

**DELRAN TOWNSHIP BOARD OF EDUCATION**

**SCHOOL BOARD AGENDA**

**October 3, 2022**

**Delran Middle School Cafeteria**

**District Goals:**

**Student Achievement:** Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

**College and Career Preparedness:** Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

**Student Integration:** Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

**Community Engagement:** Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

**Finance and Operation:** Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Work Session Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<b><u>Board of Education Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>Mr. Brophy</b>		
<b>Mr. Chierici</b>		
<b>Mrs. Melvin</b>		
<b>Mr. Mongon</b>		

<b>Mr. Oberg</b>		
<b>Mrs. Rafanello</b>		
<b>Mrs. Wachter</b>		
<b>Mr. Biluck</b>		
<b>Mr. Kitley</b>		

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Lease Agreement negotiation between Delran Township Board of Education and First Student

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 120 minutes.

03. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

04. **Return to the Public Meeting:**  
Recommend Board approval to return to public meeting.

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			

<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

05. Administrative Reports: Harassment, Intimidation and Bullying Self-Assessment

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

09. **Approval of Minutes:** September 19, 2022

<b><u>Board of Education Member</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
<b>Mr. Brophy</b>			
<b>Mr. Chierici</b>			
<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			

12. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

14. **Business and Operations**  
Mrs. Rafanello will report.

*Motion to approve all items by way of consent vote in Section 14, Business and Operations.*

- A. *It is recommended that the Board of Education approve the service agreements listed below for the 2022-2023 school year:*

	Vendor Name	Contract Description	Agreement Cost	Term
1	JAG-ONE	Athletic Training Services-Substitute	\$65.00 Hourly	9/27/22-6/30/23

- B. *It is recommended that the Board of Education approve the Consent and Agreement (as amended, amended and restated, supplemented or otherwise modified from time to time, this "Consent"), dated as of October 3, 2022, is executed by Board of Education of the Township of Delran (together with its successors and assigns, "Contracting Party"), and Delran Solar 1, LLC, a New Jersey limited liability company (together with its successors and permitted assigns, "Solar Project Company"). This Consent is given for the benefit of the Loan Agent, the SLB Agent and the Lessor (as presented).*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**  
Mrs. Wachter will report.

***Motion to approve all items by way of consent vote in Section 15, Curriculum.***

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
1. Life Skills class to ShopRite on October 6, 2022; 7 students and 4 staff members leaving at 12:00 PM and returning at 1:00 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.27 per bus (1 bus).
  2. Life Skills students to Gail Force Winds, Bordentown, NJ beginning October 12, 2022 to June 16, 2023 (every Wednesday); 4 students and 5 staff members leaving at 9:35 AM and returning at 12:30 PM. The purpose of the trip is work experience. There is no cost to the Board of Education.
  3. Life Skills students to Willingboro Virtua, Willingboro, NJ beginning October 11, 2022 and October 13, 2022 (every Tuesday and Thursday) to June 16, 2023 ; 1 student and 1 staff member leaving at 9:35 AM and returning at :00 PM. The

purpose of the trip is work experience. There is no cost to the Board of Education.

4. Life Skills students to Virtua, Mt. Holly, NJ beginning October 10, 2022 and October 12, 2022 (every Monday and Wednesday) to June 16, 2023 ; 1 student and 1 staff member leaving at 9:35 AM and returning at :00 PM. The purpose of the trip is work experience. There is no cost to the Board of Education.
- C. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for #290039 from 9/28/22 through 11/28/22.*
  - D. *It is recommended that the Board of Education approve Dr. Kate Selzer for Professional Development Staff Day, on October 7, 2022 to present ELA Strategies for ESL students. The Cost is \$750.00 to be paid out of DIS school budget.*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. **Personnel**  
Mr. Chierici will report.

***Motion to approve all items by way of consent vote in Section 16, Personnel.***

**All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.**

- A. *It is recommended that the Board of Education approve the start date for Lucien Osborn, Technology Specialist, of September 26, 2022.*
- B. *It is recommended that the Board of Education approve to rescind the employment of Charles Amos as Teacher of Technology at the Delran High School due to failure to obtain proper New Jersey teaching certification.*
- C. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Linda Moorhouse, Instructional Aide at the Millbridge Elementary School. Paid leave (use of 19 sick days) will begin on October 6, 2022 and end on November 2, 2022. Unpaid, intermittent leave under the provisions of the Federal Family and Medical Leave Act will begin on November 3, 2022 and end on November 2, 2023*

*(maximum of 60 days).*

- D. *It is recommended that the Board of Education approve an unpaid, intermittent leave of absence for Jennifer Lowe, Director of Accountability and Special Projects, beginning on September 6, 2022 and ending on September 5, 2023 (maximum of 60 days).*
- E. *It is recommended that the Board of Education approve a 6<sup>th</sup> period assignment for Megan Flynn, Teacher of Special Education at the Delran Middle School, effective October 3, 2022 (\$6,340 prorated).*
- F. *It is recommended that the Board of Education approve the following co-curricular assignment for the 2022-2023 school year:*

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Delran Intermediate School	Maryann Chaudhry	Assistant Band Director	\$1,187

- G. *It is recommended that the Board of Education approve, retroactively, the following staff member for the PBSIS Team for 5 hours during the summer at \$43.56 per hour:*

Jesse Zwier

- H. *It is recommended that the Board of Education approve the following teachers to participate in IE DLM training for 3 hours during after school hours. 3 hours x \$43.56=\$130.68 per teacher.*

Rose Forsythe  
Megan Poulson  
Sabrina Simon

- I. *It is recommended that the Board of Education approve the following staff members to assist the Unified Soccer students for up to 25 hours at the rate of \$27.39/hour:*

Gabby Acevedo  
Susan O'Leary

- J. *It is recommended that the Board of Education approve Julia Stipa to participate in the healing centered engagement training on October 3, 2022 from 4-7 p.m. 3 hours x \$43.56=\$130.68*

- K. *It is recommended that the Board of Education approve Sumita Divekar for up to 44 hours for planning and teaching ESL Parent Classes for the 2022-2023 school year paid for through Title III Salaries at \$43.56 an hour for a total of \$1,917.00.*

- L. *It is recommended that the Board of Education approve the teacher planning and presentation of ELL Parent/Family Advisory Committee/Engagement Nights on October 18, 2022, February 13, 2023, and May 16, 2023 for Jeffrey Page. Cost is \$43.56 x 3 hours per night X 3 nights paid for through Title III funds.*

- M. *It is recommended that the Board of Education approve Sue Davenport and Ashley Miles to attend the Literacy for All conference on November 5, 2022 in Boston, MA. Registration is \$99 (per person- total is \$198.00), hotel \$266.00 (sharing room), airfare total is \$275, and meals not to exceed the per diem rate \$240 (total) for a total of 979.00 paid for through Curriculum funds.*

- N. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
10/13/22	Murphy	Stacy	Atlantic City, NJ	\$494 plus meal reimbursement of \$100 plus \$50 max mileage (Revised from 9/19/22)	Courageous Leadership Conference
10/13/22	Massey	Lori	Atlantic City, NJ	\$494 plus meal reimbursement of \$100 plus \$50 max mileage	Courageous Leadership Conference
10/20-21/22	Johnstone	Jessica	Virtual	\$400 (Revised from 9/19/22)	To enhance knowledge in Autism and related services
10/20-21/22	Kerper	Michelle	Virtual	\$400 (Revised from 9/19/22)	To enhance knowledge in Autism and related services

- O. *It is recommended that the Board of Education approve the reappointment of the following substitute for the 2022-2023 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>
Marianne Seibel	Substitute Teacher	10/4/22	\$135/day

- P. *It is recommended that the Board of Education approve the district substitute secretary rate of \$105 per diem (7 hours per day @ \$15.00 per hour).*

**ROLL CALL:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			

<b>Mrs. Melvin</b>			
<b>Mr. Mongon</b>			
<b>Mr. Oberg</b>			
<b>Mrs. Rafanello</b>			
<b>Mrs. Wachter</b>			
<b>Mr. Biluck</b>			
<b>Mr. Kitley</b>			