *It is recommended that the Board of Education approve the resignation of Kristi Koger, Teacher of Pre-School at the Millbridge Elementary School, effective February 15, 2022 or sooner as determined by the Superintendent of Schools.*
- E. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education Requirements:*

Date(s)	Last Name	First Name	Destination	Est.Cost	Reason
1-28-22	Kemp	Shannon	Virtual	\$450	Professional Development for leadership and administration
3/24 & 3/25/22	Kemp	Shannon	Borgata Hotel Atlantic City, NJ	\$715	Professional Development for leadership and administration
1/27/22	Murphy	Stacy	Cherry Hill, NJ	\$279	Trauma-Informed Strategies to Support Student success in the Classroom
1/14/22	Counard	Jamie	Ewing, NJ	\$25.20	NJ Educator Summit
1/26-28/22	Deanley	Joel	Atlantic City, NJ	\$601.00	NJASA TechSpo22
1/26-28/22	Brotschul	Brian	Atlantic City, NJ	\$490.00	NJASA TechSpo22

- F. *It is recommended that the Board of Education approve Anthony Guidotti to attend the Society of Health and Physical Educators of New Jersey 2022 Shape NJ Annual Convention on February 14 and February 15, 2022 in Ocean City, NJ in the amount of \$199.00 plus mileage of \$100.80 for a total of \$299.80 paid for through Curriculum funds.*
- G. *It is recommended that the Board of Education approve the cost for the NJPSA 2022 Conference on March 24 and 25th, 2022, for Erica DeMichele. Registration \$256 (this includes membership discounted rate for the NJPSA); Mileage= 104 miles x .35\$=\$36.40; Tolls \$8.50; Food \$40x 2 days= \$80; total \$339.40 total. Paid for through Curriculum funds.*
- H. *It is recommended that the Board of Education approve Tom Rafter to attend the Texas Music Educators Association Convention from February 10 to February 12, 2022 in*

Austin, TX in the amount of \$110.00 plus an Audio File (convention registration required) of \$10.00 for a total of \$120.00. Paid for through DHS funds.

I. It is recommended that the Board of Education approve, upon direction by the Superintendent of Schools, for Stacy Juliani, Susan O’Leary, and Joan Kirby, to attend (and be reimbursed for mileage) mandated, current, and all anticipated job placements for students as job coaches or SLE coordinator for the following amended work locations, for the period of 7/1/21-6/30/22:

- Walgreens
- Electric Barbershop
- Calvary Church
- Any future location that is established as a job placement in Burlington County

J. It is recommended that the Board of Education approve the following teachers at \$43.56 an hour for four hours each session for the planning and preparation of professional development session(s) on January 14, 2022. Paid for through Title IIA funds.

- Mary Bascou (1 session)
- Lynn Biehn
- James Brown
- Brett Casne (1 session)
- Megan Cyphers
- Laura Diamond (1 session)
- Laurie Dougherty (2 sessions)
- Dan Iacovelli
- Susan Klosinski (1 session)
- Flaviany Leite (1 session)
- Susan Lovato (1 session)
- Jim Maloney
- Erin McCabe (1 session)
- Siohban McVay (1 session)
- Sarah Petty
- Jason Pope (1 sessions)
- Michelle Reasso (1 session)
- Trish Sorrentino (1 session)
- Julia Stipa (1 session)
- Patricia Towhey (1 session)
- Raquel Tullio (1 session)
- Pam Wessner (1 session)

K. It is recommended that the Board of Education approve Lauren Bennett and Julia Stipa to attend a meeting with Healing Centered Engagement on January 20, 2022 from 3:00 PM to 4:30 PM at the rate of \$43.56 per hour.

L. It is recommended that the Board of Education approve the following coaching assignment for the 2021-2022 school year:

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Delran Middle School	DeBellis, Kellie	Assistant Lacrosse Coach	\$ 2,624

M. *It is recommended that the Board of Education approve all staff members at the Millbridge Elementary School to supervise buses as needed (certificated and non-certificated staff) at the rate of \$27.39/hour for the 2021-2022 school year.*

N. *It is recommended that the Board of Education approve the following staff members for NJ Department of Education Student Portfolio coursework as required for graduation:*

Mathematics

Daniel Finkle \$663.14 (per diem salary) x 1.25 = \$ 828.93

English/Language Arts

Dana Obst 6 hours x \$43.56 = \$ 261.36

Alexandra Munzing 6 hours x \$43.56 = \$ 261.36

\$ 522.72

Total cost to district \$1,351.65

O. *It is recommended that the Board of Education approve the following substitutes for the 2021-2022 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Lexie Conard	Substitute Aide	12/21/21	\$13.00/hour
Chiarello, Kate	Substitute Teacher	12/21/21	\$100.00/day
DeLitta, Kathleen	Substitute Teacher	12/21/21	\$100.00/day
Langowski, Brooke	Substitute Teacher	12/21/21	\$ 95.00/day
Werkheiser, John	Substitute Teacher	12/21/21	\$105.00/day
Zorn, Jessica	Substitute Teacher	12/21/21	\$ 95.00/day

P. *It is recommended that the Board of Education approve to revise the start date for Vanessa Altimari, Teacher of Art at the Delran Intermediate School, to be January 3, 2022.*

Q. *It is recommended that the Board of Education approve a paid leave of absence (use of 41 sick days) for Sharon Kernan, Reading Specialist at the Delran Intermediate School, beginning on December 22, 2021 and ending on February 28, 2022. Ms. Kernan will return to work on March 1, 1022.*

R. *It is recommended that the Board of Education approve to set substitute teacher rate of pay from January 3, 2022-June 17, 2022 as follows:*

- \$125 per diem: 60 college credits
- \$130 per diem: B.A. Degree
- \$135 per diem: B.A. Degree plus teaching certificate

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			

Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of October 2021. [Reference F-7]*
- B. *It is recommended that the Board of Education approve the Delran Middle School Spring Athletic Schedule for the 2021-2022 school year.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comments**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately ____ minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter

into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			

Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			