

DELRAN TOWNSHIP BOARD OF EDUCATION

SCHOOL BOARD AGENDA

November 7, 2022

Delran Middle School Cafeteria

District Goals:

Student Achievement: Decrease achievement gaps between all student demographic subgroups in the area of literacy and math as evidenced through benchmark assessment and all data sources.

College and Career Preparedness: Support environments that prepare all students for college and career competencies through the development and expansion of programming in the areas of literacy, arts and industrial arts as well as science technology, engineering and mathematics (STEM).

Student Integration: Increase opportunities for special education and English language learner programs in the least restrictive environment (LRE) through the enhanced use of differentiated instruction in all settings.

Community Engagement: Prioritize timely collaboration with parents through frequent and ongoing communication that provides information on coursework, assessment, homework, projects, school/classroom events and other school related information.

Finance and Operation: Develop a cost effective operating budget that promotes educational programming, district infrastructure, facilities maintenance and grant funding procurement.

Work Session Meeting - 7:30 p.m.:

- 00. **Opening Statement by the President:**
In compliance with the Open Public Meeting Law, the Delran Township Board of Education has caused notice of this meeting, including the time, date, and location, to be (a) submitted for publication to the Burlington County Times and the Courier Post; and (b) posted at the Delran Township Municipal Building, Board Office and all School bulletin boards at least 48 hours in advance of this meeting.
- 01. **Pledge of Allegiance**
- 02. **Roll Call**

<u>Board of Education Member</u>	<u>Present</u>	<u>Absent</u>
Mr. Brophy		
Mr. Chierici		
Mrs. Melvin		
Mr. Mongon		
Mr. Oberg		

Mrs. Rafanello		
Mrs. Wachter		
Mr. Biluck		
Mr. Kitley		

05. Administrative Reports: Spring 2022 Statewide Assessment Results Presentation
Delran High School Traffic Study and Remediation

06. Old Business:

07. New Business:

08. Committee Reports:

Curriculum:

Business Operations:

Community Engagement:

Policy:

Review of November 21, 2022 Regular Public Meeting Agenda

09. **Approval of Minutes:** October 17, 2022
October 17, 2022 Executive Session

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

12. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

14. **Business and Operations**
Mrs. Rafanello will report.

Motion to approve all items by way of consent vote in Section 14, Business and Operations.

- A. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association from November 10, 2022 to December 1, 2022 (Mondays, Wednesdays, Thursdays and Fridays) for use of Delran High School Cafeteria in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- B. *It is recommended that the Board of Education approve the facility use request from Delran Bears Youth Wrestling Club from November 21, 2022 to March 3, 2023 (Mondays and Wednesdays) for use of Delran High School Wrestling Room in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- C. *It is recommended that the Board of Education approve the facility use request from Delran Athletic Association from October 17, 2022 to March 31, 2023 (Mondays, Wednesdays, Thursdays and Friday for Basketball and Tuesdays for Cheerleading) for use of Delran High School Wrestling Room in accordance with provisions and requirements set forth in Board of Education Policy #7510.*
- D. *It is recommended that the Board of Education approve to dispose of 128 student desks and 5 chairs at the Millbridge Elementary School. Thirty desks will be donated to Urban Promise and the remaining 98 desks and 5 chairs will be disposed of.*
- E. *It is recommended that the Board of Education approve to retire for future sale on GovDeals the following equipment: 12 Hi Pressure Sodium Grow lights (no asset tags).*
- F. *It is recommended that the Board of Education approve the transportation service agreements listed below for the 2022-2023 year:*

	Vendor Name	Service Description	Annual Amount	Term
1	Cinnaminson Township School District	Out of District Transportation Special Education	\$190,479.48	7/1/22-6/30/23
2	First Student Transportation	Wheel Chair Bus	\$49,800	9/27/22-6/30/23
3	First Student Transportation	Replacement Rental Bus	\$265 per day	10/27/22-6/30/23
4	First Class Limousine Service	Transportation Athletics	\$150.00 hourly	10/13/22-6/30/23

- G. *It is recommended that the Board of Education approve a change to the current Cash Management Master Agreement with TD Bank to include Positive Pay Services.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			

Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

15. **Curriculum**
Mrs. Wachter will report.

Motion to approve all items by way of consent vote in Section 15, Curriculum.

- A. *It is recommended that the Board of Education ratify the following High School activities as approved by the Superintendent:*
1. 18-21 student to Westampton Sports Complex, Westampton, NJ beginning on October 24, 2022 (Wednesdays and Fridays) (approved retroactively); 1 student and 1 staff member leaving at 9:30 AM and returning at 12:30 PM. The purpose of the trip is job experience. There is no cost to the Board of Education.
 2. 18-21/Transitions students to Amazon, Burlington, NJ on October 25, 2022 (approved retroactively); 7 students and 3 staff members leaving at 10:30 AM and returning at 12:30 PM. The purpose of the trip is community based instruction and potential job. The cost to the Board of Education is \$332.37 per van (1 van).
 3. 18-21 students to be picked up from their jobs on November 8, 2022; 3 students and 3 staff members will be picked up. The cost to the Board of Education is \$233.37 per van (1 van).
 4. 18-21 students to be dropped off and picked up from jobs because bus driver will be absent on November 22, 2022; 2 students and 2 staff members leaving at 9:30 AM and returning at 1:15 PM. The cost to the Board of Education is \$233.37 per van (1 van).
 5. 18-21 Student to Top Golf, Mt. Laurel, NJ on November 7, 2022; 1 student and 1 staff member leaving at 11:00 AM and returning at 12:00 PM. The purpose of the trip is job experience. There is no cost to the Board of Education.
- B. *It is recommended that the Board of Education approve the tuition contract between Cinnaminson Township Board of Education and Delran Township Board of Education for the 2022-2023 school year for displaced student #270362. Educational services shall commence on October 28, 2022 and continue through June 16, 2023, based on per diem rate of \$84.18 per day for 143 days. The total tentative tuition charge is \$12,037.74.*
- C. *It is recommended that the Board of Education approve Realtime Information Technology to provide virtual professional development for guidance counselors, nurses, and secretarial staff through the 22-23 school year for \$525 paid for through Curriculum funds.*
- D. *It is recommended that the Board of Education approve the following 2022-2023 School Year transportation and final cost amendments for tuition students:*

Location	Student ID	Tuition	2:1 or 1:1 Aide	Transportation	# of Days Enrolled	Total Cost
YALE SouthEast III	250018	\$73,333.80	\$44,910	\$20,931.70	180	\$139,175.50
	260021	\$73,333.80	\$44,910	\$20,931.70	180	\$139,175.50

E. *It is recommended that the Board of Education approve the following 2022-2023 ESY transportation and final cost amendments for tuition students:*

Location	Student ID	Tuition	2:1 or 1:1 Aide	Transportation	# of Days Enrolled	Total Cost
YALE SouthEast III	260021	\$12,222.30	\$7485	\$3150	30	\$22,857.30
	260021	\$12,222.30	\$7485	\$3150	30	\$22,857.30

F. *It is recommended that the Board of Education approve extension of home instruction services, recommended by the administration, for #230233 from 11/1/22 through 11/30/22.*

G. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for #250327 from 10/24/22 through 12/22/22.*

H. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for student #290107, from 10/26/22-6/16/23.*

I. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for student #260123, from 10/13/22-10/27/22.*

J. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for student #340161, from 11/2/22 through 11/18/22.*

K. *It is recommended that the Board of Education approve home instruction services, recommended by the administration, for student #350146, from 10/19/22 through 11/4/22.*

L. *It is recommended that the Board of Education approve following service providers for the 2022-2023 school year:*

LearnWell Education

2 Main St, Suite 2A
 Plymouth, MA 02360
 877-732-9101

*Home Instruction Services: \$48.75/Hour for up to 10 hours of instruction/week

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			

Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

16. **Personnel**
Mr. Chierici will report.

Motion to approve all items by way of consent vote in Section 16, Personnel.

All new personnel are recommended to the Delran Township Board of Education pending successful criminal history record check and child abuse/sexual misconduct review pursuant to N.J.S.A. 18A:6-7.1 and -7.6 et seq.

- A. *It is recommended that the Board of Education approve the resignation of Lauren Retzko, Classroom Management Aide at the Delran Intermediate School, effective the close of business on October 31, 2022.*
- B. *It is recommended that the Board of Education approve the resignation of Mary Lane, Classroom Management Aide at the Millbridge Elementary School, effective the close of business on November 9, 2022.*
- C. *It is recommended that the Board of Education approve to revise the start date for Dylan James, HVAC Technician, to November 7, 2022.*
- D. *It is recommended that the Board of Education approve the employment of Virginia Powell as Instructional Aide at the Delran High School at an annual base salary of \$20,075(Step 6) to be prorated effective on a date to be determined. (Resignation: Joan Kirby)*
- E. *It is recommended that the Board of Education approve all DHS certificated staff to cover classes to allow for staff for professional development not to exceed 120 class periods paid for through Title IIA funds at \$36.74 (amended rate) an hour.*
- F. *It is recommended that the Board of Education approve the following district staff members for travel and related expenses in accordance with administrative code and New Jersey Department of Education requirements:*

<u>Date(s)</u>	<u>Last Name</u>	<u>First Name</u>	<u>Destination</u>	<u>Est. Cost (inc Sub)</u>	<u>Reason</u>
11/5-6/22 (retroactive)	Drachowski	Kathy	National Harbor, MD	\$ 911.90	National Conference for Music Education
12/8/22	First	Emma	VIRTUAL	\$ 279.00	Strengthen Student Communicative Proficiency
2/8-11/23	Rafter	Thomas	San Antonio, TX	\$130.00	TMEA Convention
12/8/22	Jankowski	Sylvia	VIRTUAL	\$ 279.00	Strengthen Students Target Language Communication

- G. *It is recommended that the Board of Education approve Lorianna Mann, Stuart Hasty, Caitlin Como, and Patrick Heffernan to attend the National Council for the Social Studies Annual Conference held at the Pennsylvania Convention Center on Friday, December 2, 2022. Cost to the Board of Education will be: Conference Registration = \$355 Mileage = 29 miles x .35 = \$10.15; Tolls: \$5.00; Parking = \$15; (per person) Total = \$1,540.60 paid for through Curriculum funds.*
- H. *It is recommended that the Board of Education approve Stephanie Segrest to attend the TCRWP workshop Supporting Grammar and Academic Language across Your Workshop Teaching (Virtual) January 23, 2023 to January 25, 2023 at a cost of \$700 paid for through Curriculum Funds.*
- I. *It is recommended that the Board of Education approve Doneanne Soult to attend The News Literacy Project News Lit Camp on Friday, December 2, 2022 at the WHYY studio at 150 North Sixth Street, Philadelphia, PA. The workshop is free and mileage is \$10.36; tolls: \$5.00; parking: \$20.00 for a total of \$35.36 paid for through Curriculum Funds.*
- J. *It is recommended that the Board of Education approve the following district staff members for reimbursement for all school business related travel expenses for the 2022-2023 school year:*

Jennifer Lowe, Director of Special Projects and Accountability
Lori Massey, Principal of Millbridge Elementary School

- K. *It is recommended that the Board of Education approve the Superintendent’s recommendations for the following staff to engage in intra-district travel through-out the 2022-2023 school year, for the purposes of improvement of instruction, pursuant to N.J.A.C. 6A:23B-1.1 et seq.*

Lori Massey
Brittany Cairns
Auriel McDermott
Colleen Grose
Patrick Toner
Cindy Hess
Victoria Derlin
Celeste Massari

- L. *It is recommended that the Board of Education approve the following substitutes for the 2022-2023 school year:*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Salary</u>
Spulock, Victoria	Substitute Teacher	11/8/22	\$125.00/day
Garcia, Pamela	Substitute Teacher	9/1/22	\$130.00/day
DiStefano, Kimberly	Substitute Teacher	11/8/22	\$135.00/day
Steinmetz, Matthew	Substitute Teacher	11/8/22	\$130.00/day

- M. *It is recommended that the Board of Education approve to rescind the following coaching assignment for the 2022-2023 school year:*

<u>School</u>	<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>
Delran High School	Bodenshatz	William	Head Boys Tennis Coach

- N. *It is recommended that the Board of Education approve the following coaching/co-curricular assignments for the 2022-2023 school year:*

<u>School</u>	<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Stipend</u>
Delran High School	Smith	Orick	Head Boys Basketball Coach	\$ 9,402
Delran High School	Murphy	Travis	Head Boys Tennis Coach	\$ 5,555
Delran Middle School	DeNick	Jeffrey	Culture Club Advisor	\$ 1,187

- O. *It is recommended that the Board of Education approve to extend the unpaid leave of absence under the provisions of the Federal Family and Medical Leave Act for Beth Borsuk, Instructional Aide at the Delran High School, to end on December 6, 2022. Ms. Borsuk will return to work on December 7, 2022.*
- P. *It is recommended that the Board of Education approve Laura Spoletini for the Delran School District Substitute Bus Aide at the rate of pay \$20 per hour.*
- Q. *It is recommended that the Board of Education approve Cheryl Jackson to fill a leave of absence position for Kathleen Lucas, Secretary at the Millbridge Elementary School, at a rate of \$140 per diem beginning on November 8, 2022 and ending when Mrs. Lucas returns.*

ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

41. **Public Comment-Agenda Questions:** Pursuant to Board of Education Bylaw 167, each statement made by a participant shall be limited to a duration of four (4) minutes.

BE IT RESOLVED, pursuant to the Open Public Meetings Act, the Delran Township Board of Education will now meet in closed session to discuss:

- Collective Bargaining
- Student matters
- Lease negotiation between the Board of Education and First Student

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 90 minutes.

42. **EXECUTIVE SESSION:** BE IT RESOLVED by the Delran Board of Education that, pursuant to the Open Public Meetings Law, it shall (immediately or at the conclusion of this meeting) enter into an Executive Session to discuss matters of personnel, negotiations and litigation and the information discussed can be disclosed to the public only upon formal written request to the Secretary of the Board of Education and it thereafter has been reviewed by the Board of Education at the next Work, Special or Business meeting to determine if the time and circumstances would then be appropriate to disclose the information discussed.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

43. **Return to the Public Meeting:**
Recommend Board approval to return to public meeting.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

44. *It is recommended that the Board of Education accept the recommendations made by the Superintendent, for the Harassment, Intimidation and Bullying Report as follows:*

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
Delran High School	004	Not HIB
Delran Intermediate School	001	Not HIB

Delran High School	005	Not HIB
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ROLL CALL:

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			

60. **Adjournment:**

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mr. Brophy			
Mr. Chierici			
Mrs. Melvin			
Mr. Mongon			
Mr. Oberg			
Mrs. Rafanello			
Mrs. Wachter			
Mr. Biluck			
Mr. Kitley			