

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

October 17, 2022

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Regular Public Meeting - 7:30 p.m.:

00. **Opening Statement by the President:**

In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.

01. **Pledge of Allegiance**

02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		

Mr. Oberg		
Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

03. **Student Representative to the Board of Education:**

Ms. Brooke Obuchowski will report.

04. **Presentation and Recognitions:**

There will be a 5-minute recess following the Board of Education Recognitions.

Delran High School – outstanding performance on Preliminary SAT/National Merit Scholarship Qualifying Test in 2021

- Jason Croly
- Grace Diehl
- Daniel Lukens
- Jake Wuebker

- James Mitchell – National Semi Finalist

05. Administrative Reports: Delran High School Student Advisory Program

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

09. **Approval of Minutes:** October 3, 2022 Work Session
October 3, 2022 Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			

Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

11. **Superintendent's Report - Information:**

Dr. Brotschul will report.

A. *Enrollment Report*

B. *Vacancy Report*

C. *Correspondence*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

13. **Policy**

Mr. Oberg will report.

Motion to approve all items by way of consent vote in Section 13, Policy.

A. *It is recommended that the Board of Education approve the first reading of the following policies and regulations:*

- P 0143.2 High School Student Representative to Board of Education (M) (Revised)
- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) (Revised)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P & R 2425 Emergency Virtual or Remote Instruction Program

- P 3270 Professional Responsibilities (Revised)
- R 3270 Lesson Plans and Plan Books (Revised)
- P & R 5513 Care of School Property (M) (Revised)
- P 5517 School District Issued Student Identification Cards (M) (Revised)
- P 5722 Student Journalism (M) (New)

B. *It is recommended that the Board of Education approve to abolish the following policy and regulation:*

- P & R 2432 School Sponsored Publications

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education accept the Business Administrator’s certification that the total of encumbrances and expenditures for each line item account do not exceed the line item appropriations in accordance with 6A:23A-16-10(c) 3, for the month of August 2022 Board Secretary Report .*
- B. *It is recommended that the Board of Education certify, after review of the school business administrator’s Cash Reconciliation Report and upon consultation with the appropriate school district officials, shall certify that no fund has been overexpended and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year in accordance with 6A:23A – 16-10(c) 4, for the month of August 2022 Cash Reconciliation Report.*
- C. *It is recommended that the Board of Education approve the transfer of funds in the amount of \$75,700 according to the schedule available in the Office of the Board Secretary.*
- D. *It is recommended that the Board of Education approve payment of bills in the amount of \$2,238,825.36 (9/20/22-10/17/22).*

- E. *It is recommended that the Board of Education approve the facility use request from Nirvana Music Art School on November 20, 2022 for use of Delran High School auditorium in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- F. *It is recommended that the Board of Education approve the facility use request from Calvary Church on October 29, 2022 for use of Delran High School parking lot and Conrow Road athletic field in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- G. *It is recommended that the Board of Education approve the facility use request from Delran Elementary PTO on January 12, 2023, January 23, 2023, February 27, 2023, March 20, 2023, April 24, 2023 and May 15, 2023 for use of Millbridge Elementary School cafeteria in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- H. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association Football from October 12, 2022 to November 30, 2022 (Wednesdays) for use of Delran High School Cafeteria in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- I. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association on October 12, 2022, October 24, 2022 and November 7, 2022 for use of Delran Middle School Cafeteria in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- J. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association from September 26, 2022 to November 18, 2022 (Tuesdays and Thursdays) for use of Delran High School Gymnasium in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- K. *It is recommended that the Board of Education approve the facility use request from Delran Elementary PTO on October 21, 2022 for use of Delran Middle School Cafeteria, Kitchen and classroom in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- L. *It is recommended that the Board of Education approve the Bus Evacuation Drill Reports as follows:*

<u>School</u>	<u>Date</u>	<u>Person overseeing</u>
DHS	September 28, 2022	Brian Stolarick, Assistant Principal
DMS	September 29, 2022	Michael McHale, Principal
DIS	September 29, 2022	Christopher Sheridan, Assistant Principal
Millbridge	September 29, 2022	Stacy Murphy, Assistant Principal

- M. *It is recommended that the Board of Education approve Sidebar 2223-001 between the Delran Township Board of Education and Delran Education Association regarding girls wrestling at Delran High School.*
- N. *It is recommended that the Board of Education approve the Anti-Bullying Bill of Rights Act School Self-Assessment as follows:*

District School Name	2021-2022 Scores	2020- 2021 Scores	2019-2020 Scores	2018-2019 Scores	2017-2018 Scores	2016-2017 Scores
Millbridge	77 out of 78	74 out of	77 out of	77 out of	75 out of	71 out of

Elementary School		possible 78	possible 78	possible 78	possible 78	possible 78
Delran Intermediate School	74 out of possible 78	73 out of possible 78	74 out of possible 78	75 out of possible 78	74 out of possible 78	76 out of possible 78
Delran Middle School	77 out of possible 78	77 out of possible 78	77 out of possible 78	77 out of possible 78	76 out of possible 78	76 out of possible 78
Delran High School	76 out of possible 78	76 out of a possible 78	76 out of possible 78	76 out of possible 78	77 out of possible 78	76 out of possible 78

O. *It is recommended that the Board of Education approve the following ESSA Federal Grant carryover amounts and submission of amendment to NJDOE from the 2021-2022 school year to the 2022-2023 school year.*

- Title I-\$3,199.00
- Title IIA--\$10,602.00
- Title IIIA--\$10,279.00
- Title IIIA Immigrant--\$6,534.00
- Title IVA--\$2,857.00

P. *It is recommended that the Board of Education approve the 2023 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials MOA).*

Q. *It is recommended that the Board of Education approve the submission to the Burlington County Office of Education of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for School Year 2022-2023.*

R. *It is recommended that the Board of Education approve submittal of the M-1 and the Comprehensive Maintenance Plan to the County Office of Education.*

S. *It is recommended that the Board of Education approve the Delran Bus Evacuation Drill Report as follows:*

<u>School</u>	<u>Date</u>	<u>Person overseeing</u>
Larc School	October 13, 2022	Stacie Halscheid/Educational Supervisor

T. *It is recommended that the Board of Education approve the following teachers to be paid through the 2022-2023 Federal Grant Funds as follows:*

- Title I Instructional Wages – FTE 0.5 Lauren Jacobsen 100% Grant Funds \$32,469
- Title I Instructional Wages – FTE 0.5 Janet Tumelty 100% Grant Funds \$29,244
- Title I Instructional Wages – FTE 0.5 Samantha Ulman 100% Grant Funds \$32,119
- Title I Instructional Wages – FTE 0.5 Danamarie Haas 100% Grant Funds \$30,244
- Title I Instructional Wages – FTE 0.5 Rahsan Saka 100% Grant Funds \$28,744
- Title I Instructional Wages – FTE 0.5 Annette DiGiamberardino 100% Grant Funds \$32,119
- Title I Instructional Wages – FTE 0.5 Madison Jones 100% Grant Funds \$28,269
- Title I Instructional Wages – FTE 0.5 Lauren Roskos 100% Grant Funds \$33,719
- ESSER III Support Wages – FTE 1.0 Grazia Saile 100% Grant Funds \$59,488
- ESSER III Support Wages – FTE 1.0 Gelsomia Mignano Leuck 100% Grant Funds \$60,738
- ESSER III Support Wages – FTE 1.0 Tajuddin Abdullah 52% Grant 48% Budget \$59,488

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			

Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
1. Life Skills students to ShopRite on October 19, 2022; 10 students and 3 staff members leaving at 9:00 AM and returning at 10:00 AM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.27 per bus (1 bus).
 2. Life Skills students to Target, Delran, NJ on October 26, 2022; 7 students and 4 staff members leaving at 12:00 PM and returning at 1:00 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.27 per bus (1 bus).
 3. Life Skills students to ShopRite on November 15, 2022; 7 students and 4 staff members leaving at 12:00 PM and returning at 1:00 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.27 per bus (1 bus).
 4. Life Skills students to Target, Delran, NJ on November 2, 2022; 10 students and 3 staff members leaving at 9:00 AM and returning at 10:00 AM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.27 per bus (2 buses).
 5. Fall Cheerleaders to Kingsway Regional High School, Woolwich, NJ on November 6, 2022; 19 students and 1 staff member leaving at 8:00 AM and returning at 3:30 PM. The purpose of the trip is Cheerleading Competition. The cost to the Board of Education is \$700.89 per bus (1 bus) and \$100 entry fee paid through Athletics.
 6. Fall Cheerleaders to Ridge High School, Basking Ridge, NJ on November 13, 2022; 19 students and 1 staff member leaving at 7:00 AM and returning at 5:00 PM. The purpose of the trip is Cheerleading Competition. The cost to the Board of Education is \$948.39 per bus (1 bus) and \$150 entry fee paid through Athletics.

7. Fall Cheerleaders to Randolph High School, Randolph, NJ on November 20, 2022; 19 students and 1 staff member leaving at 6:30 AM and returning at 5:00 PM. The purpose of the trip is Cheerleading Competition. The cost to the Board of Education is \$97.89 per bus (1 bus) and \$150 entry fee paid through Athletics.
8. Cultural Club to New York City, NY on December 11, 2022; 54 students, 1 staff member and 1 chaperone leaving at 8:45 AM and returning at 7:15 PM. The purpose of the trip is to see Rockefeller Center decorations, shop on 5th Avenue and Attend "Into the Woods". There is no cost to the Board of Education.
9. Transitions Class to Dunkin Donuts, Delran, NJ on Mondays and Wednesdays; 1 student will leave at 11:50 AM and will walk to and either walk home or get ride after work shift. There is no cost to the Board of Education.

B. It is recommended that the Board of Education ratify the following Middle School activities as approved by the Superintendent:

1. Forsythe/Lobaza/Hinkle students to Route 130 Diner, Delran, NJ on October 21, 2022; 27 students and 8 staff members leaving at 11:25 AM and returning at 1:45 PM. The purpose of the trip is community based instruction. Students are walking. There is no cost to the Board of Education.
2. 8th Grade Honors Science students to ACUA Wastewater Plant, Atlantic City, NJ and ACUA Environmental Park, Egg Harbor, NJ on October 21, 2022; 42 students and 2 staff members leaving at 7:30 AM and returning at 2:00 PM. The purpose of the trip is to tour wind farm solar plant and environmental park to support honors curriculum. The cost to the Board of Education is \$601.89 per bus (1 bus).
3. Forsythe class to ShopRite, Delran, NJ on December 2, 2022; 9 students, 3 staff members leaving at 11:30 AM and returning at 12:45 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.37 per bus (1 bus).
4. Forsythe/Lobaza/Hinkle students to Moorestown Mall, Moorestown, NJ on December 16, 2022; 30 students and 8 staff members and leaving at 10:00 AM and returning at 1:30 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.37 per bus (1 bus).
5. Forsythe class to ShopRite, Delran, NJ on March 2, 2023; 9 students and 3 staff members leaving at 11:30 AM and returning at 12:45 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.37 per bus (1 bus).
6. Forsythe/Lobaza/Hinkle students to Route 130 Diner, Delran, NJ on May 17, 2023; 30 students and 8 staff members leaving at 11:25 AM and returning at 1:45 PM. The purpose of the trip is community based instruction. Students are walking. There is no cost to the Board of Education.
7. Forsythe class to Target, Delran, NJ on June 2, 2023; 9 students and 3 staff members leaving at 11:30 AM and returning at 1:00 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.37 per bus (1 bus).

- 8. Forsythe/Lobaza/Hinkle students to Jake’s Place, Delran, NJ on June 9, 2023; 30 students and 8 staff members leaving at 11:30 AM and returning at 1:30 PM. The purpose of the trip is community based instruction. The cost to the Board of Education is \$233.37 per bus (1 bus).

C. *It is recommended that the Board of Education ratify the following Elementary School activities as approved by the Superintendent:*

- 1. Millbridge Elementary School/Delran Intermediate School parents from Millbridge Elementary School to Delran Intermediate School and from Delran Intermediate School to Millbridge Elementary School on October 31, 2022 to shuttle between schools for Halloween parades. There is no cost to the Board of Education.
- 2. 4th grade students to New Jersey State Museum, Trenton, NJ on March 28 and March 29, 2023; 189 students, 15 staff members and 10 chaperones (each day) leaving at 9:00 AM and returning at 1:45 PM. The purpose of the trip is 4th grade trip. The cost to the Board of Education is \$354.39 per bus (5 buses each day).

D. *It is recommended that the Board of Education approve the 2023-2024 school calendar.*

E. *It is recommended that the Board of Education approve Joseph Stillitano, a student at William Paterson University, to complete 2 clinical placements at the Delran Intermediate School beginning on January 23, 2023 and ending on May 12, 2023 and beginning on September 7, 2023 and ending on December 8, 2023. The cooperating teacher will be Mrs. Susan Lovato.*

F. *It is recommended that the Board of Education approve Samantha Egan, a student at Penn State Abington, to observe three ESL classes at the Delran Intermediate School during the 2022-2023 school year. The cooperating teachers will be Ms. Sumita Divekar, Ms. Cynthia Tenet and Ms. Gabriella Castelan.*

G. *It is recommended that the Board of Education approve Catherine Michner and Kate Seltzer to provide English language learner instruction through Rowan University for \$2,000 for the 2022-2023 school year paid for through Title III funds.*

H. *It is recommended that the Board of Education retroactively approve Catherine Michener Consulting in partnership with Rowan University to provide professional development on October 7, 2022 for \$2,040 dollars paid for through Title IIA funds.*

I. *It is recommended that the Board of Education approve the 2022-23 School Year tuition for the following students:*

	<u>Location</u>	<u>Student ID</u>	<u>Tuition</u>	<u>1:1 Aide</u>	<u># Days Enrolled</u>	<u>Transportation</u>	<u>Total Cost</u>
1	Archway	280141	\$55,137.60	NA	180	\$24,164.60	\$79,302.20
2	Bancroft	806097	\$73,726.20	NA	180	NA	\$73,726.20
3	BCSSSD	190021	\$55,892	NA	180	\$6,296.95	\$62,188.95
4		220038	\$46,804	NA	180	\$6,296.95	\$53,100.95

5		806061	\$55,892	NA	180	\$6,296.95	\$62,188.95
6		220030	\$46,804	NA	180	\$6,296.95	\$53,100.95
7		340008	\$46,804	NA	180	\$6,296.95	\$53,100.95
8		350026	\$55,892	NA	180	\$6,296.95	\$62,188.95
9		250424	\$46,804	NA	180	\$6,296.95	\$53,100.95
10		806018	\$46,804	NA	180	\$6,296.95	\$53,100.95
11		806017	\$46,804	NA	180	\$6,296.95	\$53,100.95
12		300011	\$55,892	NA	180	\$6,296.95	\$62,188.95
13		230445	\$44,203	NA	180	NA	\$44,203
14		240208	\$44,203	NA	180	NA	\$44,203
15		300258	\$44,203	NA	180	\$6,296.95	\$50,499.95
16		310017	\$46,804	NA	180	\$6,296.95	\$53,100.95
17		290007	\$55,892	NA	180	\$6,296.95	\$62,188.95
18	BCSSSD ALT HS	230439	\$27,236	NA	180	NA	\$27,236
19		806118	\$27,236	NA	180	NA	\$27,236
20		220140	\$27,236	NA	180	NA	\$27,236
21	Commission for the Blind	340008	\$2,200	NA	180	-	\$2,200
22		260261	\$2,200	NA	180	-	\$2,200
23		310000	\$2,200	NA	180	-	\$2,200
24		806018	\$14,600	NA	180	-	\$14,600
25	Katzenbach	270299	\$79,463	\$33,600	180	NA	\$113,063
26		360016	\$56,759	\$36,000	180	NA	\$92,759
27		310279	\$56,759	NA	180	NA	\$56,759
28		330216	\$56,759	NA	180	NA	\$56,759
29	Kingsway	340000	\$58,496.40	NA	180	NA	\$58,496.40
30		200020	\$58,496.40	NA	180	NA	\$58,496.40
31	Larc School	350012	\$50,965.20	NA	180	-	\$50,965.20

32		310000	\$50,965.20	NA	180	-	\$50,965.20
33	Moorestown HS	200330	\$44,000	\$28,112.61	180	NA	\$72,112.61
34	STrang/Ranch Hope	260394	\$71,926.20	NA	180	-	\$71,926.20
35	Y.A.L.E. School Inc.	240376	\$62,235	NA	180	\$101,880	\$164,115
36		250294	\$62,235	NA	180	NA	\$62,235
37		300245	\$62,235	NA	180	NA	\$62,235
38	Y.A.L.E. Southeast III	250018	\$73,333.80	NA	180	\$20,931.70	\$94,265.50
39		260021	\$73,333.80	NA	180	\$20,931.70	\$94,265.50
40	Y.A.L.E West-Ellisburg	250216	\$67,532.40	NA	180	\$20,931.70	\$88,464.10
41	Y.A.L.E West II	220396	\$58,482	NA	180	NA	\$58,482

- J. *It is recommended that the Board of Education approve the 2022-2023 Tuition Contract rate of \$3,659 per student (both regular education and special education) for Burlington Institute of Technology, for a total of \$106,111.00 based on an average of 29 students for enrollment.*
- K. *It is recommended that the Board of Education approve the tuition contract in the amount of \$42,192 for received student #300259 for the 2022-23 school year (9/7/22 through 6/16/23) to be paid by the Maple Shade School District to Delran School District.*
- L. *It is recommended that the Board of Education approve the tuition contract in the amount of \$42,192 for received student #270257 for the 2022-23 school year (9/7/22 through 6/16/23) to be paid by the Delanco School District to Delran School District.*
- M. *It is recommended that the Board of Education approve the tuition contract in the amount of \$42,192 for received student #260023 for the 2022-23 school year (9/7/22 through 6/16/23) to be paid by the Delanco School District to Delran School District.*
- N. *It is recommended that the Board of Education approve the 2022-2023 ESY tuition costs for the following students:*

	<u>Location</u>	<u>Student ID</u>	<u>Tuition</u>	<u>1:1 Aide</u>	<u># of Days Enrolled</u>	<u>Transportation</u>	<u>Total Cost</u>
1	Archway	280141	\$10,414.88	NA	34	\$3,775.28	\$14,190.16
2	Bancroft	806097	\$12,287.70	NA	30	\$4,445	\$16,732.70
3	Kingway	340000	\$9,749.40	NA	30	NA	\$9,749.40

4		200020	\$9,749.40	NA	30	NA	\$9,749.40
5	Larc School	350012	\$8,494.20	NA	30	\$4,581.50	\$13,075.70
6		310000	\$8,494.20	NA	30	\$4,581.50	\$13,075.70
7	Strang/Ranch Hope	260394	\$12,387.29	NA	31	-	\$12,387.29
8	Y.A.L.E. School Inc.	240376	\$10,372.50	NA	30	\$13,324.50	\$23,697
9		300245	\$10,372.50	NA	30	\$2,406.90	\$12,779.40
10	Y.A.L.E. Southeast III	250018	\$12,222.30	\$7,485	30	\$3,150	\$10,635
11		260021	\$12,222.30	NA	30	\$3,150	\$15,372.30
12	Y.A.L.E West II	220396	\$9,747	NA	30	\$4,000	\$13,747

O. *It is recommended that the Board of Education approve the following 2022-2023 ESY transportation and final cost amendments for tuition students:*

	<u>Location</u>	<u>Student ID</u>	<u>Tuition</u>	<u>2:1 or 1:1 Aide</u>	<u>Transportation</u>	<u># of Days Enrolled</u>	<u>Total Cost</u>
1	Moorestown HS	200330	\$3,800	\$877.21	\$883.93	20	\$5,561.14
2	Katzenbach	270299	\$4,000	\$1,700	\$1,831.72	20	\$7,531.72
3		330216	\$4,000	NA	\$1,831.72	20	\$5,831.72
4		310279	\$4,000	NA	\$1,831.72	20	\$5,831.72
5		360016	\$4,000	NA	\$1,831.72	20	\$5,831.72
6	BCSSSD	350026	\$4,179	NA	\$945.45	28	\$5,124.45
7		300258	\$4,179	\$6024	\$945.45	28	\$11,148.45
8		230445	\$4,179	NA	\$945.45	28	\$5,124.45
9		340008	\$4,179	NA	\$945.45	28	\$5,124.45
10		806017	\$4,179	\$6,024	\$945.45	28	\$11,148.45
11		806018	\$4,179	\$6,024	\$945.45	28	\$11,148.45
12		290007	\$4,179	\$6,024	\$945.45	28	\$11,148.45
13		806061	\$4,179	NA	\$945.45	28	\$5,124.45

14		220038	\$4,179	\$6,024	\$945.45	28	\$11,148.45
15		310017	\$4,179	\$6,024	\$945.45	28	\$11,148.45
16		190021	\$4,179	\$6,024	\$945.45	28	\$11,148.45

- P. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for #230233 from 10/10/22 through 10/31/22.*
- Q. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for #350209 from 10/17/22 through 12/23/22.*
- R. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for #300286 from 10/12/22 through 12/09/22.*
- S. *It is recommended that the Board of Education approve the submission of the ACERS grant.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

- 16. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the employment of Saleen Webster as Classroom Management Aide at the Millbridge Elementary School at a salary of \$14.00 per hour starting on a date to be determined. (Resignation: Monica Estevao)*
- B. *It is recommended that the Board of Education approve the employment of Emily Connor as Classroom Management Aide at the Millbridge Elementary School at a salary of \$14.00 per hour starting on a date to be determined. (Resignation: Madeline Salgado)*

- C. *It is recommended that the Board of Education approve the employment of Dylan James as HVAC Technician for the Delran Schools at an annual base salary of \$64,371 (Step 7) to be prorated effective November 1, 2022. (Transfer: Doug Cutts)*
- D. *It is recommended that the Board of Education approve an unpaid leave of absence under the provisions of the NJ Family Leave Act for Jesse Zwier, Teacher of Physical Education at the Millbridge Elementary School, beginning on January 3, 2023 and ending on March 27, 2023. Mr. Zwier will return to work on March 28, 2023.*
- E. *It is recommended that the Board of Education approve to revise the paid and unpaid leave of absence for Karen Schmidt, Teacher of Business at the Delran High School. Unpaid leave under the provisions of the Federal Family and Medical Leave Act will continue from October 10, 2022 through October 17, 2022. Paid leave (use of 4 sick days) will begin on October 18, 2022 and end on October 21, 2022. Unpaid Leave (without health benefits) will begin on October 24, 2022 and end on December 19, 2022. Ms. Schmidt will return to work on December 20, 2022.*
- F. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Erin Gupta, Teacher of Music at the Delran Middle School. Paid leave (use of 30 sick days) will begin on March 13, 2023 and end on May 1, 2023. Unpaid leave under the provisions of the NJ Family Leave Act will begin on May 2, 2023 and end on June 16, 2023.*
- G. *Pursuant to the requirements satisfied under Article VIII, Section D, Subsection 1b in the Agreement between the Board of Education and Delran Education Association, it is recommended that the Board of Education approve an unpaid leave of absence for Erin Gupta, Teacher of Music at the Delran Middle School, beginning on September 1, 2023 and ending on June 30, 2024. Mrs. Gupta will return to work on September 1, 2024.*
- H. *It is recommended that the Board of Education approve to extend the unpaid leave of absence under the provisions of the Federal Family and Medical Leave Act for Beth Borsuk, Instructional Aide at the Delran High School, to November 18, 2022. Ms. Borsuk will return to work on November 21, 2022.*
- I. *It is recommended that the Board of Education approve a paid and unpaid leave of absence for Elizabeth Kellett, Speech/Language Specialist at the Millbridge Elementary School. Leave under the provisions of the Federal Family and Medical Leave Act will begin on November 14, 2022 and end on or about January 6, 2023. Mrs. Kellett will be paid from November 14, 2022 to December 21, 2022 (23 sick days and 3 personal days). Unpaid leave under the provisions of the NJ Family Leave Act will begin on or about January 9, 2023 and end on March 31, 2023. Unpaid leave will begin on April 3, 2023 and end on June 15, 2023. Mrs. Kellett will return to work on June 16, 2023.*
- J. *It is recommended that the Board of Education approve the resignation of Phillip Palumbo, Teacher of Art at the Delran High School, effective November 30, 2022 or sooner as determined by the Superintendent of Schools.*
- K. *It is recommended that the Board of Education approve the resignation of Susan Keltgen, Teacher of Special Education at the Delran Intermediate School, effective December 31, 2022.*
- L. *It is recommended that the Board of Education approve to revise the hourly rate for the following Part Time Aides effective January 1, 2023 from \$14.00 per hour to \$14.13 per hour:*

Kimberly Custer
 Leigh Davison
 Kathryn Fink
 Jonathan Miller
 Ben Viola
 Hannah Cascio
 Kathy Massaro
 Saleen Webster
 Emily Connor

M. *It is recommended that the Board of Education approve to revise the hourly rate for Substitute Instructional Aides, Substitute Classroom Management Assistants and Substitute General Aides/Office Aides to \$14.13 per hour effective January 1, 2023.*

N. *It is recommended that the Board of Education approve to amend the position control roster as follows regarding coaching personnel for wrestling at Delran High School:*

From	To
Head Coach	Head Coach Boys
Assistant Coach	Assistant Coach Boys
Assistant Coach	Assistant Coach Boys
Assistant Coach	Head Coach Girls

O. *It is recommended that the Board of Education approve the following co-curricular and coaching assignments for the 2022-2023 school year:*

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Delran Middle School	Megan Cyphers	Vocal Musical Advisor	\$1,187
Delran Middle School	Nicolas Cotogno	After School study/late bus supervisor (36 hours max)	\$35.68/hour
Delran Middle School	Kelley DeBellis	Detention Monitor (60 hours max) revised from 54 hours max	\$35.68/hour
Delran Middle School	Jeffrey DeNick	Detention Monitor (48 hours max)	\$35.68/hour
Delran Middle School	Michael Wszolek	Assistant Girls Basketball Coach	\$2,624
Delran High School	Ricardo Cordero	Girls Head Wrestling Coach	\$9,402
Delran High School	Nathan Marter	Boys Head Wrestling Coach	\$9,402
Delran High School	Benjamin Weller	Boys Assistant Wrestling Coach	\$6,022
Delran High School	Dennis Smith	Boys Assistant Wrestling Coach	\$6,022
Delran High School	Derrick Miller	Newspaper Club Advisor	\$1,187
Delran Middle School	Michele Fiorini	Stage Crew Advisor	\$3,103/play

P. *It is recommended that the Board of Education approve Joseph Lewis as the Unified Bowling Coach at the Delran High School for the 2022-2023 school year at a salary of \$43.56 per hour X 36 hours = \$1,568.16*

Q. *It is recommended that the Board of Education approve Bobbi Jo Gormley as the Unified Track Coach at the Delran High School for the 2022-2023 school year at a salary of \$43.56 per hour X 24 hours = \$1,045.44.*

R. *It is recommended that the Board of Education approve to rescind the following coaching/co-curricular assignments for the 2022-2023 school year:*

<u>School</u>	<u>Name</u>	<u>Assignment</u>
Delran High School	Makenzie Martorano	Assistant Boys Track Coach

Delran High School	Phillip Palumbo	Anime Club Advisor
Delran High School	Phillip Palumbo	Film Club Advisor
Delran Middle School	Jennifer Etsell	Culture Club Advisor

- S. *It is recommended that the Board of Education approve the following Coaching Volunteer for the 2022-2023 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Coach</u>
Hallie Berger	DHS Choreographer	Katherine Drachowski

- T. *It is recommended that the Board of Education approve Matthew Ordog to attend the New Jersey Council for the Social Studies annual conference held at Rutgers University Busch Campus Student Center on Tuesday, October 25, 2022. Cost to the Board of Education will be: Mileage = 86 miles x .35 = \$30; Tolls: \$5.62; Total= \$35.62 paid for through Curriculum funds.*
- U. *It is recommended that the Board of Education approve Mary Jo Hutchinson and Erica DeMichele, Coordinators of STEM Initiatives, to attend the National STEM Learning Ecosystems Community of Practice Convening in Jacksonville, Florida, from April 30-May 3, 2023. Registration, hotel, airfare, and some food covered through TIES Membership; cost to the Board of Education will be transportation to and from the airports (\$60 per person each way) and meals, not to exceed the per diem rate (\$64/day), with total expenses per person not to exceed \$496.00, paid for through curriculum funds. (Per person: \$60 transport x 4 ways= \$240, \$64/day x 4 days = \$256).*
- V. *It is recommended that the Board of Education approve Aleksandra Mijic Kukavica and Sue Zamichieli to attend a one day workshop on Enhancing French Language Instruction: Practical Activities to Strengthen Your Students' Proficiency in French (grades 6-12) presented by the Institute for Educational Development. This is an online workshop with a live presenter. Cost to the Board of Education will be \$279.00 per person for a total of \$558.00 paid for through High School funds.*
- W. *It is recommended that the Board of Education approve Erica DeMichele, K-12 Supervisor, to attend the NJ STEM Pathways Network Quarterly meetings, Burlington County Curriculum Consortium meetings, NJDOE meetings, Sustainable Jersey for Schools Food Waste Pilot initiatives and the TCNJ Climate Change Standards quarterly meetings in 2022- 2023. Cost to the Board of Education will be transportation to and from the events, not to exceed \$400 in travel expenses. Paid for through District funds.*
- X. *It is recommended that the Board of Education approve Matt Ordog, K-12 Supervisor, to attend NJ Council of the Social Studies, NJ Social Studies Supervisors Association, National Council for the Social Studies, Burlington County Curriculum Consortium meetings, NJDOE meetings, and other professional development travel. Cost to the Board of Education will be transportation to and from the events, not to exceed \$250 in travel expenses. Paid for through District funds.*
- Y. *It is recommended that the Board of Education approve Mary Jo Hutchinson, K-12 Supervisor, to attend NJSTEM Pathways Network meetings, NJ Association of Math Supervisors meetings, Burlington County Math Supervisor meetings, NJDOE meetings, NJPSA/FEA meetings, Burlington County Curriculum Consortium meetings, and other professional development travel. Cost to the Board of Education will be transportation to and from the events, not to exceed \$415.00 in travel expenses. Paid for through District funds.*

- Z. *It is recommended that the Board of Education approve Eileen Baker, K-12 Supervisor, to attend NJDOE meetings, NJTESOL meetings, Reading Recovery meetings, Burlington County Curriculum Consortium meetings, NJDOE meetings, and other professional development travel. Cost to the Board of Education will be transportation to and from the events, not to exceed \$250 in travel expenses. Paid for through District funds.*
- AA. *It is recommended that the Board of Education approve Christine DeSimone, Assistant Superintendent, to attend NJDOE, NJPSA, NJASA, Burlington County Curriculum Consortium meetings, and other professional development travel not to exceed \$250.00 in travel expenses. Paid for through District funds.*
- BB. *It is recommended that the Board of Education approve Jennifer Lowe, Director of Accountability and Special Projects, to attend NJPSA, NJAFPA, Burlington County Curriculum Consortium, NJTESOL, NJASCD, and NJASA meetings and professional development travel not to exceed \$250.00 in travel expenses. Paid for through District funds.*
- CC. *It is recommended that the Board of Education approve Eileen Baker, Erica DeMichele, Mary Jo Hutchinson, and Matt Ordog for inter-district travel not to exceed \$300.00 per supervisor. Paid for through District funds.*
- DD. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
11/16/22	Repece	Jon	Warminster, PA	\$19.95	“Engaging the Learner”
1/5/23	Johnson	Rachel	Virtual	\$279.00	To expand skills to assist students and meet OT CEU’s for License
12/14/2022	Farquhar	Barbara	Mt. Laurel, NJ	\$ 175.00	Pension Updates
01/24/2023	Farquhar	Barbara	Mt. Laurel, NJ	\$ 175.00	Employment & Benefit Issues
01/24/2023	Vitale	JoAnn	Mt. Laurel, NJ	\$ 175.00	Employment & Benefit Issues
05/18/2023	Spoletini	Laura	Mt. Laurel, NJ	\$ 125.00	Accounts Payable Overview
05/18/2023	Zimmermann	Nancy	Mt. Laurel, NJ	\$ 125.00	Administrative Assistants

- EE. *It is recommended that the Board of Education approve Cheryl Jackson, Office Aide at the Millbridge Elementary School, for an additional 13 hours (for training purposes) from September 6, 2022 to September 9, 2022 and an additional 12 hours (for additional coverage) from September 12, 2022 to September 15, 2022.*
- FF. *It is recommended that the Board of Education approve an additional 45 minutes per day (when needed) for all Classroom Management Aides at the Millbridge Elementary School at their hourly salary.*
- GG. *It is recommended that the Board of Education approve all DHS certificated staff to cover classes to allow for staff for professional development not to exceed 120 class periods paid for through Title IIA funds at \$27.39 an hour.*
- HH. *It is recommended that the Board of Education approve all DHS certificated staff to provide 1:1 or small group after school tutoring/support for English language learners for the 22-23 school year not to exceed 100 hours paid for by Title III funds at \$43.56 an hour.*

II. *It is recommended that the Board of Education approve, retroactively, Chey-Anne Reeves at her per diem contractual rate x 3 hours for participation in the ABLLS training that took place on 7/18/22.*

JJ. *It is recommended that the Board of Education approve Tracey Ruff and Mary Bryson to provide 1:1 services for a special education student for applicable after school activities.*

KK. *It is recommended that the Board of Education approve the following estimated expenses for the high school wrestling team during the 2022-2023 season to attend the Beast of the East Tournament (December 17-18, 2022)*

Entry fee for 4 wrestlers: \$495 (paid through Athletics)

Mileage (122.6 miles): \$42.91 per person- Travel to University of Delaware
Nathan Marter
Ben Weller

Lodging: \$98 per night per room (2 night accommodations needed)- 3 rooms needed for coaches and students

Meals: \$147.50- 3 days of meals for each coach

Meals: \$147.50- 3 days of meals for each student

Total expense to the district: \$1463.82

LL. *It is recommended that the Board of Education approve the creation of the Chess and Board Games Club to be advised by Laura Foster on a voluntary basis. The club will allow students to socialize and make new friends while stimulating their mind through games.*

MM. *It is recommended that the Board of Education approve the following substitutes for the 2022-2023 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Grissam, Crystal	Substitute Teacher	10/18/22	\$130.00/day
Lohrman, Valeri	Substitute Teacher	10/18/22	\$130.00/day
Rafferty, Matthew	Substitute Teacher	10/18/22	\$130.00/day
Seville, Jordan	Substitute Teacher	10/18/22	\$130.00/day
Wright, Jessica	Substitute Teacher	10/18/22	\$125.00/day

NN. *It is recommended that the Board of Education approve the following salary adjustment:*

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Pettiford, Gary	Substitute Teacher	\$130/day	\$135/day	10/18/22

OO. *It is recommended that the Board of Education approve a 6th period assignment for Ruth Feldman, Teacher of Special Education at the Delran High School, effective September 20, 2022.*

PP. *It is recommended that the Board of Education approve the Classroom Volunteer List as contained on file in the Board of Education offices.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

17. **Community Engagement**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 17, Community Engagement.

- A. *It is recommended that the Board of Education approve Athletic Account Financial Reports for the month of August 2022.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

Student Matter

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the

public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 60 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

44. It is recommended that the Board of Education accept the recommendation made by the Superintendent for the Harassment, Intimidation and Bullying Report, including additional consequences and remedial measures as determined by the Superintendent, as follows:

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
Delran High School	1	Confirmed HIB

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			