

**DELRAN TOWNSHIP BOARD OF EDUCATION**

**SCHOOL BOARD AGENDA**

**January 18, 2022**

**Delran High School Cafeteria**

**District Goals:**

**Student Achievement:** Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<b><u>Board of Education Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>Mr. Brophy</b>		
<b>Mr. Chierici</b>		
<b>Mrs. Melvin</b>		
<b>Mr. Mongon</b>		
<b>Mr. Oberg</b>		

<b>Mrs. Rafanello</b>		
<b>Mrs. Wachter</b>		
<b>Mr. Biluck</b>		
<b>Mr. Kitley</b>		

05. **Student Representative to the Board of Education:**

Ms. Kate Pelagatti will report.

06. Administrative Reports:

07. Old Business:

08. New Business:

09. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

10. **Approval of Minutes:** December 20, 2021  
 December 20, 2021 Executive Session  
 January 3, 2022 Reorganization Meeting

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Agenda Questions: Public**

14. **Business and Operations**  
Mrs. Rafanello will report.

***Motion to approve all items by way of consent vote in Section 14, Business and Operations.***

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of November 2021 Board Secretary Report .*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of November 2021 Cash Reconciliation Report.*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$90,500 according to the schedule available in the Office of the Board Secretary. (Please see Link on Website entitled Transfer List for November 2021.)*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$1,477,663.68 (12/21/21-1/18/22).*
- E. *It is recommended that the Board of Education approve the cafeteria report for the month of November 2021.*
- F. *It is recommended that the Board of Education accept an anonymous donation in the amount of \$5,000 directed to the 2022 STEAM Up Summer Camp to fund tuition for need-based students.*

- G. *It is recommended that the Board of Education approve to award the construction contract in the amount of \$854,213.13 to Earle Asphalt Company for the Millbridge Elementary Parking and Circulation Improvement project as the second lowest bidder. The first lowest bidder had a tabulation error and immediately withdraw the bid once notified.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 15. **Curriculum**  
Mrs. Wachter will report.

***Motion to approve all items by way of consent vote in Section 15, Curriculum.***

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
  - 1. Science Fair students to Camden County College, Blackwood, NJ on March 18, 2022; 10 students and 2 staff members leaving at 2:30 PM and returning at 4:00 PM. The purpose of the trip is to set up Coriell Science Fair. The cost to the Board of Education is \$347.75/bus (1 bus).
  - 2. Science Fair students to Camden County College, Blackwood, NJ on March 19, 2022; 10 students and 2 staff members leaving at 7:15 AM and returning at 3:00 PM. The purpose of the trip is to participate in Coriell Science Fair. The cost to the Board of Education is \$718.75 per bus (1 bus).
  - 3. Science Fair students to Expo Center, Oaks, PA on April 5, 2022; 10 students and 2 staff members leaving at 2:30 PM and returning at 7:00 PM. The purpose of the trip is to set up Delaware Valley Science Fair. The cost to the Board of Education is \$397.00 per bus (1 bus).
  - 4. Science Fair students to Expo Center, Oaks, PA on April 6, 2022; 10 students and 2 staff members leaving at 7:00 AM and returning at 4:00 PM. The purpose of the trip is to participate in Delaware Valley Science Fair. The cost to the Board of Education is \$842.50 per bus (1 bus).
- B. *It is recommended that the Board of Education approve Dr. Kate Seltzer, from Rowan University, to provide professional development at Delran Intermediate School on*

*February 3, 2022 and March 17, 2022 from 1:45-3:00 PM on Best Practices to Support English Language Learners for \$1,000 for both sessions. Paid for through Title IIA.*

- C. *It is recommended that the Board of Education approve Fable Vision to provide professional development virtually during the 2021-2022 school year for \$1,000.00 on Fab Maker Studio student activity development paid for through the Middle Grades Career Grant.*
- D. *It is recommended that the Board of Education approve ShopBot to provide machine installation and professional development to Jill Radwell at Delran Middle School in the Tech Ed classroom for \$3,404.00 on the Desktop ShopBot Pro Max paid for through the Middle Grades Career Grant.*
- E. *It is recommended that the Board of Education approve the tuition contract in the amount of \$8,703.26 for displaced student #320248, for the 2021-2022 school year (12/17/21 through 6/17/22) to be paid by Camden City School District to Delran School District. (Corrected from January 10, 2022 Agenda.)*
- F. *It is recommended that the Board of Education approve the tuition contract in the amount of \$8,703.26 for displaced student #330209, for the 2021-2022 school year (12/17/21 through 6/17/22) to be paid by Camden City School District to Delran School District. (Corrected from January 10, 2022 Agenda.)*
- G. *It is recommended that the Board of Education approve home instruction services, recommended by administration, for Student #260170 from 1/13/2022 through 3/18/2022.*

**ROLL CALL:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

- 16. **Personnel**  
Mr. Chierici will report.

***Motion to approve all items by way of consent vote in Section 16, Personnel.***  
**All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.**

- A. *It is recommended that the Board of Education approve the employment of Mary Lane as Classroom Management Aide at the Millbridge Elementary School at a salary of \$13.00/hour starting on a date to be determined. (Resignation: Ava Connor).*
- B. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Melissa Lynch, Teacher of Special Education at the Delran High School. Paid leave (use of 11 sick days) will begin on March 7, 2022 and end on March 21, 2022. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will begin on March 22, 2022 and end on June 10, 2022. Mrs. Lynch will return to work on June 13, 2022.*
- C. *It is recommended that the Board of Education approve the following ESL teachers to attend and help facilitate the ESL STEM Parent Engagement Night on February 8, 2022 for one additional hour at the rate of \$43.56 an hour (for a total of \$435.60). Paid for by Title III Immigrant Funds.*

Alison DeLoche  
 Ashley Miles  
 Flaviany Leite  
 Erin McCabe  
 Liliana Lynch  
 Raquel Tullio  
 Sumita Divekar  
 Cindy Tenet  
 Jessica Scherer  
 Susan Holmes-Garrity

- D. *It is recommended that the Board of Education approve the following teachers to update and write IEP's for annual reviews. Each teacher will be paid for the amount of days listed at their contractual rate of \$43.56 per hour. Paid by district funds. (7.25 hours per day X 2-3 days @ \$43.56 per hour)*

Millbridge	
Michelle Intellisano	2 days
Ilana Morris	1 day
Caitlin Steele	2 days
Colleen Clauss	2 days
Nicole Soto	2 days
Perri Myers	1 day
April Wallis	2 days
Kim Williams	3 days
Mariah Diaz	3 days
Kristi Koger	3 days
Jamie Cahill	2 days
Rachel Affrunti	2 days
DIS	
Danielle Pugliese	2 days
Susan Klosinski	2 days

Ruth Kim	2 days
Jenn Roberts	2 days
Tara Lindle	2 days
Amy Diamond	2 days
Jenna Osborne	1 day
Nicola O'Donnell	1 day
Megan Walser	2 days
Tammy McDonough	2 days
Kara Kline	2 days
Kyle Hinkle	3 days
Meghan Bing	3 days
Sabrina Simon	2 days
Jenna Alesani	2 days
DMS	
Catherine Anderson	2 days
Carla Barbosa	2 days
Kellie DeBellis	2 days
Sue Feltri	2 days
Megan Flynn	2 days
Michelle Fusto	2 days
Laura Indelicato	2 days
Doug Kennedy	2 days
Kevin Malone	2 days
Chris Katona	2 days
Holly Martin	2 days
Nick Skoufalos	2 days
Chamblyn Traino	2 days
Claire Walters	2 days
Jenn Lobaza	3 days SC
Rose Forsythe	3 days SC
DHS	
Gabby Acevedo	2 days
Brian Brzozowski	2 days
Kristi Cavanaugh	2 days
Ruth Feldman	2 days
Stacy Juliani	3 days SC
Saba Kennedy-Flomo	2 days
Caitlin Leshner	2 days
Melissa Lynch	2 days

Makenzie Martorano	3 days SC
Eric Matteson	2 days
Jaclyn Olah	3 days
Megan Poulson	3 days SC
Karen Rau	2 days
Kelly Reynolds	2 days

- E. *It is recommended that the Board of Education approve 2 hours @\$43.56 to complete preparation work needed prior to the training and certification for mental health first aide on 1/14/22.*

<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u>Department</u>
Laura	Foster	DHS	Guidance
Jennifer	Lobaza	DMS	SPED
Rose	Forsythe	DMS	SPED
Joseph	Zobel	DHS	Guidance
Kelly	Biolsi	DIS	CST
Jessica	Johnstone	DIS	CST
Lauren	Bennett	DMS	CST
Tajuddin	Abdullah	Millbridge/DIS	Guidance
Pauline	Serfes	DMS	CST
Justine	Carey	DHS	Guidance
Laura	Schneider	Millbridge/DMS	Speech
Dana	Major	DMS	6th Gr ELA
Kristy	Chovit	Millbridge	CST
Leslie	Kahn	Millbridge	CST
Michelle	Kerper	Millbridge/DHS	CST
Elizabeth	Palmese	DMS	ELA
John	O'Leary	DMS	Humanities
Lori	Volz	DMS/DHS	Speech
Brian	Croly	DHS	Guidance
Dana	Crawford	Millbridge	Guidance



- F. *It is recommended that the Board of Education approve the following additional teacher to tutor students after school for the Twilight Program at 40 hours X \$43.56 = \$1,742.40 per person. Paid by Esser III funds from January 2022 through June 2022:*
- Stacy Juliani
- G. *It is recommended that the Board of Education approve Maria Fernandes as a Portuguese translator at the rate of \$27.39/hour.*
- H. *It is recommended that the Board of Education approve Rahsan Saka to attend the Bureau of Education (BER) workshop titled Catching Up Students Who've Fallen Behind in Reading or Writing (Grades 3-5) on March 28, 2022 in Cherry Hill, NJ for the amount off \$279.00 plus mileage of \$3.92 for a total of \$282.92 paid for through Curriculum Funds.*
- I. *It is recommended that the Board of Education approve the cost for the NJPSA 2022 Conference on March 24 and 25, 2022, for Jennifer Lowe. Registration \$320; Mileage= 140 miles x .35\$=\$49.00; Tolls \$10.40; Food \$40x 2 days= \$80; total \$339.40 total. Paid for through building funds.*
- J. *It is recommended that the Board of Education approve Sabrina Grossi, Mary Jo Hutchinson, and Danielle Worman to attend the virtual workshop Teaching Math to ELLs in the General Education Classroom on February 4, 2022 through NJPSA. Cost is \$75.00 for members (Hutchinson) and \$100.00 for non-members (Grossi and Worman) paid for through Curriculum funds.*
- K. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est.Cost</u>	<u>Reason</u>
2/14/22	Kellett	Elizabeth	Mt Laurel, NJ	\$279	Bureau of Education & Research
2/14/22	Sanchez	Allesondra	Mt Laurel, NJ	\$279	Bureau of Education & Research

- L. *It is recommended that the Board of Education approve the following district staff members for reimbursement for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements.*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Cost of Workshop</u>	<u>Total Expenses</u>
12/1/21 – 12/21/21	Goodwin	Geralyn	Co-op travel	-----	\$ 76.65
1/7/22-1/10/22	Caplin	David	EATA Annual Conference	-----	\$666.36

- M. *It is recommended that the Board of Education approve the following coaching assignment for the 2021-2022 school year:*

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Delran High School	David Haggerty	Assistant Boys Lacrosse Coach	\$ 5,196

N. *It is recommended that the Board of Education approve the following substitutes for the 2021-2022 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Best, Moral	Substitute Teacher	1/19/2022	\$125.00
Busch, David	Substitute Teacher	1/19/2022	\$130.00
Deshler, Dustin	Substitute Teacher	1/19/2022	\$125.00
Flynn, John	Substitute Teacher	1/19/2022	\$130.00
Fraley, Frederick	Substitute Teacher	1/19/2022	\$130.00
Gold, Francine	Substitute Teacher	1/19/2022	\$130.00
Kasper, Kevin	Substitute Teacher	1/19/2022	\$125.00
Korang, Amanda	Substitute Teacher	1/19/2022	\$130.00
O'Rourke, Nicole	Substitute Teacher	1/19/2022	\$125.00
Ribeiro, Jessica	Substitute Teacher	1/19/2022	\$125.00
Shanks, Angelique	Substitute Teacher	1/19/2022	\$135.00
Yavuz, Melek	Substitute Teacher	1/19/2022	\$125.00

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**

Mr. Chierici will report.

*Motion to approve all items by way of consent vote in Section 17, Community Engagement.*

A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of November 2021.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			

<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

41. **Public Comments:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately \_\_\_\_ minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

43. **Return to the Public Meeting:**  
Recommend Board approval to return to public meeting.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			

<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

60. **Adjournment:**

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			